

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623
gwcsd.org



Special Meeting Minutes GWCS D Board of Directors

Fire Station #44, 3109 Quartz Drive, El Dorado, CA

Tuesday, May 21, 2024 7:00pm PST

In accordance with the Brown Act Section 54956(a), this agenda was posted 24 hours prior.

- 0. Call to Order at 7:11. Roll Call.** Directors Norman Orrick, Marc Regelbrugge, Leanne Stoddard, Pat Williams; General Manager Ed White; Acting Secretary Audrey Keebler were present.

Director Stan Hill absent.

1. Approval of the Special Meeting Agenda

Pat moved, Leanne seconded to approve the agenda. Approved unanimously.

Board Discussion/Public Comment/Board Action

2. Old Business

- **Bid Consideration – Vertical Clearance Maintenance.** The Board will consider any and all proposals submitted for Roadway Vertical Clearance Maintenance projects and may award one or more contracts pursuant to selected proposal(s) to perform the proposed Statements of Work.
- Two bids received, one from Ace Tree Service and one from Hilltop Tree Service. Bid details reviewed.

Board Discussion/Public Comment/Board Action

Discussion and comparison of bids. **Moved by Pat, seconded by Leanne, that we approve the Hilltop Tree Service bid for vertical clearance in the amount of \$12, 950. Approved unanimously. Ed will take over as point of contact for scheduling.**

3. New Business

- **Crystal Overlay Project – Scope Redefinition.** After receiving competitive bids for the Crystal Overlay Project (Obrizo to County) that all exceeded the District's Road Maintenance budget for FY 2023-24, the Board will consider whether and how to de-scope the project to attract new bids in that are within the District's present budget limitations. The District may request the General Manager or Director(s) to draft an updated Statement of Work for the Crystal Overlay Request for Proposals, and may authorize an agent to release the updated Request for Proposals as a Formal Bid Solicitation.

Pat modified language of original RFP, reducing scope of work in square footage, number of driveways, and number of mailboxes, to approximately 1.16 miles. This reduced the cost of project to approximately \$330, 000. This leaves the district with a slightly larger operating reserve for contingencies and fiscal base for next project.

Moved by Pat that we rescope RFP using one linear mile as scope of project, without return to board for further approval, with opening of bids at regular meeting June 4. Leanne seconded. Motion approved unanimously.

Board Discussion/Public Comment/Board Action

4. **Adjournment** Motion to adjourn by Pat, seconded by Leanne. Approved unanimously at 8:18.

Respectfully Submitted

Audrey Keebler

Acting Recording Secretary

GWCSO Board of Directors

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Vice President	Patrick Williams	(530) 313-8647	pat.williams@gwcsd.org
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Director	Stan Hill		stan.hill@gwcsd.org

<u>General Manager</u>	Ed White	(530)919-1691	general.manager@gwcsd.org
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<u>Secretary</u>	<i>Vacant</i>		
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