

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623 gwcsd.org



Special Meeting [Minutes](#) GWCSD Board of Directors **Fire Station #49, 501 Pleasant Valley Rd., Diamond Springs, CA** **Tuesday, February 8, 2022 6:30pm**

1. Call to Order/Roll Call: [Meeting called to order at 6:30 p.m.](#)

[Present were: President Marc Regelbrugge, Vice President Patrick Williams, Director/Financial Officer Audrey Keebler, Director Duane Heilman, and Secretary Carrie Heilman. General Manager Shane Gilbert was absent.](#)

2. Approval of Agenda

[Board Discussion/Public Comment/Board Action](#)

[Director Keebler motioned to approve the Agenda. Director Heilman seconded. All in favor. Motion passed.](#)

3. Special Meeting Business Items

- a. **Appointment of a Director to fill the open Board Seat.** [The Board will consider and possibly appoint a director to fill the seat vacated by Director Diana Kaighn's resignation. President Regelbrugge informed the candidate, Steve Atkinson, about the available board position. This position runs from appointment until the first Friday in December. President Regelbrugge forwarded Mr. Atkinson's letter of interest to all Board members prior to the meeting. He opened the floor for any questions from the Board members and from Steve Atkinson.](#)
[Director Williams asked Mr. Atkinson if he would be interested in running as an incumbent. Mr. Atkinson stated that he would.](#)
[Director Keebler asked him if he would be interested in taking on the position of financial officer if he continues on in December. Mr. Atkinson said he may be interested and would like to meet with Director Keebler to discuss what the position entails.](#)
[Discussion followed about the need to fill two positions in December and to use our venues to let people know who we are and what we do. President Regelbrugge stated that discussion will be placed on the March agenda.](#)
[Director Keebler motioned we appoint Steve Atkinson as director. Director Williams seconded. Secretary Heilman performed a roll call for votes. All in favor. Motion passed. Steve Atkinson was sworn in. Certificate of Appointment was signed by Steve Atkinson and Secretary Heilman.](#)
[Board Discussion/Public Comment/Board Action](#)

- b. **Meeting Format in re the COVID Pandemic.** [Discussion and possible adoption of a virtual meeting format for the March 1st Regular Meeting of the GWCSD. The Board may recommend and possibly approve, as a result of ongoing concerns related to COVID-19, a teleconference finding pursuant to Government Code subsection 54953\(e\)\(3\) in order to allow for the use of virtual committee meetings as authorized under Assembly Bill 361. Pursuant to Government Code subsections 54953\(e\)\(3\)\(A\) and \(e\)\(3\)\(B\)\(ii\), the Board will](#)

reconsider the circumstances of the state of emergency resulting from COVID-19 and the El Dorado County Public Health Officer's continued recommendation of measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic."

President Regelbrugge stated the need for the Board to determine whether we want to hold the March meeting in person or via teleconference (Zoom). This determination will last for 30 days and then be reevaluated. Director Keebler stated she prefers teleconference due to the pandemic and to possibly pick up more people attending. Director Atkinson asked if we tend to get more people attending if we teleconference. Directors noted that we did get a few more people during our teleconference meetings last year. Director Atkinson stated he will be out of town on March 1st, so zoom would be best for him.

Director Keebler motioned we adopt a virtual meeting format for the March 1st Regular Meeting as a result of ongoing concerns related to COVID-19, pursuant to Government Code subsection 54953 (e) (3). Director Williams seconded. All in favor. Motion passed.

Board Discussion/Public Comment/Board Action

4. **Adjournment** Director Heilman motioned to adjourn the meeting. Director Keebler seconded. All in favor. Meeting adjourned at 6:52 p.m.

GWCSO Board of Directors

President	Marc Regelbrugge	(415)640-3068	marcregelbrugge@gwcsd.org
Vice President	Patrick Williams	(530) 313-8647	patwilliams@gwcsd.org
Financial Officer	Audrey Keebler	(530) 620-6844	audreykeebler@gwcsd.org
Director	Duane Heilman	(530) 417-6930	duaneheilman@gwcsd.org
Director	Steve Atkinson	(530) 409-0795	steveatkinson@gwcsd.org

<u>General Manager</u>	Shane Gilbert	(925) 250-1973	general.manager@gwcsd.org
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<u>Secretary</u>	Carrie Heilman	(530) 416-2075	secretary@gwcsd.org
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