

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623
gwcsd.org



Regular Meeting Minutes GWCS D Board of Directors

Fire Station #44, 6109 Quartz Dr., El Dorado, CA

Tuesday, December 3, 2024 7:00pm PST

This meeting will be in-person and simulcast via Zoom. Use the link below to participate as a member of the public:

<https://us06web.zoom.us/j/88112143813?pwd=wOMwmKUVRn9vL4SLGOumubDGfhDJQW.1>

Meeting ID: 881 1214 3813

Passcode: 253604

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Note that the District is providing access to the meeting via Zoom as a convenience to the public. The Board reserves the right to cancel or terminate the Zoom session at any time in the event of technical difficulties or if the Zoom simulcast disrupts the orderly and efficient conduct of the meeting. Such termination will not cause or reflect adjournment of the Regular Meeting.

For the purposes of the Brown Act - Government Code 54954.2(a), the numbered items on this agenda give a brief, general description of each item of business to be transacted or discussed. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

1. Call to Order/Roll Call:

Meeting called to order by President Regelbrugge at 7:09.

Director Stan Hill, Director Norman Orrick, President Marc Regelbrugge, Director/Financial Officer Leanne Stoddard, Vice President Patrick Williams, General Manager Ed White, Secretary Audrey Keebler

Dir. Williams, Stoddard, Regelbrugge, GM White, Secretary Keebler present. Dir. Hill and Orrick not present.

Dir. Orrick arrived at 7:16.

Open Forum

Public testimony will be received on each Agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

2. Approval of Agenda

Discussion/Public Comment/Board Action

Dir. Williams moved, Dir. Stoddard seconded approval of agenda as presented. Approved unanimously.

3. Approval of Minutes of the Previous Meeting(s)

Board Discussion/Public Comment/Board Action

- September 10, 2024 – Regular Board Meeting Minutes
- October 29, 2024 – Special Board Meeting Minutes

Dir. Williams moved, Dir. Stoddard seconded to approve minutes without amendment. Approved unanimously.

4. Correspondence

The Board will consider and possibly act upon any correspondence received since the prior Regular Meeting. Correspondence sent will also be reviewed.

Board Discussion/Public Comment/Board Action

Communication for SAM registration generated by FEMA. MR

Bill for PO Box 448, El Dorado, CA. LS

Media coverage about speeding on Crystal Blvd and destructive impact on valve box covers. MR

Possible further mitigations to slow traffic down on Crystal may be necessary. MR

5. General Managers Report

- Recent activities.
 - Concerns about breakage of valve box covers after recent road work. Tom Wilson and Ed White assessed all valve box covers to determine further action. Broken valve box covers will be replaced by manufacturer. Labor will be covered by Veerkamp.
 - Repainting of road lines and additional painting discussed with paint contractor. They can move forward with this if we want.
 - Green Tech (weed abatement company) has completed additional spraying of brush and weeds encroaching on roadway. They also sprayed the flat portion of the common area (this is an addition to the usual contract) to improve community fire hardness.
 - Crystal curve work will include cleaning and reshaping of hill, coverage of hillside to limit erosion up to the owner's driveway, and ditch cleanout. Veerkamp will do this work
 - Crack sealing and replacing reflectors (Crystal to Amalgam). Homeowners will write a separate check for their portion. Wilson Asphalt will complete this work.
- Near-term plans. Will be addressed in New Business
- Issues and requests. Will be addressed in New Business

Board Discussion/Public Comment/Board Action

GM White will move forward with scheduling work as described in report. If work scope requires formal contracts due to cost, a special meeting may be necessary to take action.

6. Director Reports

Dir. Williams. No report.

Dir. Stoddard – Financial Officer's Report. \$460, 657 total spent this year so far. This figure does not include upcoming work on Crystal curve or recent spray work.

Dir. Orrick. Oleanders need to be cut back across from Rose Acres as they are obstructing fire hydrant and line of sight on the curve. Roadside vegetation management on Crystal and Dolomite needs to be a priority. **Marc will contact Norm to work on tagging areas needing attention.**

Dir. Hill. Not present.

Dir. Regelbrugge – Fiscal summary and projections. Cost per mile for road improvements has doubled in the last four-five years, which means our strategic plan must be extended time wise (we need extra time to save enough funds for the next big project). This might give impetus to try to increase tax per parcel in the next year or two.

Year in Review

Completion of major road project (Crystal overlay from Obrizo north one mile). This is the first major project completed since 2019.

Completion of several smaller maintenance projects:

Crystal ditch cleaning and reshaping north of Crystal curve

Crystal curve drop-inlet drainage easement reconstruction

Hot crack sealing south Crystal and Galena

Ditch maintenance and reinforcement south end of Crystal curve

Vegetation vertical clearance maintenance throughout district

First use of CalFire-Growlersburg crews for roadside vegetation management along Crystal ditch, common area on Dolomite, and Manganite-Dolomite intersection. The use of CalFire crews significantly reduced the cost of this project to the District, provided a training setting for CalFire crews, and enhanced our community's fire safety. Thanks to former Director Joel Borges for arranging the CalFire MOA for these services.

Board Discussion/Public Comment/Board Action

7. Old Business

- **Dormant Projects** – The Board will discuss projects that have been proposed or started and have not been worked to completion. The Board may request action of the General Manager regarding such projects, including:
 - Signage Replacement/Repair (District wide).
 - Roadside Vegetation Cut-Back (Crystal Blvd. and other selected locations).

Board Discussion/Public Comment/Board Action

- Signage Replacement/Repair (District wide). Let's try a different approach. Instead of trying to do this project all at once, break it down into parts. GM White will look at cost comparison among signage companies and completion of segments of needed signage.

GM has discretionary authority to expend up to \$5000 and will bring back a tentative plan to board in 2025.

- o Roadside Vegetation Cut-Back (Crystal Blvd. and other selected locations). Marc and Norm will work together on flagging of areas needing clearing. Ed will contact CalFire to schedule work. Other locations should be brought to Board's attention.

8. New Business

Vacancies on the Board – The Board may nominate and approve candidates to be appointed to fulfill vacancies (if any) on the District Board.

Board Discussion/Public Comment/Board Action

Dir. Williams agreed to an appointment to a vacant Board seat.

Induction of Directors – The Board will affirm, swear-in (if applicable) and seat all Directors appointed in lieu of the November, 2024 election to full and partial terms beginning December 6, 2024.

Board Discussion/Public Comment/Board Action

Because the District's number of potential directors did not exceed the number of open seats during the election filing period, we were not required to participate in the election. Dir. Hill, Orrick and Regelbrugge will continue on the Board through the election process. Oath of office was administered to Dir. Orrick, Williams and Regelbrugge by Secretary Keebler. Certificates of attestation were signed and delivered to President Regelbrugge. Dir. Hill will take the oath upon his return.

Election of Officers – The Board will nominate and elect Directors to serve as President, Vice President and Financial Officer for the District during calendar year 2025.

Board Discussion/Public Comment/Board Action

Dir. Williams was nominated to serve as interim vice president, pending Director Hill's acceptance of the Vice President office when he returns.

Dir. Regelbrugge was nominated for the office of President.

Dir. Stoddard was nominated as Finance Officer.

Dir. Williams moved, Dir. Stoddard seconded approval of slate of officers.

Motion passed unanimously. Thanks to all Board members for their past and future service.

- **Road Projects** – The Board will discuss options and timelines for the District's next major road resurfacing project (for execution in CY 2025, 2026 or 2027) and for other maintenance projects to be executed in CY 2025.

Board Discussion/Public Comment/Board Action

Dir. Regelbrugge shared a budget projection for completing further major work projects. This projection shows that our next big project will likely be done in summer 2026 at the earliest.

Manganite/Dolomite repairs need to be put on schedule for 2025 while we save for major overlay.

No major problems on Galena.

- **Regular Meeting Schedule CY 2025** – The Board will establish the District's Regular Meeting schedule for CY 2025.

Board Discussion/Public Comment/Board Action

Proposed 2025 meeting schedule: Feb 4, April 8, June 3, Sept 9, Dec 2 with possible special meetings to be called as needed.

Dir. Stoddard moved, Dir. Williams seconded to approve 2025 calendar. Approved unanimously.

- **Board Initiatives for 2025** – The Board will identify and discuss initiatives to be pursued by the District in 2025 (e.g. public outreach, strategic planning, revenue enhancement, etc.) and may assign certain activities to be undertaken by particular Directors.

Board Discussion/Public Comment/Board Action

Ken Beam brought up continuation of service of web site in case of John's absence/inability to continue. Marc is currently John's backup. Discussion.

Ken asked about web address used for CSD communications. Ken is not getting email from CSD and wonders why. Discussion.

9. **Close Open Forum**

- **Public comment.** Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Public Comment/Board Discussion

No additional public comment.

10. **Adjournment**

- Dir. Williams moved, Dir. Orrick seconded adjournment. Approved unanimously. Meeting adjourned 8:50.

Next Regular Board Meeting: 4 February 2025

Location: TBD

GWCSO Board of Directors

President	Marc Regelbrugge	(415) 640-3068	marc.regelbrugge@gwcsd.org
Vice President	Patrick Williams	(530) 313-8647	pat.williams@gwcsd.org
Financial Officer	Leanne Stoddard		leanne.stoddard@gwcsd.org
Director	Norman Orrick	(916) 709-1693	norman.orrick@gwcsd.org
Director	Stan Hill		stan.hill@gwcsd.org

General Manager

Ed White

(530) 919-1691

general.manager@gwcsd.org

Secretary

Audrey Keebler

secretary@gwcsd.org

Document Appendix

03a_20240910_GWCSD_Minutes_DRAFT.pdf

03b_20241029_GWCSD_Minutes_Special_DRAFT.pdf

08a_CrystalOverlayCompletionProjections.pdf

Financial statements can be accessed by the following link:

http://gwcsd.org/content/desktop_site/financial_rpts.html

Golden West CSD website can be accessed by the following link:

http://gwcsd.org/content/desktop_site/0-index.html