

GOLDEN WEST COMMUNITY SERVICE DISTRICT
BOARD OF DIRECTORS MEETING
SPECIAL MEETING

MINUTES

August 9, 1995

These minutes were reviewed and approved in the August 17, 1995, regularly scheduled meeting of the Board of Directors.

This special meeting was called by Rich Englefield, Treasurer, in order to process final claims for the storm damage repair on Dolomite Drive in order to provide documentation to FEMA and OES for the August 10 tour of the District.

CALL TO ORDER:

The Board of Directors Special Meeting of the Golden West Community Services District (GWCSO) was called to order on August 9, 1995, at 7:05 p.m., at 6341 Crystal Boulevard.

Directors in attendance were Pat McClintock, President; Rick Tobin, Vice President; Rich Englefield, Treasurer; and Art Ercolini, Road Manager. Wilbur Yost, Secretary, was not present. Minutes were taken by Vice President Tobin.

APPROVAL OF REMAINING DISTRICT BILLS:

Rich Englefield presented the Green Sheet for County Reimbursements to the vendors. The amounts were:

American River Asphalt	\$13,253.66
Rick Martin Construction	\$ 1,785.00
American River Asphalt	\$ 148.80
Minute-Man Press	\$ 137.50
Total	\$15,324.96

The EID bill was not included for the road construction water use because it has not arrived, yet, but is said to be about \$70.00

American River Asphalt and Rick Martin Construction were paid the 10% holding fee based on a letter from Rick Martin stating that he and ARA would pay for all costs to seal coat Dolomite Drive construction, under the Spring Contract, sometime this fall. Art noted that the District must inform and note in writing to the residents of Dolomite Drive that the District will not be responsible for oil spraying up on people's cars once the oil is seal coat is laid down.

McClintock moved and Ercolini seconded to approve the bill payments. Vote 4 ayes, 0 nays.

APPROVAL FOR USING PETTY CASH TO PAY FOR AERIAL PHOTOGRAPHS OF THE DISTRICT'S COMMON PROPERTY OFF OF DOLOMITE DRIVE:

McClintock noted that the Committee studying the use of the common property had requested a purchase order, not to exceed \$100, to get stereo graphic photos of the site. It is very difficult terrain, overgrown with brush, on the east side. It will also be very difficult to find the boundary markers without the use of these maps. Rich Englefield noted that he had used such maps in the U.S. Forest Service and that they were very useful in finding the property boundary markers.

Art Ercolini noted that what had been thought of as the flat entry to the District property was not part of the common ground, and that the entry along Dolomite was dominated by the creek bed. This would mean that very little area near Dolomite would be available for construction of a District building site.

McClintock moved and Englefield seconded that the purchase be approved, not to exceed \$100, and be paid from petty cash. Vote 3 ayes, 1 nay. Ercolini voted nay noting that he felt the District already had maps that would work just as well as the photos.

DIRECTOR'S ITEMS:

McClintock read the notices from LAFCO for meetings on the 21st and 29th of August. Tobin will attend both for the District.

Ercolini reviewed the response to the latest news letter. He also noted that Mrs. Kram, a resident who recently sold her home, had asked for a number of documents about the District, probably for the person moving in to her house. There was much discussion regarding existing Board policy, from the previous Board, which requires the District to charge for all copies of documents. The Board will consider revoking this policy at the next Board meeting. Tobin will prepare the documents at his expense, on his copier, and provide them to Ercolini to deliver to Mrs. Kram.

Tobin gave an overview of the results of the efforts to coordinate storm damage recovery with FEMA and State OES. A full report will be provided on August 17th at the Board Meeting.

Ercolini noted that Tobin was to pick up the encroachment fee from Frank Cardia, on Dolomite Drive. Tobin was not aware of this, but committed to collect the fee for the new driveway turnaround.

(Continued)

Ercolini noted that the next Road Committee meeting will be on August 15, and that he might not be able to attend the regular board meeting on the 17th. There should be a final direction on actions to be taken by the Board for the rest of the year, based on our limited budget.

Tobin explained that starting on the new fiscal year, all Work Orders need to begin with 956. Also, any work order not completed in fiscal year 94-95 will have to be rewritten with a new Work Order Number and budgets reevaluated to ensure those projects can now be completed. This will have to be the case whenever a fiscal year is completed and the books are closed. There cannot be continuous, or outstanding work orders that are carried over from year-to-year.

Tobin also explained that there is a critical need for the Board to set up other "policies" and put them in place with a formal public vote. These should include the standards for repair, maintenance, and upgrade of roads, e.g., materials, measurements, costs, scheduling, etc.

McClintock noted that she now has a metal detector that the District may use when searching for boundary markers. Tobin volunteered to teach McClintock how it worked, after checking to see the equipment was functioning properly.

McClintock reviewed the content of the agenda for the Board Meeting for August 17th.

PUBLIC COMMENT:

No members of the public were in attendance.

The Board adjourned the meeting at 8:20 p.m.

Submitted by Rick Tobin, Vice President, August 17, 1995