

# **Golden West Community Services District**

P.O. Box 448, El Dorado, CA 95623  
gwcsd.org



## **Regular Meeting Agenda GWCS D Board of Directors Fire Station #49, 501 Pleasant Valley Rd., Diamond Springs, CA Tuesday, September 6, 2022 6:30pm PST**

This meeting will be simulcast via Zoom. Use the link below to participate as a member of the public:

<https://us06web.zoom.us/j/84045128612?pwd=VWNlb0x5djNCWmtjU3h0OEVuMIQrdz09>

Passcode: 958861

Note that the District is providing access to the meeting via Zoom as a convenience to the public. The Board reserves the right to cancel or terminate the Zoom session at any time in the event of technical difficulties or if the Zoom simulcast disrupts the orderly and efficient conduct of the meeting. Such termination will not cause or reflect adjournment of the Regular Meeting.

For the purposes of the Brown Act - Government Code 54954.2(a), the numbered items on this agenda give a brief, general description of each item of business to be transacted or discussed. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

### **1. Call to Order/Roll Call:**

President Marc Regelbrugge, Vice President Patrick Williams, Director/Financial Officer Audrey Keebler, Director Duane Heilman, Director Steve Atkinson, General Manager Shane Gilbert, Secretary Carrie Heilman

### **Open Forum**

Public testimony will be received on each Agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

### **2. Approval of Agenda**

Board Discussion/Public Comment/Board Action

### **3. Approval of Minutes of the Previous Meeting(s)**

- June 7, 2022 – Regular Board Meeting Minutes

Board Discussion/Public Comment/Board Action

### **4. Correspondence**

5. **Consent Items** (All items approved with one motion unless a Board member requests a separate action)

- El Dorado County Financial Reports: Accepted as presented from the County. No Action
- Bills paid since last Regular Meeting (Vouchers).

Board Discussion/Public Comment/Board Action

6. **General Managers Report**

- Open discussion / Project Reports

Board Discussion/Public Comment/Board Action

7. **Director Reports**

Director Williams –

Director Keebler – Financial Report

Director Atkinson – Public Outreach

Director Reggelbrugge – IT, November Election, Succession planning

Board Discussion/Public Comment/Board Action

8. **Old Business**

- **Meeting Efficiency.** The Board will discuss and may recommend and/or adopt changes to its meeting format, including public-comment procedures, for purposes of improving the efficiency of District Board meetings.

Board Discussion/Public Comment/Board Action

9. **New Business**

- **Notice of Planned Amendment of the District's Conflict of Interest (COI) Code.** The District is required to review its COI code every two years and amend it as necessary. The COI adoption/amendment process requires a 45-day comment period for affected personnel and interested members of the public. The Board will establish the required, 45-day comment period and discuss the proposed COI amendment.

Board Discussion/Public Comment/Board Action

- **Direct Charge Accountability.** The Direct charge process is an annual process which confirms the district's legal right to collect a special tax for road maintenance, and which parcels should be taxed. The District's total number of parcels for which taxes will be collected is 455, and the total tax to be collected will be \$54600, \$240 more than the estimated amount approved in the 2022-23 annual budget. After review of the documents, the Board will consider and possibly approve the annual accountability report, which confirms that taxes are only being used for the purpose for which they are collected.

Board Discussion/Public Comment/Board Action

- **Revise GWCSO Budget for FY 22/23.** The Board will consider and may adopt a revision of the GWCSO budget for Fiscal Year 2022-23. Revision may be appropriate given estimated Ad Valorem proceeds allocated to the District.

Board Discussion/Public Comment/Board Action

- **Establishment of preferred Venue for the District's September Regular Meeting.** The Board will consider and determine a planned venue for the District's November Regular Meeting.

Board Discussion/Public Comment/Board Action

## **10. Close Open Forum**

- **Public comment.** Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Public Comment/Board Discussion

## **11. Adjournment**

**Next Regular Board Meeting: November 29, 2022 6:30pm**  
**Location: TBD**

## **GWCS D Board of Directors**

President	Marc Regelbrugge	(415)640-3068	marc.regelbrugge@gwcsd.org
Vice President	Patrick Williams	(530) 313-8647	pat.williams@gwcsd.org
Financial Officer	Audrey Keebler	(530) 620-6844	audrey.keebler@gwcsd.org
Director	Duane Heilman	(530) 417-6930	duane.heilman@gwcsd.org
Director	Steve Atkinson		steve.atkinson@gwcsd.org
<b><u>General Manager</u></b>	Shane Gilbert	(925) 250-1973	general.manager@gwcsd.org
<b><u>Secretary</u></b>	Carrie Heilman	(530) 416-2075	secretary@gwcsd.org

## **Document Appendix**

03\_Minutes\_20220607\_DRAFT.pdf  
07\_FO\_Report\_20220806.pdf  
09a\_COI\_Notice\_20220906.pdf  
09b\_COI\_DRAFT\_Amendment\_2022.pdf  
09c\_DirectCharge\_AccountabilityReport\_FY2021-22.pdf  
09d\_DirectCharge\_Submission\_FY2022-23.pdf  
09e\_DirectCharge\_TaxRollCert\_FY2022-23.pdf  
09f\_DirectCharge\_Category\_FY2022-23.pdf  
09g\_DirectCharge\_Prop218Cert\_FY2022-23.pdf  
09h\_AdValoremEstimate\_FY2022-23.pdf

Financial statements can be accessed by the following link:

[http://gwcsd.org/content/desktop\\_site/financial\\_rpts.html](http://gwcsd.org/content/desktop_site/financial_rpts.html)

Golden West CSD website can be accessed by the following link:

[http://gwcsd.org/content/desktop\\_site/0-index.html](http://gwcsd.org/content/desktop_site/0-index.html)