

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623
gwcsd.org



Regular Meeting Minutes GWCSB Board of Directors

Fire Station #44, 6109 Quartz Dr., El Dorado, CA

Tuesday, February 4, 2025 7:00pm PST

This meeting will be in-person and simulcast via Zoom. Use the link below to participate as a member of the public:

<https://us06web.zoom.us/j/84662018167?pwd=tbWBHuabzcfHdEbp1gDLlOXpmTsj02.1>

Meeting ID: 846 6201 8167

Passcode: 405278

One tap mobile:

+16699006833,,84662018167#,,,405278# US (San Jose)

+16694449171,,84662018167#,,,405278# US

Dial-in

+1 669 900 6833 US (San Jose)

+1 669 444 9171 US

Note that the District is providing access to the meeting via Zoom as a convenience to the public. The Board reserves the right to cancel or terminate the Zoom session at any time in the event of technical difficulties or if the Zoom simulcast disrupts the orderly and efficient conduct of the meeting. Such termination will not cause or reflect adjournment of the Regular Meeting.

For the purposes of the Brown Act - Government Code 54954.2(a), the numbered items on this agenda give a brief, general description of each item of business to be transacted or discussed. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

1. Call to Order/Roll Call: meeting called to order at 7:08 by President Regelbrugge

Director Stan Hill, Director Norman Orrick, President Marc Regelbrugge, Director/Financial Officer Leanne Stoddard, Vice President Patrick Williams, General Manager Ed White, Secretary Audrey Keebler.

All directors and staff members present.

Open Forum

Public testimony will be received on each Agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

2. Approval of Agenda

Board Discussion/Public Comment/Board Action

Dir Hill moved, Dir Stoddard seconded approval of agenda. Approved unanimously.

3. Approval of Minutes of the Previous Meeting(s)

- December 3, 2024 – Regular Board Meeting Minutes.

Board Discussion/Public Comment/Board Action

Dir Regelbrugge noted that the correct name of our weed spray company is EverGreen Tree and Turf. Keebler will correct this in the minutes.

Dir Orrick moved, Dir Williams seconded to approve minutes as amended. Dir Hill abstained as he was not present at meeting. Approved as amended unanimously (4/0)

4. Correspondence

- The Board will consider and possibly act upon any correspondence received since the prior Regular Meeting. Correspondence sent will also be reviewed.

Board Discussion/Public Comment/Board Action

Dir Stoddard received invoice from GM White. No other correspondence.

5. General Managers Report

- Recent activities: EverGreen spray work is already visible-weeds are dying; Manganite work is successful; cul de sac at end of Crystal was not completed due to petromat lifting when being blown out (we might want to raise this area as a priority on our future projects list; drainage work is successful at Crystal curve.
- Near-term plans: there are a couple of ditch areas that need cleaning before the next storm; Tim Land contract to put in water meter on Crystal-concern about where main line will be cut to install water line and whether our permitting process can be crafted to protect the district. GM will reinforce with homeowner that homeowner will be responsible for any failure of road surface (this is element five of the district's encroachment permit).
- Issues and requests: issues will be covered under Item 8-new business.

Board Discussion/Public Comment/Board Action

6. Director Reports

Director Williams. No report.

Director Stoddard–Financial Officer's Report. Current balance is \$204, 278 after expenditures of \$496, 770 so far this fiscal year.

Director Orrick. March 26-April 9 Orrick will be unavailable due to birthday trip.

Director Hill. Granddaughter is wonderful.

Director Regelbrugge – Forms 700-send Marc a copy when you get this done-due date to county March 1; Roadside Vegetation Management-Marc is working on scope of work for spraying from March to June; Newsletter-Marc moved that an ad hoc committee of Marc and Stan be established for the purpose of preparing and distributing newsletter. Dir Williams seconded. Motion to approve ad hoc committee passed unanimously; venue-Pat will formally request use of Station 44 for CSD meetings; Website-John MacConnell. Web site meets ADA requirements currently, but new regs coming in 2026 may be changing. Any maintained items not in archives may need to be updated. John recommends we watch and respond when new guidelines become clearer.

Board Discussion/Public Comment/Board Action

7. Old Business

- **Designation of Board Vice President** – The Board will confirm Director Hill's acceptance of and election to the position of Board Vice President or elect another Director to fill the position for Calendar Year 2025.

Board Discussion/Public Comment/Board Action

Dir Hill accepted the position of Vice President. Board affirmed his position unanimously.

8. New Business

- **GM Contract Renewal** – The Board will discuss and likely approve renewal of the General Manager's Professional Services Contract for another year or longer.

Board Discussion/Public Comment/Board Action

Dir Regelbrugge drafted GM professional services contract for Ed White. Dir Williams moved, Dir Stoddard seconded to accept GM contract. Approved unanimously. Thanks to Ed for the smooth operation of the district in his current tenure.

- **Crystal Overlay South of County Road 196** – The Board will discuss and consider whether to proceed to plan a 2025 project to resurface Crystal Boulevard from the County Road boundary approximately 2,400 feet south. This project is motivated by the present condition of the roadway along that distance and the likelihood of near-term degradation.

Board Discussion/Public Comment/Board Action

Road surface continues to deteriorate, especially given current storms and traffic. We can afford this additional work, even though we planned for this to be a saving/non-project year. Dir Williams moved that we prepare a bid to complete resurfacing project from CR 196 for 2400 feet south on Crystal. Dir Orrick seconded. Approved unanimously.

- **Other Road Projects for 2025** – The Board will discuss options and timelines for maintenance and improvement projects to be approved for execution in CY 2025.

Board Discussion/Public Comment/Board Action

CalFire work to continue with clearing/fire reduction in district, especially on Crystal. Pat and Ed will talk with CalFire about scope of work around common area. Smaller contractors can handle smaller projects. Does cul de sac need attention before next winter? Let's wait on this and see how budget settles out. This might be a good summer project.

- **Speeding and Traffic Flow on District Roadways** – Responding to recent reports of increasing high-speed traffic on Crystal Boulevard, the Board will discuss and may consider possible measures to mitigate the condition and its potential threat to public safety.

Board Discussion/Public Comment/Board Action

This item elicited lengthy discussion. Speed troughs, speed bumps, undulations, and other speed mitigating elements were noted. Dir Hill and Dir Williams will work with CHP to determine what action can be taken due to the residential nature of the area.

9. Close Open Forum

- **Public comment.** Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Public Comment/Board Discussion

10. Adjournment. Dir Williams moved, Dir Hill seconded to adjourn at 9:13. Approved unanimously.

Next Regular Board Meeting: April 8, 2025

Location: Fire Station 44

GWCSO Board of Directors

President	Marc Regelbrugge	(415) 640-3068	marc.regelbrugge@gwcsd.org
Vice President	Patrick Williams	(530) 313-8647	pat.williams@gwcsd.org
Financial Officer	Leanne Stoddard		leanne.stoddard@gwcsd.org
Director	Norman Orrick	(916) 709-1693	norman.orrick@gwcsd.org
Director	Stan Hill	(770) 330 6661	stan.hill@gwcsd.org
<u>General Manager</u>	Ed White	(530) 919-1691	general.manager@gwcsd.org
<u>Secretary</u>	Audrey Keebler		secretary@gwcsd.org

Document Appendix

03_20241203_GWCSO_Minutes_DRAFT.pdf

06_20250204_FO_Report.pdf

Financial statements can be accessed by the following link:

http://gwcsd.org/content/desktop_site/financial_rpts.html

Golden West CSD website can be accessed by the following link:

http://gwcsd.org/content/desktop_site/0-index.html