

Golden West Community Service District

P.O. Box 448, El Dorado, CA. 95623

www.gwcsd.org



June 21, 2014- Meeting Minutes for Golden West Community Services District **Regular Meeting, held at Fire Station 44** **6109 Quartz Dr., El Dorado, CA 95623**

1. The meeting was called to order at 10:35 a.m.
2. Roll Call- Directors present were Rod Miller, Audrey Keebler and John MacConnell. Secretary McClintock and General Manager Swart were also present.
3. Approval of the agenda for June 21, 2014 - The agenda was approved by a 3-0 vote.
4. Approval of the Minutes from April 12, 2014- The minutes were approved by a 3-0 vote.

5. New Business (Discussion and Possible Board Action on the Following):

a. Action Item: Resolution No. 14-007 Authorizing the Execution of a Professional Services Agreement with Attorney David Girard and the Firm of Girard and Edwards

The attorney interview committee, consisting of Miller, MacConnell and Swart, met with David Girard and recommended the firm of Girard and Edwards to serve as the District's legal advisors. They will be consulted on an as-needed basis, and charge \$300 hourly. Meeting with the associates may be cheaper. Not all items discussed with him can be made public. Keebler also recommended him. Resolution No. 14-007 was approved by a 3-0 vote.

b. Action Item: Resolution No. 14-008 Recognizing Contributions of William Kaighn, Edward White, Valerie Kimura and Bernard Carlson to GWCSD

MacConnell expressed appreciation of these people's work during the time of the District's financial problems. White noted that his first name is Edwin. Kaighn requested to be removed from the resolution; he believes his contribution was to the community and does not require special recognition. White, Carlson, and Kimura agreed. No vote was taken.

c. Action Item: Resolution No. 14-009 Declaring an Election Be Held In Its Jurisdiction

Consolidation with Other districts Requesting Election Services- The window to appoint new board members has passed and now an election must be held to fill the vacant board positions. If only two candidates register, they will be running unopposed and no vote will need to be taken. Candidates must file with the Elections Department by mid-July. MacConnell suggested that this information be sent out to the community. The resolution passed by a 3-0 vote.

d. Action Item: Resolution No. 14-010 Appointing a Citizen Advisory Committee To Review Board Policies and Ordinances- A three member committee was proposed, and any resident could attend. A maximum of one Board member could be on the committee and the committee would

be subject to the Brown Act. There was a discussion of conditions imposed by the Brown Act. It was suggested that an ad-hoc committee be formed instead to allow more flexibility. The resolution did not pass, getting 3 no votes.

e. Action Item: Resolution No. 14-011 Authorizing Board President to Execute Contract Amendment 1 with Courtney K. Swart for Professional Services- District General Manager- The resolution would correct errors in the original contract and allow Swart to be paid for additional hours. Residents requested more information about current and planned roadwork and other activities, and the associated costs. Swart explained the issues she is having with the webpage. She announced she may resign. White suggested sending email notification of upcoming roadwork so that affected residents will know about it ahead of time. No vote was taken on the resolution.

7. General Manager Report and Correspondence- Swart contacted Davies Tree Service about trees hanging over the power lines. Davies does work for PG&E. Foothill and Carson tree services have put out bid packages. A letter of resignation was received from Pat McClintock, secretary, effective September 1. Email was received from Diane Kaighn regarding Swart's contract. In answer to a question from a previous meeting, it was noted that Workman's Compensation insurance is in place. The Board needs to review all insurance for proper current coverage.

8. Finance Report

a. Information Item: Current Account Balance Summary

Keebler distributed copies of the Finance Officer report showing a current balance of \$209,366.79 as of May 31 and details of current submitted expenses. She will be working on the Prop. 4 Spending Limit amount and the Administrative Parcel report during the month. A special meeting will be held on Thursday, June 26, in front of Pride Realty to vote on approval of these items.

At this time, Swart asked George Sanders to add his report to the General Manager's. He has created a prioritized list of projects based on the Road Maintenance budget. Weed abatement will cost about \$8000. Suggested projects included an aggregate based shoulder on portions of the roads and fixing potholes on Crystal, which must be done before any chip-seal work, and some culvert replacement. These projects will have significant benefit to the roads. There is approximately 1-1/3 miles of district roads that need to chip-sealed. Rough cost is \$150,000, including engineered fabric and striping.

6. Public Comment- Items not on Agenda (moved to end of meeting) - There was discussion about how to send District information to residents. Lori Babbage suggested going back to putting flyers and other items in the boxes. White was strongly against any kind of mailing. It was noted that not all residents have access to the Internet; many of them only have dial-up connection available. Kathy White asked that documents be dated and have version numbers for clarification.

9. Adjournment- The meeting was adjourned at 1:00.

2014 Scheduled Regular Meetings

July 12	October 11
August 9	November 8
September 13	December 13