

# Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623  
gwcsd.org



## **Regular Meeting Minutes GWCS D Board of Directors**

**Fire Station #44, 3109 Quartz Dr., El Dorado, CA**

**Tuesday, March 5, 2024 7:00pm PST**

This meeting will be in-person and simulcast via Zoom. Use the link below to participate as a member of the public:

<https://us06web.zoom.us/j/85219216190?pwd=VyAjoteT8OiR5RZK5J1FUfVbMpdRsj.1>

Meeting ID: 852 1921 6190

Passcode: 474028

Note that the District is providing access to the meeting via Zoom as a convenience to the public. The Board reserves the right to cancel or terminate the Zoom session at any time in the event of technical difficulties or if the Zoom simulcast disrupts the orderly and efficient conduct of the meeting. Such termination will not cause or reflect adjournment of the Regular Meeting.

For the purposes of the Brown Act - Government Code 54954.2(a), the numbered items on this agenda give a brief, general description of each item of business to be transacted or discussed. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

**District resident Norman Orrick will take the Oath of Office of Director of the Golden West Community Services District.**

### **1. Call to Order/Roll Call: meeting called to order by M. Regelbrugge 7:09**

President Marc Regelbrugge, Vice President Patrick Williams, Director/Financial Officer Leanne Stoddard, Director Norman Orrick, General Manager Ed White, Secretary Audrey Keebler (acting)

**In Attendance: M Regelbrugge, L Stoddard, E White, P Williams, A Keebler.**

Mr Orrick was not in attendance so was unable to take oath of office as planned.

#### **Open Forum**

Public testimony will be received on each Agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

### **2. Approval of Agenda**

Board Discussion/Public Comment/Board Action

**Moved by P Williams, seconded by L Stoddard to approve agenda. Approved unanimously.**

### 3. Approval of Minutes of the Previous Meeting(s)

- December 5, 2023 – Regular Board Meeting Minutes-none
- January 23, 2024 – Regular Board Meeting Minutes-character 0 1 delete before header
- February 6, 2024 – Regular Board Meeting Minutes-item 2, add result of vote.
- February 13, 2024 – Special Board Meeting Minutes-add result of vote.
- A Keebler will take minutes at April 2 meeting.

Board Discussion/Public Comment/Board Action

### 4. Correspondence

- The Board will consider and possibly act upon any correspondence received since the prior Regular Meeting.
- M Regelbrugge sent a letter to community member about parking his car in right of way on Crystal Blvd and has not heard back. Car needs to be moved prior to tree work on Crystal.

Board Discussion/Public Comment/Board Action

### 5. Consent Items (All items approved with one motion unless a Board member requests a separate action)

- El Dorado County Financial Reports: Accepted as presented from the County. No Action
- Bills paid since last Regular Meeting (Vouchers).

Board Discussion/Public Comment/Board Action

### 6. General Managers Report

- Recent activities, including project description/authorizations for Crystal pothole repair, possible pavement repairs on Manganite, and mitigation of falling debris risk, 7600 block of Crystal Blvd.
- E White engaged Hilltop Tree Service to do tree trimming for \$2900. Amount may increase a bit if more trees are added, but not above GM's \$5000 independent expenditure limit.
- E White will begin posting projects on NextDoor to inform community members of CSD activities in the district.
- M Regelbrugge moved to engage Vicini to repair pothole at 6601. P Williams seconded. Approved unanimously. E White will follow up to schedule work.

Board Discussion/Public Comment/Board Action

- Forecast for larger projects to be solicited, approved and performed in 2024 or thereafter, including definition and scheduling of planning and solicitation activities, target dates for Request for Proposal release, project award and project completion. At minimum, projects for Crystal Overlay (Obrizo to County road) and drainage easement repair (6329 Crystal) will be considered.

Board Discussion/Public Comment/Board Action

### 7. Director Reports

Director Orrick – not present

Director Williams – all old business

Director Stoddard – Financial Report. Balance of \$593, 019.

Director Regelbrugge – IT, Form 700 reminder, upcoming meetings. Road maintenance budget allows us to expend about \$500, 000 for road maintenance this year.

April 2 non-quarterly meeting, then back to quarterly meetings June, September, December.

Board Discussion/Public Comment/Board Action

## 8. Old Business

- **Director Vacancy.** The District has an empty Director seat following Joel Borges' resignation on February 7, 2024. The Board may consider and/or accept applications by interested District residents to fill this position. The District has until April 9 to appoint a Director or call a special election. Marc contacting community members to solicit interest.

Board Discussion/Public Comment/Board Action

- **Board Secretary Vacancy** – The Board will discuss the process of engaging a permanent Secretary, will identify any present candidates and may appoint a candidate to serve as Board Secretary should one emerge. Secretary will be needed starting with April meeting.

Board discussion/Public comment/Board action.

- **Project Planning & Management** – The Board will discuss planning and management of projects already defined/initiated. The Board may take action as appropriate to further advance these projects:
  - a) Vegetation Management by Cal Fire Growlersburg crews. Pat will follow up (capt is back tomorrow, March 6). Need walk around with Ed to determine scope of work.
  - b) Signage replacement/improvement on District roads. Leanne will continue to solicit signage bids. Sierra, Spot On and Western responding so far.
  - c) Crystal Blvd. Drainage Renovation. Veerkamp has bid work for \$34, 650, and will get back to us on schedule. Pat will redirect any calls to Ed.
  - d) Drainage Easement Maintenance at 6329 Crystal Blvd. Needs to be sent out to Vicini, Veerkamp and McCauley.
  - e) Crystal Blvd. resurfacing project. Pat will shoot for approval at April meeting with bid opening 30 days after.
  - f) Encroachments re-paving. Discussion but no action.

Board Discussion/Public Comment/Board Action

## 9. New Business

- **Project Authorizations.** The Board will consider and may authorize expenditure of District funds for one or more road maintenance projects proposed by the General Manager and/or discussed under Old Business. Marc moved to authorize bids for tree work, drainage, pothole repair. Pat seconded. Approved unanimously.

Board Discussion/Public Comment/Board Action

## 10. Close Open Forum

- **Public comment.** Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Public Comment/Board Discussion

## **11. Adjournment Pat moved, Marc seconded that meeting be adjourned. Approved unanimously. Meeting adjourned at 8:37 pm.**

**Next Regular Board Meeting: April 2, 2024 7:00pm (tentative)**

**Location: TBD**

**GWCS D Board of Directors**

President	Marc Regelbrugge	(415) 640-3068	marc.regelbrugge@gwcsd.org
Vice President	Patrick Williams	(530) 313-8647	pat.williams@gwcsd.org
Financial Officer	Leanne Stoddard		leanne.stoddard@gwcsd.org
Director	Norman Orrick	(916) 709-1693	norman.orrick@gwcsd.org
Director	(vacant)		
<b><u>General Manager</u></b>	Ed White	(530) 919-1691	general.manager@gwcsd.org
<b><u>Secretary</u></b>	(vacant)		

**Document Appendix**

03a\_20231205\_Minutes\_DRAFT.pdf

03b\_20240123\_Minutes\_DRAFT.pdf

03c\_20240206\_Minutes\_DRAFT.pdf

03d\_20240213\_Minutes\_DRAFT.pdf

07\_FO\_Report\_20240301.pdf

Financial statements can be accessed by the following link:

[http://gwcsd.org/content/desktop\\_site/financial\\_rpts.html](http://gwcsd.org/content/desktop_site/financial_rpts.html)

Golden West CSD website can be accessed by the following link:

[http://gwcsd.org/content/desktop\\_site/0-index.html](http://gwcsd.org/content/desktop_site/0-index.html)