

December 4, 2003- Meeting Minutes for Golden West Community Services District

Held at El Dorado Community Church, 4701 Church Street, El Dorado

The meeting was called to order at 7:00. Directors Chuck Roati, Bruce Bogart, Ken Beam, Barbara Lea and Mike Willis were present. General Manager Al Sanford and Secretary Pat McClintock were also present.

Roati noted that this is Bogart's last meeting as a Director, and thanked him for his participation. He also thanked the rest of the Directors and staff for their work, and Rae Gamble for the newsletters.

The minutes of November 6 were approved as amended [amended copy attached] by a vote of 5-0.

Lea gave the Treasurer's report, stating that there is still a negative balance of \$5564. There was one bill for \$37.13 from the Elections department, and no petty cash report.

Sanford reported on the culvert problem at the corner of Crystal and Calcite. The resident will install the ~~smaller 8"~~ 18" culvert when he gets new material. A title company called him about District fees; there was no action required. He also reported that Eric Bold will complete the rework of his ditch and culvert within a month.

Beam has contacted the County about notifying the District when a resident applies for a building permit. He asked for direction from the Board about what procedure they want to establish. He will ask that the Building department tell an applicant that they need to contact us with a request for an encroachment permit, and the District will return an acknowledgement of that contact.

The home with the problem lampposts has been sold, and the owners will take the lampposts with them.

Sanford would like to have a "red tag" system to use for situations where violations occur.

The striping has been delayed too far into winter to be done now, but we may be able place reflectors on a dry day. We already have the dots and the epoxy. We will also have to buy yellow paint for the centerlines.

Lea called Supervisor Baumann about enforcement of speed limits within the District. Baumann had Sheriff Dennis Small contact Lea. He explained that they will not issue tickets because the District Attorney won't back them up. Lea will next contact the District Attorney's office and ask for a written explanation of their policy regarding the District.

Willis reported that the Road Policy Review committee has had two meetings and is making progress. Their goal is to bring the Policy up to date and improve readability.

Bogart reported that the review of District polices is ongoing, and that he will continue to participate on the committee.

Sanford brought a written estimate of expenses for putting up a storage building on the common property. He estimates that our costs for site preparation will be \$3805,

December 4, 2003- Meeting Minutes for Golden West Community Services District

Held at El Dorado Community Church, 4701 Church Street, El Dorado

including grading, gravel, installation of a power pole, utility box and wiring. There is no plan to install water. The cost of the container will be about \$3200, for a total of \$7005. There was general discussion of the cost of the building versus the cost of renting a meeting room and public storage, the advisability of spending while carrying a negative balance, and whether the money would be better spent on road improvements. Willis moved to table the matter for further consideration. Lea seconded the motion and it passed 5-0.

All of the Board members need to be sworn in for the new terms, but according to the Elections department, it can't be done before noon on December 5. There was no date for this that was available to all Board members, so the Board secretary will swear in each Board member individually as they come to her home.

Agenda item 6-J was moved up for the convenience of Robert and Liz Cortez, who were attending the meeting with their family. They were informed by an SBC engineer in Diamond Springs, Dale Johnson, that they need District permission to add a phone line to the existing utility poles on the utility easement that crosses the common property. The Board requested that Mr. Cortez bring a County map showing that the new lines will follow the existing easement before they consider his request.

There was much discussion about the current and future uses of Mica and the fire road. Roati reported that another access road is being added by someone unknown. Bogart suggested it is time for the District to get a legal opinion about where Mica ends and the fire road begins, and the Board's responsibility. A resident from Mica noted that the heavy equipment recently brought in by the Janssens has damaged the road, and asked that the District work on the problem. Lea referred back to the issue of asking the County to notify the District when issuing permits that affect District roads. Beam agreed to bring these issues up to the County when he visits the Building Department about the permit process and find out if they know what recourse the District has.

Lea went to a training class for the state-sponsored program of using of credit cards to replace the current system for petty cash and payment of bills. There is a requirement for three years of audits and a credit rating to apply. Directors and staff would use a card for District expenses and an itemized bill would be sent to the District. This statement and the receipts are turned in to the County monthly. The County pays the balance per the receipts; no balance is carried so no interest is charged. Discussion on this topic was tabled until February.

Lea read her annual reports on District activity for 2001-02 and 2002-03. After she adds the Treasury report, they will be filed with the District records and possibly sent to the Grand Jury. Roati will find out if they need to be submitted anywhere else.

Board member received a list of meeting dates for 2004. Willis moved to approve the first date of January 15, and to approve the rest of the dates at the time, in order for the directors to check their calendars. Lea seconded the motion and it passed 5-0.

December 4, 2003- Meeting Minutes for Golden West Community Services District

Held at El Dorado Community Church, 4701 Church Street, El Dorado

Beam again requested a printed copy of an agenda package. Bogart suggested that he submit something to the Policy Review committee to make this standard procedure.

Gamble noted that the newsletter box on Dolomite has been broken again and no more newsletters will be delivered there.

The meeting was adjourned at 9:15.

PLEASE NOTE: The next regular Board meeting is scheduled for January 15, 2004.