

December 27, 2007- Meeting Minutes for Golden West Community Services District
Held at El Dorado Community Church, 4701 Church Street, El Dorado

1. The meeting was called to order at 7:05. Directors present were Roati, Beam, Lea, Wollard, and White. Secretary McClintock was also present.
2. The minutes of the regular meeting on November 29 and the special meeting on December 13 were both approved 5-0. Ken Beam requested an electronic copy of the agenda with his minutes.
3. Roati reported that we have approximately a -\$35,000 balance. He will distribute copies of the FAMIS report after he picks it up. Lea suggested getting a "Received Date" stamp for incoming correspondence. There was some discussion of the line of credit extended by the county. Bills to be paid were \$212 for the storage locker for 4 months, and \$100 for hall rental for 4 months. Payment was approved by a 5-0 vote.
4. Lea spoke to Eric Peterson, who was in attendance, about the Mica/Fire Road easement. Calfire will contact all homeowners who will be affected. They need to deed the easement for emergency access, and have it added to the title to the properties. Peterson reviewed an email he sent on this topic. He would also like to improve the signage, and recommended working with the Fire Safe Council on this. White asked about the Regelbruger's access to Highway 49.
5. There was no General Manager's report since Sanford was not in attendance
6. There was no report from the Fire Safe Council.
 - 7A. Beam asked about the difference of the amount received from OES and the amount owed to Delta. Roati suggests paying the \$160,000 still owed to Delta, and then the Board can decide what additional fees should be paid for the late penalties. Delta is allowed by the Contractor's Board to charge interest, pending negotiation. The District has already received approximately \$53,000. There was discussion of a letter received from OES. The dollar amounts on page 1 are not explained in the letter. Lea wants an exact account of when amounts of money were received. Beam would like a balance sheet on the contract. There was discussion of the storage of original documents and record keeping.
 - 7B. Ken Wollard is copying the 2003 and 2005 road contract bids to add to what has already been submitted to the County. Beam has the 2005 originals and he will give a copy to Wollard.
 - 8A. Wollard is having trouble finding original documents. Many of Carlson's questions can be answered, but not documented. There was discussion of the contract terms regarding the timeframe of the work. Changes to the contract were not in the final version signed by the Board; Wollard does have the signed copy. The Terms and Conditions define Sanford as the engineer. Wollard has several questions for Sanford. Sanford has a construction diary and Wollard will ask him for a copy. Beam and Wollard will meet and compare documentation.
 - 8B. A proposal, including a list of duties, was submitted to change the General Manager's title to Field Representative. This can't be done because state code 61050-61119 requires that a district has a General Manager. There was a discussion of past contracts and changes made to them. It was suggested that the GM should report to one board member, and that no changes be made without the Road Manager's approval. Beam suggested creating a new job description based on the state code. He will put together a strawman description for the board. Walt Dalbeck suggested separate books for FEMA work and district work, and that an emergency meeting could be used to make quick decisions.

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White says that the board should also abide by its decisions; two votes were taken to proceed without funds. Board members voted using unconfirmed information.

8C. Meeting dates for January 24 and February 7 were approved. Due to work schedules, Roati and Beam can not attend meetings on the same date. All further meeting dates will be worked out by Roati and Beam by the January meeting. Some may be on Fridays.

8D. Item has already been completed.

8E. Lea and White want to reimburse Carlson for paper and toner used for the newsletter. White recommends no longer sending newsletter to PO boxes unless the recipient responds to a request. This request will be included in the first two mailings in 2008. White will include information about the green waste bins that will be available within the district this spring, and comments about the FEMA money. Beam suggested including the Delta problems as an example of the need to increase fees. There was a discussion of a spring community meeting and possible agenda items. Suggestions included a long-range road plan, a fee increase, and tree trimming on Dolomite. Wollard believes that a fee increase this year will be negatively affected by the Delta problems.

8F. White thinks that Wilsons will get flooded again due to the configurations of the road and driveways in the area. Beam says Ordinance 1 can be used to make Lewises fix their driveway if it is going to damage Dolomite. Problems are caused when EID dumps the reservoir. Beam will send the contact information for EID to White so White can ask about the rework left from October. White proposed asking Wilsons to put a channel culvert on their driveway. Lea and White will get an informational bid on the work and contact the Wilsons. There was discussion about other possible solutions.

8G. There was discussion of the officer appointments in January. Further discussion of this item was tabled until then.

9. There was no new business.

10. There were no community comments.

The meeting was adjourned at 9:25.

Minutes submitted by Patricia McClintock.

2008 Meeting Schedule

January 24

February 7