

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623
gwcsd.org



Regular Meeting Minutes GWCS D Board of Directors

Fire Station #44, 3109 Quartz Dr., El Dorado, CA

Tuesday, April 2, 2024 7:00pm PST

This meeting will be in-person and simulcast via Zoom. Use the link below to participate as a member of the public:

<https://us06web.zoom.us/j/84274696463?pwd=CZ8d5tXP7ATmDAvcEUHPvbDmgHkl0Q.1>

Meeting ID: 842 7469 6463

Passcode: 079917

Note that the District is providing access to the meeting via Zoom as a convenience to the public. The Board reserves the right to cancel or terminate the Zoom session at any time in the event of technical difficulties or if the Zoom simulcast disrupts the orderly and efficient conduct of the meeting. Such termination will not cause or reflect adjournment of the Regular Meeting.

For the purposes of the Brown Act - Government Code 54954.2(a), the numbered items on this agenda give a brief, general description of each item of business to be transacted or discussed. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

District resident Norman Orrick will take the Oath of Office of Director of the Golden West Community Services District.

Oath of office was administered to Mr. Orrick by acting secretary Audrey Keebler. Welcome to Mr. Orrick.

1. Call to Order/Roll Call: Meeting was called to order at 7:06 pm by President Regelbrugge.

President Marc Regelbrugge, Vice President Patrick Williams, Director/Financial Officer Leanne Stoddard, Director Norman Orrick, General Manager Ed White, Secretary Audrey Keebler (acting)

Open Forum

Public testimony will be received on each Agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

2. Approval of Agenda

Board Discussion/Public Comment/Board Action.

President Regelbrugge asked that item 8-3-d be removed from the agenda.

Director Williams moved, Director Stoddard seconded, to approve agenda as amended. Passed unanimously.

3. Appointment of Director Stan Hill

The Board will consider appointing District resident Stan Hill to the Board and, if appointed, Director Hill will begin his service as Director immediately upon swearing an Oath of Office. Move Director Stoddard, second Director Orrick, to approve Stan Hill as director to GWCSO.

Oath of office was administered to Mr. Hill by acting secretary Audrey Keebler. Welcome to Mr. Hill.

Board Discussion/Public Comment/Board Action

4. Approval of Minutes of the Previous Meeting(s)

- March 5, 2023 – Regular Board Meeting Minutes
Director Williams moved, Director Stoddard seconded, to approve minutes as submitted.
Passed unanimously.

Board Discussion/Public Comment/Board Action

5. Correspondence

- The Board will consider and possibly act upon any correspondence received since the prior Regular Meeting.
- Correspondence from Tim and Kathy Baer for need to trim trees over roadways with comprehensive list of areas needed clearing. Director Regelbrugge will forward list to Ed White. (see comments below in Director Williams board report).
- Leanne Stoddard presented FEMA check to Marc Regelbrugge. Director Williams commented that receipt of this check means that we are now in FEMA system. In future if needed, we only need to submit our claim, not complete another application from the ground up.

Board Discussion/Public Comment/Board Action

6. General Managers Report

- Recent activities, including Crystal pothole repair, hazardous tree trimming on Crystal Blvd., and near-term activities including surface-level vegetation mitigation on District roadways.
- Project update: Pothole repair completed by Vicini. Tree trimming completed by Hilltop Tree Service. No response from community member about tree on their property which is overhanging the roadway. Two Growlersburg teams came out for vegetation management. They were very well organized and did a fine job removing trees and clearing the common area. There are still a few burn piles that can be taken care of later. Thanks to Joel Borges for organizing this project.

Board Discussion/Public Comment/Board Action

- Planning discussion for future projects included as Old Business or New Business items below.

Board Discussion/Public Comment/Board Action

7. Director Reports

Director Regelbrugge – Appreciations, preparations for June 4th Regular Meeting . Lots to be thankful for with new directors Director Orrick and Director Hill, acting secretary Audrey Keebler, and GM Ed White. Thanks to all who continue to keep district moving forward.

Quarterly meetings will begin June 4, with business including Gann Limit, next year's budget, fall elections of director seats coming open. Acting Secretary Keebler will work with Director Stoddard to get all annual financial reporting completed timely.

Director Williams – Vegetation management work-next steps. Growlersburg team will return Thursday, April 4th to continue vegetation management, re: impingement on road from Quartz to Sodalite (cut and chip). Then will treat Dolomite/Manganite corner by removing fig trees that have volunteered in that area. If any time left, they may get back to common area on that day.

Director Stoddard – Signage. More complicated project than it appears. Still working on list of needed signs. Vendor ID forms for new directors.

Director Orrick- no comment.

Director Hill-no comment.

Board Discussion/Public Comment/Board Action

8. Old Business

- **Board Secretary Vacancy** – The Board will discuss the process of engaging a permanent Secretary, will identify any present candidates and may appoint a candidate to serve as Board Secretary should one emerge.
- Director Regelbrugge has asked a few people to consider taking over this position. Acting Secretary Keebler will take minutes at May 7th and June 4th meeting if no candidates emerge.

Board discussion/Public comment/Board action

- **Project Planning & Management** – The Board will discuss planning and management of projects already defined/initiated. The Board may take action as appropriate to further advance these projects:
 - a) Vegetation Management by Cal Fire Growlersburg crews.
 - b) Signage replacement/improvement on District roads.
 - c) Crystal Blvd. Drainage Renovation.
 - d) Crystal Blvd. resurfacing project. Director Williams has RFP ready for signing tonight if board approves.
 - e) Encroachments re-paving.

Board Discussion/Public Comment/Board Action

- **Drainage Easement Maintenance** – The Board will review and possibly approve issuance of a Request for Proposals for restoration and repair of the drainage easement at 6329 Crystal Blvd.

Board Discussion/Public Comment/Board Action

9. New Business

- **Vertical Clearance Maintenance** – The Board will discuss, consider and may authorize a work package to establish/maintain vegetation and/or utility vertical clearance of at least 15 feet from District road surfaces.
 - Tim Baer has measured distance from roadway to utility lines to make list of lines needing attention by utilities. Tim will call ATT to inform them of problem lines. Thanks to Tim for taking this on.

- o Moved Director Regelbrugge to approve GM engaging reputable tree company not to exceed \$30K to limb up trees possibly impinging on utility lines. There was no second.
- o Director Williams moved that RFP be generated to complete vertical clearance of trees possibly impinging on utility lines throughout district. Director Stoddard seconded. Motion passed unanimously. Director Williams will complete RFP in time for bids to be opened May 7th at the same as the paving work bids.

Board Discussion/Public Discussion/Board Action

- **Project Authorizations** – The Board will consider and may authorize expenditure of District funds for one or more road maintenance projects proposed by the General Manager and/or discussed under Director Reports or Old Business items.
Director Regelbrugge moved, Director Stoddard seconded to authorize this expenditure. Motion passed unanimously.

Board Discussion/Public Comment/Board Action

- **Special Meeting Schedule** – The Board may schedule one or more Special Meetings to manage planning, award, and execution of District projects.
Director Regelbrugge moved, Director Stoddard seconded to approve special meeting for May 7th at 7 pm for purpose of opening/authorizing proposal in response to RFPs for drainage, tree trimming and paving. Motion passed unanimously.

Board Discussion/Public Comment/Board Action

10. Close Open Forum

- **Public comment.** Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Public Comment/Board Discussion

11. Adjournment

- Director Williams moved, Director Regelbrugge seconded to adjourn meeting at 8:37. Motion passed unanimously

Next Regular Board Meeting: June 4, 2024 7:00pm (tentative)

Next Special Board Meeting: May 7, 2024 7:00pm (tentative)

Location: TBD

GWCSO Board of Directors

President	Marc Regelbrugge	(415) 640-3068	marc.regelbrugge@gwcsd.org
Vice President	Patrick Williams	(530) 313-8647	pat.williams@gwcsd.org
Financial Officer	Leanne Stoddard		leanne.stoddard@gwcsd.org
Director	Norman Orrick	(916) 709-1693	norman.orrick@gwcsd.org
Director	Stan Hill	(770) 330-6661	stanhill77@aol.com

General Manager Ed White (530) 919-1691 general.manager@gwcsd.org

Secretary (vacant)

Document Appendix

04_GWCSD_Minutes_20240305_Draft.pdf

08_RFP_DRAFT_6329Crystal_DrainageRepair.pdf

Financial statements can be accessed by the following link:

http://gwcsd.org/content/desktop_site/financial_rpts.html

Golden West CSD website can be accessed by the following link:

http://gwcsd.org/content/desktop_site/0-index.html

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