

## **Golden West Community Services District**

P.O. Box 448, El Dorado, CA 95623  
gwcsd.org



### **Regular Meeting Minutes GWCS D Board of Directors**

**Fire Station #44, 6109 Quartz Dr., El Dorado, CA**

**Wednesday, April 16, 2025 7:00pm PDT  
(postponed from April 8, 2025 due to lack of quorum)**

This meeting will be in-person and simulcast via Zoom. Use the link below to participate as a member of the public:

<https://us06web.zoom.us/j/86911565150?pwd=0D6i19ypBePdIqf4ezaqFeWQCgSC9h.1>

Meeting ID: 869 1156 5150  
Passcode: 824087

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Note that the District is providing access to the meeting via Zoom as a convenience to the public. The Board reserves the right to cancel or terminate the Zoom session at any time in the event of technical difficulties or if the Zoom simulcast disrupts the orderly and efficient conduct of the meeting. Such termination will not cause or reflect adjournment of the Regular Meeting.

For the purposes of the Brown Act - Government Code 54954.2(a), the numbered items on this agenda give a brief, general description of each item of business to be transacted or discussed. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

#### **1. Call to Order/Roll Call:**

Meeting called to order at 7:06pm by President Marc Regelbrugge.

Director Patrick Williams, Director Norman Orrick, Vice President Stan Hill, Director/Financial Officer Leanne Stoddard, President Marc Regelbrugge, General Manager Ed White, Secretary Audrey Keebler.

**All staff and Board members present.**

#### **Open Forum**

Public testimony will be received on each Agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

## **2. Approval of Agenda**

Board Discussion/Public Comment/Board Action.

Moved by Dir. Williams, seconded by Dir. Hill to approve agenda. Approved unanimously.

## **3. Approval of Minutes of the Previous Meeting(s)**

February 4, 2025 – Regular Board Meeting Minutes.

Board Discussion/Public Comment/Board Action.

Moved by Dir. Orick, seconded by Dir. Stoddard to approve minutes as presented. Approved unanimously.

## **4. Correspondence**

The Board will consider and possibly act upon any correspondence received since the prior Regular Meeting. Correspondence sent will also be reviewed.

Board Discussion/Public Comment/Board Action. No correspondence.

## **5. General Managers Report**

- Recent activities – 7920 Crystal Blvd. Resident EID Meter installation & concerns. Tim Land was the contractor on this installation. GM White encourages CSD to consider where liability is if work of a contractor in this circumstance fails. The question arises as EID did not do the meter installation. Is EID or the homeowner responsible for failures? Board should consider whether we need to add language to our encroachment policy to cover this eventuality.
- Near-term plans – 8001 Crystal culvert outflow cleanup, Cinnabar culvert cleanout. Culvert which goes under Crystal was partially blocked. The homeowner gave permission to be on his property to clean out culvert as long as we don't damage his fence. The Cinnabar culvert was almost fully blocked. Two options were proposed to clean it out. We chose the hydrovac method, which ended up costing about \$1600 for four-hour minimum. There are other culverts that could benefit from this process. About 50% are clear and flowing freely. Evergreen will be out on April 27 for roadside spray on Crystal and extra areas (Manganite and Dolomite).
- Issues and requests – Encroachment Permit clarification/update. Lots of new driveways going in on Crystal and other areas. What do we do when the work is already complete but done improperly conforming to prior driveway and road work? When it was incorrect initially, do we have the ability to go back and request changes from the homeowner?
- 7181 Crystal homeowner indicates that the culvert in front of his house ends up full of shoulder backing from 7161 construction and he would appreciate if we could help clear this culvert.
- 8001 Crystal culvert clearing came in at \$3740. On Cinnabar Court, there needs to be a spoils bowl created at the culvert. Vicini proposes \$1050 to clean up the flow way. We may be able to combine several of these small jobs into one block of hours and equipment. This may not be the only case where we need to access culverts through private property. It is important to maintain good relations with homeowners so that we can have the necessary access when needed.
- Dir Williams suggests that when we have several addresses/properties to discuss, it would be helpful for directors to have photos so we all know what projects we're talking about.

Board Discussion/Public Comment/Board Action

Dir Hill moved that we authorize GM to spend up to \$8000 to clear culverts and create spoils bowls.

Seconded by Dir Stoddard. Approved unanimously.

## 6. Director Reports

**Director Williams.** Ed and Pat worked traffic control for clearing of fog line and height clearance. New Cal Fire contract will reflect higher rates. Now \$350/day for the crew and hourly rate for equipment. We don't yet have an accurate figure as to cost. Using Burner is a bargain. Rates are reasonable, communication is good, he's local and appreciates the work. Point to ponder: why do we still have the common area? If we decide to sell it, what would the process be? Maintaining it in perpetuity is costly to the CSD. Let's continue this discussion.

**Director Stoddard.** Financial Officer's Report. Remaining balance is \$198, 855 after \$502, 193 expenses. Burner has not submitted invoice for latest work.

**Director Orrick.** Norm had a great trip. Welcome back.

**Director Hill.** Speeding issues on Crystal. Stan did some research. Transportation people are really nice. There is a 35 mph speed limit from 49 to the edge of the CSD. Density of community (density per quarter mile) does not qualify us for "residential speed limit". We must rely on basic speed limit designated in the CA code. To have an enforcement action, the officer in charge needs to make determination that vehicle speed was unsafe for conditions. Pat would like to work with Stan with all the prior approvals from BoS to see if we can use pertinent information to take another run at this.

**Director Regelbrugge** – Strategic Plan Update. Newsletter draft. North Crystal overlay. It's only a matter of time until we need more money (e.g. higher rates). We need to position ourselves to ask residents to vote on a tax raise. Taxes have not been increased the district was established in 1982.

Board Discussion/Public Comment/Board Action

## 7. Old Business

- **GWCSO Newsletter** – The Board will discuss and possibly approve production and mailing of a Spring 2025 Newsletter to the District's members. Marc passed around samples. Production costs would be about \$670 for 470 properties plus postage (unless we decide on different paper). Get any modifications/edits to Marc this week.

Board Discussion/Public Comment/Board Action.

**Dir Hill moved that Dir Regelbrugge be approved to move forward with getting the newsletter printed and mailed. Dir Williams seconded. Approved unanimously.**

- **North Crystal Overlay** – In light of new information, the Board will consider and may approve a project schedule for either the North Crystal Overlay or completion of the complete Crystal Overlay to County Road 196. This area of the road is stable for now but needs attention. Marc proposes holding off on this project and completing it in 2026 or 2027 after a year of saving. From county road to just north of Ferrite comes to around \$194, 000.

Board Discussion/Public Comment/Board Action

- **Speeding and Traffic Flow on District Roadways** – The Board will discuss and may consider measures to mitigate the condition and its potential threat to public safety. See prior discussion.

Board Discussion/Public Comment/Board Action

## 8. New Business

- **Special Tax Accountability Report, FY 2023-24** – Per GC 50075-50077.5, the Board will review the Local Agency Special Tax and Bond Accountability Report for Fiscal Year 2023-24 as presented by the President.

Board Discussion/Public Comment/Board Action.

**Dir Williams moved, Dir Hill seconded to accept the Special Tax Accountability Report. Passed unanimously.**

**Near-Term Maintenance Projects & Budget Implications** – The Board will discuss options and timelines for ditch shaping/cleanup and minor road repair activities in the remainder of FY 2024-25, and potential impact on FY 2025-26 budget planning. Marc shared trial/projected budget with Directors to help in planning for future road work. Based on these projections, major work will not likely happen until 2027. There are lots of variables (ad valorem, weather, cost of oil and labor, are some examples). We will watch the variables and may take action if budget projections improve. Our goal is to finish the Crystal overlay.

Board Discussion/Public Comment/Board Action

## 9. Close Open Forum

**Public comment.** Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Public Comment/Board Discussion. No public comments.

## 10. Adjournment

**Moved by Dir Williams, seconded by Dir Orrick to adjourn. Unanimously approved.  
Meeting adjourned 8:36.**

**Next Regular Board Meeting: 7:00 p.m., June 3, 2025**

**Location: Fire Station 44**

## GWCSO Board of Directors

President	Marc Regelbrugge	(415) 640-3068	marc.regelbrugge@gwcsd.org
Vice President	Patrick Williams	(530) 313-8647	pat.williams@gwcsd.org
Financial Officer	Leanne Stoddard		leanne.stoddard@gwcsd.org
Director	Norman Orrick	(916) 709-1693	norman.orrick@gwcsd.org
Director	Stan Hill		stan.hill@gwcsd.org
<b><u>General Manager</u></b>	Ed White	(530) 919-1691	general.manager@gwcsd.org
<b><u>Secretary</u></b>	Audrey Keebler		secretary@gwcsd.org

## Document Appendix

03\_20250204\_GWCSD\_Minutes\_DRAFT.pdf

06\_20250204\_FO\_Report.pdf

07\_GWCSD\_Newsletter\_DRAFT.pdf

08\_2023-24\_SpecialTaxAccountabilityReport\_20250416.pdf

Financial statements can be accessed by the following link:

[http://gwcsd.org/content/desktop\\_site/financial\\_rpts.html](http://gwcsd.org/content/desktop_site/financial_rpts.html)

Golden West CSD website can be accessed by the following link:

[http://gwcsd.org/content/desktop\\_site/0-index.html](http://gwcsd.org/content/desktop_site/0-index.html)