

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623
gwcsd.org



Regular Meeting Minutes GWCS D Board of Directors

Fire Station #44, 6109 Quartz Dr., El Dorado, CA

Tuesday, December 2, 2025 7:00pm PST

This meeting will be in-person and simulcast via Zoom. Use the link below to participate via Zoom as a member of the public:

<https://us06web.zoom.us/j/81199602544?pwd=ZqdQRzOGGeuiLFPpp2ajGoVIs0HjoHc.1>

Meeting ID: 811 9960 2544

Passcode: 775700

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Note that the District is providing access to the meeting via Zoom as a convenience to the public. The Board reserves the right to cancel or terminate the Zoom session at any time in the event of technical difficulties or if the Zoom simulcast disrupts the orderly and efficient conduct of the meeting. Such termination will not cause or reflect adjournment of the Regular Meeting.

For the purposes of the Brown Act - Government Code 54954.2(a), the numbered items on this agenda give a brief, general description of each item of business to be transacted or discussed. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

1. Call to Order/Roll Call: meeting was called to order by president Marc Regelbrugge at 7:09.

Vice President Stan Hill, Director Norman Orrick, President Marc Regelbrugge, Director/Financial Officer Leanne Stoddard, Director Patrick Williams, General Manager Ed White, Secretary Audrey Keebler.

Directors Hill, Orrick and Regelbrugge were present, as well as GM Ed White and Secretary Audrey Keebler. Directors Stoddard and Williams were not present.

Dir. Williams entered the meeting at 7:15.

Open Forum

Public testimony will be received on each Agenda item as it is called. Matters not on the agenda may be addressed by the public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

2. Approval of Agenda

Board Discussion/Public Comment/Board Action

Dir. Orrick moved, Dir. Hill seconded to approve agenda. Approved unanimously.

3. Approval of Minutes of the Previous Meeting(s)

- September 9, 2024 – Regular Board Meeting Minutes

Board Discussion/Public Comment/Board Action

Dir. Regelbrugge requested that Item 8-c be corrected to show the amount he originally suggested was \$10, 000, and that subsequent board discussion raised the amount to \$15, 000. Dir. Williams moved, Dir. Hill seconded to approve amended minutes. Approved unanimously.

4. Correspondence

- The Board will consider and possibly act upon any correspondence received since the prior Regular Meeting. Correspondence sent will also be reviewed.

Board Discussion/Public Comment/Board Action

FEMA contacted District with information for closeout of grant. Dir. Regelbrugge sent this information earlier in the year, but sent another copy and has not heard from FEMA again.

Dir Williams entered the meeting at 7:15.

5. General Managers Report

- Recent activities.
 - FEMA closeout report was re-sent to FEMA.
 - Evergreen Tree and Turf treated roadsides 26 Nov 2025. Billing was received on December 2 and forwarded to Finance Officer. GM White recommends holding off on completing paving of final .7 mile of Crystal until other improvements are made.
 - At 5848 Dolomite ditch was improved.
 - At 5880 Dolomite water was running around-not through-culvert, resulting in potential undermining of culvert.
- Near-term plans. Continue regular maintenance of roadways.
- Issues and requests.
 - Culvert at 5765 Dolomite has water lines and other cabling inside resulting in plugged culvert and flooding. Home owner told us to remove them if we wanted them gone. Vicini came out to do work and ended up using more materials and work than anticipated.

- The adjacent property had new larger culvert put in. There is an additional driveway without a culvert that might need improvement. Discussion.

Board Discussion/Public Comment/Board Action

Dir.Regelbrugge would like someone to review Ordinance 6 specifically as to utility companies, with a view to include county specifications in the ordinance and to include all types of lines and cables. Dir. Hill volunteered to follow up on this issue.

6. Director Reports

Director Williams. Working on speeding issue but nothing to report.

Director Stoddard – Financial Officer’s Report. As of Dec 2 \$9, 400 of budgeted amount has been spent, leaving \$312,002 in road maintenance budget. Invoice list was provided. John McConnell will put financial report on web site. *Number corrected per Pres Regelbrugge at 3 Feb 2026 mtg.

Director Orrick. No report.

Director Hill. No report.

Director Regelbrugge – Year-in-Review & Looking Ahead

*To Zoom or not to Zoom? Usage is very low. Dir. Regelbrugge recommends we cancel this subscription due to low community use. We can resubscribe if there is community demand.

*Small projects last year were very effective, especially ditch and roadside maintenance.

*One newsletter went out, and another is up for review to be distributed in early 2026.

Board Discussion/Public Comment/Board Action

7. Old Business

- **Newsletter** – The Board will discuss and may recommend alterations and/or approve issuance of a Newsletter to the citizens of the District to occur after January 1, 2026.

Board Discussion/Public Comment/Board Action

Dir. Regelbrugge discussed contents of newsletter, whose purpose is to get people thinking about increasing their taxes for road improvements. Dir. Regelbrugge would like to try to go up to \$360 at the next election. Language was suggested by board members. Dir. Regelbrugge will work with Dir. Hill on final version prior to mailing in January 2026.

8. New Business

- **Special Tax Accountability Report** – The Board will review and consider approval of the Special Tax Accountability Report for FY 2024-25, as required by GC 50075-50077.5.

Board Discussion/Public Comment/Board Action

Moved by Dir. Hill, seconded by Dir. Williams to approve this report. Passed unanimously.

- **Election of Officers** – The Board will nominate and elect Directors to serve as President, Vice President and Financial Officer for the District during calendar year 2026.

Board Discussion/Public Comment/Board Action

For President: Dir. Marc Regelbrugge

For Vice President: Dir. Stan Hill

Financial Officer: Dir. Leanne Stoddard

Secretary: Audrey Keebler

- **Regular Meeting Schedule for CY 2026** – The Board will approve a schedule for Regular Meetings of the District in CY 2026.

Board Discussion/Public Comment/Board Action

Meeting dates: Tuesdays at 7 pm. Feb 3; April 7 (for contract approval of Crystal overlay work); June 2 (budget approval); Sept 1; Dec 1 (for election of officers).

Dir Williams, seconded by Dir. Hill to approve calendar. Approved unanimously.

- **Board Initiatives for 2026** – The Board will identify and discuss initiatives to be pursued by the District in 2026 (e.g. public outreach, strategic planning, revenue enhancement, etc.) and may assign certain activities to be led by particular Directors.

Board Discussion/Public Comment/Board Action

Finish Crystal Blvd overlay

Newsletter and election

Ordinance 6 related to utilities company issue

- **LAFCO Information** – The Board will assess whether or not certain materials need to be provided to LAFCO at this time.

Board Discussion/Public Comment/Board Action

We will wait for LAFCO to ask for materials and information.

- **GM Project-Change Updates** – The Board will discuss the aspects of work projects to be shared by the General Manager with the entire Board on each activity, especially if a decision on spending monies on an active project-over run or change order staying within the GM authorized discretionary limit.

Board Discussion/Public Comment/Board Action

GM White would like backup when community members confront him on issues/concerns in the field. With particularly confrontational members, GM should call a board member to

assist him on site. Keep in mind that no more than two board members can be present at the same time.

Decisions on site and potential cost overruns are GM's call. As to project increases, board tries to approve sufficient funds to cover possible overruns. Placing a 15% contingency into funding approval may save us from having special meetings to approve additional funding on previously approved projects.

9. Close Open Forum

- **Public comment.** Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Public Comment/Board Discussion
No comment.

10. Adjournment

- **Dir. Orrick moved, Dir. Williams seconded adjournment. Approved unanimously. Meeting adjourned at 8:40.**

Next Regular Board Meeting: Feb 3, 2026

Location: Fire Station 44, 6109 Quartz Drive, El Dorado, CA 95623

GWCSO Board of Directors

President	Marc Regelbrugge	(415) 640-3068	marc.regelbrugge@gwcsd.org
Vice President	Stan Hill		stan.hill@gwcsd.org
Financial Officer	Leanne Stoddard		leanne.stoddard@gwcsd.org
Director	Norman Orrick	(916) 709-1693	norman.orrick@gwcsd.org
Director	Patrick Williams	(530) 313-8647	pat.williams@gwcsd.org
<u>General Manager</u>	Ed White	(530) 919-1691	general.manager@gwcsd.org
<u>Secretary</u>	Audrey Keebler		secretary@gwcsd.org

Document Appendix

03_20250909_GWCSO_Minutes_DRAFT.pdf

07_DRAFT_GWCSO_Newsletter-January2026.pdf

08_GWCSO_AccountabilityReport_FY2024-25.pdf

Financial statements can be accessed by the following link:

http://gwcsd.org/content/desktop_site/financial_rpts.html

Golden West CSD website can be accessed by the following link:

http://gwcsd.org/content/desktop_site/0-index.html