

# Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623  
gwcsd.org



## **Regular Meeting Agenda GWCS D Board of Directors**

**Teleconference via Zoom**

**Tuesday, March 1, 2022 6:30pm PST**

Pursuant to Government Code subsection 54953(e)(3), this meeting will be held via Teleconference on the publicly accessible Zoom platform. The meeting may be accessed by clicking the link below and/or calling a call-in number listed below. For call-in access, please note that pressing \*6 on your telephone keypad will either mute or unmute your voice connection to the meeting.

<https://us02web.zoom.us/j/87838613648?pwd=dmN2bE5SR1hhZzdmSXVxa0FrenV3UT09>

Meeting ID: 878 3861 3648

Passcode: 009962

Dial by your location

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

For the purposes of the Brown Act - Government Code 54954.2(a), the numbered items on this agenda give a brief, general description of each item of business to be transacted or discussed. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

### **1. Call to Order/Roll Call:**

President Marc Regelbrugge, Vice President Patrick Williams, Director/Financial Officer Audrey Keebler, Director Duane Heilman, Director Steve Atkinson, General Manager Shane Gilbert, Secretary Carrie Heilman

### **Open Forum**

Public testimony will be received on each Agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

### **2. Approval of Agenda**

Board Discussion/Public comment/Board action

### 3. Approval of Minutes of the Previous Meeting(s)

- December 14, 2021 – Regular Board Meeting Minutes
- January 11, 2022 – Special Meeting Minutes
- February 8, 2022 – Special Meeting Minutes

Board Discussion/Public comment/Board action

### 4. Correspondence

### 5. Consent Items (All items approved with one motion unless a Board member requests a separate action)

- El Dorado County Financial Reports: Accepted as presented from the County. No Action
- Bills paid since last Regular Meeting (Vouchers).

Board discussion/Public comment/Board action

### 6. General Managers Report

- Open discussion / Project Reports

Board discussion/Public comment/Board action

### 7. Director Reports

Director Regelbrugge – December 2021 List, IT: Website status & needs

Director Williams –

Director Heilman –

Director Keebler – Financial Report

Director Atkinson –

Board discussion/Public comment/Board action

### 8. Old Business

- **DRAFT Purchasing and Assets Policy** – Director Regelbrugge has patched together a policy document that attempts to (a) harmonize the 2014 Purchasing Policy with Ordinance 2016-6, and (b) incorporate policy provisions covering purchase, management and disposal of capital assets provided by Director Keebler. Review and amend draft policy as needed.

Board discussion/Public comment/Board action

- **Utility Permit Ordinance** – The Board will consider adoption of Ordinance 2022-7, Utility Permit. Two readings of this Ordinance were held at the July and September (2021) Regular Meetings of the District.

Board discussion/Public comment/Board action

- **GM Contract** – The Board, with the help of the General Manager, will consider plans for the General Manager's Contract going forward.

Board discussion/Public comment/Board action

- **The CUCCAC Bidders List** California Uniform Construction Cost Accounting Commission recommends that CUCCAA participants (incl. GWCS D) publish their annually required notices soliciting information for inclusion on the Bidders List in November of each year.

Board discussion/Public comment/Board action

**9. New Business**

- **Public Engagement** – The Board will entertain discussion on improving the District’s engagement with its residents, and possibly take action to implement some concepts or action plans proposed.

Board discussion/Public comment/Board action

- **Meeting Format in re the COVID Pandemic.** The Board may recommend and possibly approve, as a result of ongoing concerns related to COVID-19, a teleconference finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the use of virtual board meetings as authorized under Assembly Bill 361. Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the Board will reconsider the circumstances of the state of emergency resulting from COVID-19 and the El Dorado County Public Health Officer’s continued recommendation of measures to promote social distancing.

Board Discussion/Public Comment/Board Action

**10. Close Open Forum**

**11. Adjournment**

**Next Regular Board Meeting: June 7, 2022 6:30pm**

**Location: TBD**

**GWCS D Board of Directors**

President	Marc Regelbrugge	(415)640-3068	marc.regelbrugge@gwcsd.org
Vice President	Patrick Williams	(530) 313-8647	pat.williams@gwcsd.org
Financial Officer	Audrey Keebler	(530) 620-6844	audrey.keebler@gwcsd.org
Director	Duane Heilman	(530) 417-6930	duane.heilman@gwcsd.org
Director	Steve Atkinson		steve.atkinson@gwcsd.org

**General Manager** Shane Gilbert (925) 250-1973 general.manager@gwcsd.org

**Secretary** Carrie Heilman (530) 416-2075 secretary@gwcsd.org

## **Document Appendix**

03a\_Minutes\_20211214\_DRAFT

03b\_Minutes\_20220111\_Special\_DRAFT

03c\_Minutes\_20220208\_Special\_DRAFT

07a\_FO\_Report\_20220221

08a\_PCAPolicy\_DRAFT\_20211114

08b\_Utility\_Permit\_Ordinance\_2022-7

Financial statements can be accessed by the following link:

[http://gwcsd.org/content/desktop\\_site/financial\\_rpts.html](http://gwcsd.org/content/desktop_site/financial_rpts.html)

Golden West CSD website can be accessed by the following link:

[http://gwcsd.org/content/desktop\\_site/0-index.html](http://gwcsd.org/content/desktop_site/0-index.html)