

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623
gwcsd.org



Regular Meeting Minutes GWCS D Board of Directors Fire Station #49, 501 Pleasant Valley, Diamond Springs, CA Tuesday, March 7, 2023, 6:30pm

This meeting will be in-person and simulcast via Zoom. Use the link below to participate as a member of the public:

<https://us06web.zoom.us/j/6141945138?pwd=NEZPRjVtYktZL2gyaUN2b1NpbTROZz09>

Meeting ID: 614 194 5138 Passcode: 578760

Note that the District is providing access to the meeting via Zoom as a convenience to the public. The Board reserves the right to cancel or terminate the Zoom session at any time in the event of technical difficulties or if the Zoom simulcast disrupts the orderly and efficient conduct of the meeting. Such termination will not cause or reflect adjournment of the Regular Meeting.

For the purposes of the Brown Act - Government Code 54954.2(a), the numbered items on this agenda give a brief general description of each item of business to be transacted or discussed. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

In accordance with the Brown Act Section 54954.2(a), this agenda was posted 72 hours prior.

1. Call to Order/Roll Call:

President Patrick Williams, Vice President Joel Borges, Financial Officer Marc Regelbrugge, Director Paul Sullivan, Leanne Stoddard, General Manager Shane Gilbert, Secretary Steve Atkinson **All directors present, Director Regelbrugge attending via Zoom call, GM Shane Gilbert not present.**

Open Forum

Public testimony will be received on each Agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote. **No testimony received.**

2. Approval of Agenda

Board Discussion/Public comment/Board action **With a minor clarification from Director Regelbrugge, a motion to approve the agenda was made by Director Regelbrugge, seconded by Director Borges, AIF, motion passed.**

3. Approval of Minutes of the Previous Meeting(s)

- November 29, 2022 - Regular Board Meeting Minutes **No changes**
- December 13, 2022 – Special Meeting Minutes **No changes**

Board Discussion/Public comment/Board action **Motion by Director Borges to approve, second by Director Regelbrugge, AIF motion passed.**

4. **Correspondence** **Director Regelbrugge read various written correspondence, with an item to be discussed during the meeting.**

5. **Consent Items** (All items approved with one motion unless a Board member requests a separate action)

- El Dorado County Financial Reports: Accepted as presented from the County. **Director Regelbrugge said he has asked the county for clarification on their inquiry. No action at this time.**

- Bills paid since last Regular Meeting (Vouchers). (See financial statements link, page 3)

Board discussion/Public comment/Board action **No action.**

6. **General Managers Report**

- Open discussion / Project Reports **Director Williams read the GM report regarding Crystal Curve work, Big Boulder, Partial Paving pending, pending tree trimming, and roadside drainage. Lengthy discussion with audience about roadside drainage options, and that the work needs to be completed.**

Board discussion/Public comment/Board Action **Director Williams said he will meet with GM Shane Gilbert to discuss and seek action on these items.**

7. **Director Reports** **Director Williams had each director introduce themselves to the audience.**

Director Williams **Will have GM get a dedicated CSD phone and number to eliminate delays in calls for action or response.**

Director Borges **None**

Director Regelbrugge – Financial Reports **Reviewed financial report, various county forms, and seeking to clarify county inquiry.**

Director Sullivan **None**

Director Stoddard **None**

Board discussion/Public comment/Board action **No action**

8. **Policy & Procedure / Bylaws**

Board discussion/Public comment/Board action **None**

9. **Old Business** **None**

10. **New Business**

- State / Federal Disaster Relief Funds – Does the district qualify for any relief. How to make application and what are the deadlines. **Director Borges presented the procedure to initiate the process of applying for funds, showed forms and said deadline for applying is March 18. Signatures are required on the forms. Director Borges motioned that the CSD apply for such funds, seconded by Director Sullivan, AIF, motion passed.**

- Emergency Response – Discussion of an action plan to respond to emergencies affecting district roads. [Directors Stoddard and Sullivan will work on a district report and return for board action at the June 6 meeting.](#)
- Project Authorizations - The Board will consider and may authorize expenditure of District funds for one or more road maintenance projects for 2023 to include planning, scheduling, and execution as proposed by the General Manager and/or Board Members. [Director Williams will meet with GM Gilbert to draft a list of priorities to get work started, including paving, seal patch, ditches, culverts, signage, and RFPs.](#)
- Biennial Audit – Engagement of an auditor for the required district financial audit. Board to select and retain auditor. [Director Regelbrugge asked to retain Vaughn Johnson of Cameron Park for the audit. Motion to do so by Director Sullivan, second by Director Borges, AID, motion passed.](#)

Board discussion/Public comment/Board action

11. Close Open Forum

12. Adjournment [Motion to Adjourn at 8:21pm by Director Borges, Second by Director Stoddard, AIF, motion passed.](#)

Next Regular Board Meeting: June 6, 2023, 6:30pm
Location: TBD

GWCSO Board of Directors

President	Patrick Williams	(530) 313-8647	pat.williams@gwcsd.org
Vice President	Joel Borges		joel.borges@gwcsd.org
Financial Officer	Marc Regelbrugge	(415) 640-3068	marc.regelbrugge@gwcsd.org
Director	Leanne Stoddard	(847) 909-5835	leanne.stoddard@gwcsd.org
Director	Paul Sullivan	(707) 529-4614	paul.sullivan@gwcsd.org

<u>General Manager</u>	Shane Gilbert	(530) 317-7119	general.manager@gwcsd.org
<u>Secretary</u>	Steve Atkinson		secretary@gwcsd.org

Financial statements can be accessed by the following link:

http://gwcsd.org/content/desktop_site/financial_rpts.html

Golden West CSD website can be accessed by the following link:

http://gwcsd.org/content/desktop_site/0-index.html