

# **Golden West Community Services District**

P.O. Box 448, El Dorado, CA 95623  
gwcsd.org



## **Regular Meeting Minutes GWCS D Board of Directors**

**Fire Station #44, 3109 Quartz Dr., El Dorado, CA**

**Tuesday, June 4, 2024 7:00pm PST**

This meeting will be in-person and simulcast via Zoom. Use the link below to participate as a member of the public:

<https://us06web.zoom.us/j/84148436223?pwd=aTZrbQ3sUAaHA1d7gZha2ACaGh1D6a.1>

Meeting ID: 841 4843 6223

Passcode: 691537

Dial-In: +1 669 444 9171 US (if not using computer/device audio)

Note that the District is providing access to the meeting via Zoom as a convenience to the public. The Board reserves the right to cancel or terminate the Zoom session at any time in the event of technical difficulties or if the Zoom simulcast disrupts the orderly and efficient conduct of the meeting. Such termination will not cause or reflect adjournment of the Regular Meeting.

For the purposes of the Brown Act - Government Code 54954.2(a), the numbered items on this agenda give a brief, general description of each item of business to be transacted or discussed. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

### **1. Call to Order/Roll Call: Meeting was called to order at 7:04.**

Present: Director Norman Orrick, President Marc Regelbrugge, Director/Financial Officer Leanne Stoddard, Vice President Patrick Williams, General Manager Ed White, Secretary Audrey Keebler (acting)

Not Present: Director Stan Hill

#### **Open Forum**

Public testimony will be received on each Agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

### **2. Approval of Agenda**

Board Discussion/Public Comment/Board Action

Moved Williams, seconded Stoddard. Approved unanimously.

### 3. Approval of Minutes of the Previous Meeting(s)

- April 2, 2024 – Regular Board Meeting Minutes
- May 7, 2024 – Special Board Meeting Minutes
- May 21, 2024 – Special Board Meeting Minutes

Board Discussion/Public Comment/Board Action. Moved by Director Orrick, seconded by Director Stoddard to approve all minutes. Approved unanimously.

### 4. Correspondence

- The Board will consider and possibly act upon any correspondence received since the prior Regular Meeting, including but not limited to paperwork requests received from Cal OES.
- Director Regelbrugge will follow up with Cal OES to conclude this business.
- Director Stoddard will send a copy of the Elections information regarding director terms to Director Regelbrugge.

Board Discussion/Public Comment/Board Action

### 5. General Managers Report

- Recent activities. Hilltop spent one day so far. Firewood left in the ditch at Crystal Curve needs to be removed. Suggest Hilltop do it as they have traffic control as part of the job.
- Director Regelbrugge will call owner of white car parked in right of way to move car so tree work can proceed.
- Near-term plans. No additional plans or projects.
- Issues and requests. GM White expressed concern about limited exits in case of need to evacuate.

Board Discussion/Public Comment/Board Action. Director Williams will contact Cal Fire, County Sheriff, and Diamond Fire about their plan in the case of a fire in the District.

### 6. Director Reports

Director Williams – Current & pending projects. Veg mgt complete. Vert clearance project not complete. Drainage renovation partially complete. Resurfacing-revamped RFPs went out with bid opening June 18. Will send information to potential bidders about delivery methods for RFPs.

Director Stoddard – Financial Officer's Report. Finance report available on the GWCSO web site. Annual budget will be presented at June 18 meeting.

Director Orrick-no report.

Director Hill-not present.

Director Regelbrugge – June 18 Special Meeting will include Gann limit resolution, bid opening and 2024-25 budget resolution. Any other items directors/GM wish to place on the agenda need to be to Marc by June 10 in time for agenda to be published.

## 7. Old Business

- **Board Secretary Vacancy** – The Board will discuss the process of engaging a permanent Secretary, will identify any present candidates and may appoint a candidate to serve as Board Secretary should one emerge.

Board discussion/Public comment/Board action. No permanent secretary has come forward. **Dr. Keebler will continue in this temporary position through December 2024.**

- **Project Planning & Management** – The Board will discuss planning and management of projects already defined/initiated. The Board may take action as appropriate to further advance these projects:
  - a) Vegetation Management
  - b) Crystal Blvd. Drainage Renovation.
  - c) Crystal Blvd. resurfacing project.
  - d) Encroachments re-paving.

Board Discussion/Public Comment/Board Action. Discussion occurred in other agenda items. No further action was taken.

## 8. New Business

- **June 18<sup>th</sup> Special Meeting** – The Board will discuss items to be addressed and actions to be taken in advance of the Special Meeting, including setting the meeting's agenda. Agenda items required pursuant to published public notices include bid opening and evaluation, Appropriations Limit and Budget Resolutions, 2024-25 annual budget, and informational item about status of elections.

Board Discussion/Public Comment/Board Action. **Send any new items to Director Regelbrugge by June 10 for inclusion on June 18 agenda.**

- **November Election** – The Board will consider actions regarding Elections Code notification requirements placed on the District for definition of processes relating to the November General Election. These notifications are due to the County Elections Officer no later than July 2<sup>nd</sup>.

Board Discussion/Public Comment/Board Action. **This item will be included on June 18 agenda.**

## 9. Close Open Forum

- **Public comment.** Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Public Comment/Board Discussion. Is District still sending out informational emails about district? Yes.

- ## 10. Adjournment. Moved by Director Williams, seconded by Director Orrick. Approved unanimously. **Next Regular Board Meeting: September 10, 2024 7:00pm (tentative)** **Location: TBD**

**GWCS D Board of Directors**

President	Marc Regelbrugge	(415) 640-3068	marc.regelbrugge@gwcsd.org
Vice President	Patrick Williams	(530) 313-8647	pat.williams@gwcsd.org
Financial Officer	Leanne Stoddard		leanne.stoddard@gwcsd.org
Director	Norman Orrick	(916) 709-1693	norman.orrick@gwcsd.org
Director	Stan Hill		stan.hill@gwcsd.org
<b><u>General Manager</u></b>	Ed White	(530) 919-1691	general.manager@gwcsd.org

**Secretary** (vacant)

**Document Appendix**

- 03a\_20240402\_GWCS D\_Minutes\_DRAFT.pdf
- 03b\_20240507\_GWCS D\_Minutes\_Special\_DRAFT.pdf
- 03c\_20240521\_GWCS D\_Minutes\_Special\_DRAFT.pdf
- 06a\_FO-Report\_20240604.pdf

Financial statements can be accessed by the following link:  
[http://gwcsd.org/content/desktop\\_site/financial\\_rpts.html](http://gwcsd.org/content/desktop_site/financial_rpts.html)

Golden West CSD website can be accessed by the following link:  
[http://gwcsd.org/content/desktop\\_site/0-index.html](http://gwcsd.org/content/desktop_site/0-index.html)