

Golden West Community Service District

P.O. Box 448, El Dorado, CA. 95623



December 11, 2008- Meeting Minutes for Golden West Community Services District Regular Meeting, Held at El Dorado Community Church

2. The meeting was called to order at 7:00. Directors present were V. Emi Kimura, Jeff Malm, and Ed White. Secretary McClintock was also present.

3. Approval of meeting minutes of November 13, 2008

There was a correction to the minutes of September 18. The Board member for the Workman's Compensation Policy Procurement Committee is Kimura. It was also noted that the committee members are listed on the GWCSO website. The amended minutes of the regular meeting on November 13 were approved by a 3-0 vote.

4. Treasurer's Report

As of December 9, the district has a balance of \$23,638. Bills payable are \$212 to El Dorado Storage for January through April, \$3,297.14 to Delta Construction and \$225 to Robert Laurie for his presentation at the October meeting. Kimura proposed paying the balance of \$1025 that we owe to Laurie. White suggested setting up green sheets for Delta 4-6 months ahead of time and they can be paid as submitted. Upcoming bills are for an Errors and Omissions policy to SDRMA. Property tax revenues should be coming in soon.

At the August meeting, it was decided to submit the \$3010.69 expense for Measure C at the end of the year. The consensus is to pay it now, and this was approved by the board by a 3-0 vote. White moved to approve all current green sheets, including payments to Delta for February and March. This was approved by a 3-0 vote.

5. Road Manager's Report

White reported that the FEMA appeal is being reviewed by Jim Morales. The pending appeal could take 10-12 months to process. Tree trimming is waiting for Workman's Compensation insurance to be in place. Kimura will submit that paperwork this week. Walt Dalbeck contacted Veercamp about the bad culvert on Dolomite.

Kathy White distributed copies of a letter she submitted to the board regarding the culverts on Dolomite and Manganite and read it aloud. There has been a problem for many years on the west side of Dolomite. The Wilsons got flooded out of their home. There was discussion of whether driveway culverts are homeowners' or District responsibility. The district used to maintain ditches and culverts. Malm moved to get a

bid from Veercamp and investigate requirements and what work the District will do. Carlson suggested including a not-to-exceed amount of \$3000. Malm rescinded his previous motion and made a new one. A motion for White to get a bid from Veercamp, not to exceed \$3000, for cleaning the culvert under Manganite was approved 3-0.

6. General Manager's Report

Chuck Roati gave the report in Sanford's absence. Sanford is concerned about the damage speeders have done to the Galena turnaround. Dalbeck know the person responsible and as spoken to her and will talk to her parents. The surface is recycled asphalt. A letter from the District will be a January agenda item. A Galena resident has put down gravel about ¼ mile past the turnaround. This is not District owned roadway.

7. Old Business

A. Committee Updates

a. Road Policy

The title of the Road Policy will be changed to Road Management Procedures and will be tied to the new bylaws. Many edits have been made and copies submitted to Malm for review. Dalbeck would like it back in one week.

b. Workman's Compensation

The final information will be submitted this week. The cost is \$235 annually. We should have an answer in 10 days.

c. Organize Storage Files

Malm and White have been to the storage area and will review and organize the contents. Documents will be scanned and posted to the website. Resolutions will be worked on first.

d. Bylaws

Dalbeck submitted edits to the mileage section regarding odometer readings. Each leg of a trip must be recorded separately. Malm would like to look at the bylaws as a whole package. They are good as a whole but will need some updates. Dalbeck would like more input. The whole committee needs to meet.

e. Newsletter and Website

White needs a way to get everyone's addresses, including renters. Currently newsletters are only sent to property owners. Dalbeck suggested mailing to every address of registered voters in the district. Malm suggested a large sign with information about the website. This will be discussed further in January. Ellen Day suggested sending out a postcard with board member's names and addresses, and the 2009 meeting dates.

The website is up and running. There was a bug in the distribution list that has been fixed.

B. Meeting dates for 2009

A previous resolution states that all monthly meetings will be held on the second Thursday of the month. Most attendees preferred the third Thursday. A motion to have all regular meetings on the third Thursday was passed 3-0. The first meeting in 2009 will be January 15.

8. New Business

A. Plan for the Annual Meeting

White asked for input on dates for the annual meeting.

9. Fire Safe Council

Ken Hasse announced that there will not be a FSC in December; the next meeting is January 10. The right-of-entry letters from Mica are coming in. The target completion date is March 2009. Hasse can get standard house number signs for \$21.45. They are 6"x 18" with reflective numbers on both sides. More information will be posted on the FSC webpage.

10. Correspondence

Kimura will review correspondence regarding the direct charges with Roati. A correction to one resident's bill has taken 2 months to resolve. There was correspondence questioning why committee members were not listed in the minutes. They are listed on the website.

11. Community Comments

Malm asked for an update on the Cinnabar project. Roati has given the information to White.

12. The meeting was adjourned at 8:30, but reopened to address payment of California Special District Association dues in the amount of \$490, due January 15. Membership in CSDA is required by SDRMA for our insurance. Payment was approved by a 3-0 vote.

2009 Regular Meeting Schedule

January 15
February 19
March 19
April 16
May 21
June 18
July 16
August 20
September 17
October 15
November 19
December 17