

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623
gwcasd.org



Regular Meeting Minutes GWCSD Board of Directors

Fire Station #44, 6109 Quartz Dr., El Dorado, CA

Tuesday, September 9, 2025 7:00pm PST

This meeting was held in-person and simulcast via Zoom. The link below was used if community members wished to participate as members of the public:

<https://us06web.zoom.us/j/86439139945?pwd=zrbjcbnpyU7A71ZNymTLanJD8Ov5xN.1>

Meeting ID: 864 3913 9945

Passcode: 533275

Dial-In

(669)900-6833

(669)444-9171

One tap mobile

+16699006833,,86439139945#,,,*533275# US (San Jose)

+16694449171,,86439139945#,,,*533275# US

Note that the District is providing access to the meeting via Zoom as a convenience to the public. The Board reserves the right to cancel or terminate the Zoom session at any time in the event of technical difficulties or if the Zoom simulcast disrupts the orderly and efficient conduct of the meeting. Such termination will not cause or reflect adjournment of the Regular Meeting.

For the purposes of the Brown Act - Government Code 54954.2(a), the numbered items on this agenda give a brief, general description of each item of business to be transacted or discussed. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

1. Call to Order/Roll Call:

Director Patrick Williams, Director Norman Orrick, Vice President Stan Hill, Director/Financial Officer Leanne Stoddard, President Marc Regelbrugge, General Manager Ed White, Secretary Audrey Keebler

Meeting was called to order at 7:00pm

All directors and support personnel were present except Norm Orrick. We have a quorum.

Open Forum

Public testimony will be received on each Agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

2. Approval of Agenda

Board Discussion/Public Comment/Board Action

Moved by Dir Williams, seconded Dir Stoddard to approve agenda as written. Approved unanimously (4/0).

3. Approval of Minutes of the Previous Meeting(s)

- June 3, 2025 – Regular Board Meeting Minutes

Board Discussion/Public Comment/Board Action

Moved by Dir Hill, seconded by Dir Stoddard to approve minutes as submitted. Approved unanimously (4/0)

4. Correspondence

- The Board will consider and possibly act upon any correspondence received since the prior Regular Meeting, including in regard to planned PG&E tree removal at 6341 Crystal.

Board Discussion/Public Comment/Board Action

Community member asked about how to get rid of PGE wood remains (oak and pine) in front of her property when trees are removed. Discussion.

No other correspondence.

5. General Managers Report

- Recent activities:
 - 1) Encroachment violations past/present. There are several spots where road has been cut by cable company or someone else. Ordinance 5, adopted several years ago, provides that permits for work which impacts our roads are required. Permits should be given to utilities annually with \$500/day fee for violation. The structure is there to charge companies and individuals for performing unpermitted work. The question is who is responsible for contacting community members and others to get permits and charge those in violation. For future, next time we do repairs and upgrades, we will repair the cuts.
 - 2) Reality of roadway improvements--\$\$\$\$\$.
 - 3) Communication with residents. Difference between HOAs and CSDs. How about a sign saying “now entering GWCSD” at the entrance to the district. How about a welcome package for new owners which explains the difference? (refer to outreach publications later in agenda).
 - 4) Properties for sale---real estate agent notice GWCSD.
 - 5) Street sign vs. School Bus (Mica & Crystal). Bus driver drove over the sign and a member’s address sign. Mother Lode School District rep came out to see the damage. Driver filed

report the next day. MLSD agreed to pay full cost of whatever was damaged. Situation resolved. Leanne should look for a check from MLSD.

- 6) Tree of Heaven-invasive tree that has appeared in the district. A community member inquires what the CSD intends to do about them. We will address this issue if the trees are in the easement.
- 7) Road signs. Ed is working with sign company to see if overlay on old signs will work. This will save us some \$\$ as we replace street signs.
- 8) Ed worked with homeowner to get trees trimmed higher to accommodate taller vehicle.

- Near-term plans (also see New Business items)
- Issues and requests. Leanne will start communicating with Ed when she pays an invoice so he has the information to respond to vendor inquiries.

Board Discussion/Public Comment/Board Action

6. Director Reports

Director Williams – Update (if any) on traffic issues/speed limits enforcement (w/ Dir. Hill). No report.

Director Stoddard – Financial Officer's Report, other. Finance report was reviewed. Leanne will update operating budget to reflect new projections from county for Direct Charge and ad valorem. Director Orrick. No report. Dir Orrick was not present.

Director Hill – Update (if any) on traffic issues/speed limits enforcement (w/ Dir. Williams). No further update.

Director Regelbrugge – Revenue estimates for FY 2025-26 (Direct Charge process resulted in submission for 452 parcels x \$120 = \$54, 240. Ad Valorem estimate of \$113, 114 is a bit higher than our projections. We need to develop projects to let RFPs in spring and award soon thereafter so that project gets done in 25-26 FY, and is charged by June.

Board Discussion/Public Comment/Board Action

Community member asked about whether District will be moving back to consideration of upgrading side roads. Dir Regelbrugge responded that there are still roadways that haven't been touched in years (Dolomite from Monitor to Galena for example). Upgrades to side roads will have to wait until all roads for which District is responsible are completed.

7. Old Business

- There was no other old business.

8. New Business

- **Major Project Planning, FY 2025-26.** The Board will discuss planning for a major road resurfacing project during the summer of 2026.

Board Discussion/Public Comment/Board Action

Now that we have firm estimates of income from the County, we can begin planning for spring 2026 projects. This discussion will continue at December meeting, with the intention to approve and move forward with contracting for those projects.

- **Ditch Rehabilitation, 5765 Dolomite.** The Board will consider options for rehabilitation of the drainage ditch at and near 5765 Dolomite Dr., where erosion of shoulder-backing material into the ditch has reduced its drainage capacity. This item differs from the following item in that certain unique considerations are pertinent to this particular situation.

Board Discussion/Public Comment/Board Action

Ed got an estimate for the work, but both property owners need to coordinate/participate in the solution of the entire problem. Dir Hill will work with homeowners to coordinate with district. We can call a special meeting to approve any proposal developed prior to December meeting.

- **Ditch Cleaning.** The Board will consider a District-wide project to remove washed-out shoulder-backing and other deposited materials before the seasonal rains.

Board Discussion/Public Comment/Board Action

There are several properties where shoulder backing is running into ditches/culverts during rainy season. Dir Regelbrugge suggested having a contractor do this work for up to \$15k with Ed coordinating the work. ****This language was amended at December meeting to reflect that Dir. Regelbrugge suggested a figure of \$10K, which after discussion was raised to \$15k.**

- **Public Outreach.** The Board will consider whether/how to develop a newsletter for mailing in the November (2025) timeframe.

Board Discussion/Public Comment/Board Action

Stan and Marc will work together on a holiday newsletter. Estimated cost will be around \$700-800 and should include encroachment information, HOA/CSD distinctions, and recent successful projects. Also included should be information about exits in case of emergencies.

- **Common Area.** The Board will discuss options for disposition of the Common Area.

Board Discussion/Public Comment/Board Action

Dir Williams asked about declaring property surplus and auctioning it off. Benefit of getting rid of it would be no further cost to maintain it. But then we lose control of what happens with the property and being able to supervise/maintain it appropriately.

9. Close Open Forum

- **Public comment.** Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Public Comment/Board Discussion

Dir Williams asked about clearance of what appears to be a fire break between his property and Nielsen Ranch. Leanne thinks it might be a green space developed when Golden West Paradise was first put in. Since this apparent fire break extends along several property lines, it would be a good fire safe plan to have this area cleared again.

Community member followed up with discussion about Galena/Dolomite drainage. At the bottom of his property water collects and floods for both homeowners, and doesn't dry out for months. Ed and homeowner will look at this tomorrow morning. Cleaning out the ditch will be a good step but will not resolve the problem at the lower end of the properties. Agendize for December in General Manager's report.

10. Adjournment

- There being no further business, Dir Hill moved and Dir Williams seconded to adjourn meeting. Meeting was adjourned at 8:55.

Next Regular Board Meeting: 7:00 p.m., December 2, 2025

Location: Fire Station 44

GWCSD Board of Directors

| | | | |
|-------------------------------|------------------|----------------|----------------------------|
| President | Marc Regelbrugge | (415) 640-3068 | marc.regelbrugge@gwcsd.org |
| Vice President | Stan Hill | | stan.hill@gwcsd.org |
| Financial Officer | Leanne Stoddard | | leanne.stoddard@gwcsd.org |
| Director | Norman Orrick | (916) 709-1693 | norman.orrick@gwcsd.org |
| Director | Patrick Williams | (530) 313-8647 | pat.williams@gwcsd.org |
| <u>General Manager</u> | Ed White | (530) 919-1691 | general.manager@gwcsd.org |
| <u>Secretary</u> | Audrey Keebler | | secretary@gwcsd.org |

Document Appendix

03_20250603_GWCSD_Minutes_DRAFT.pdf
06a_FO_Report_20250909.pdf
06b_GWCSD_DirectChargeDataSubmissionForm_20250804.pdf
06c_GWCSD_2025-26_ad-Valorem_estimate.pdf

Financial statements can be accessed by the following link:

http://gwcsd.org/content/desktop_site/financial_rpts.html

Golden West CSD website can be accessed by the following link:

http://gwcsd.org/content/desktop_site/0-index.html