

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623

gwcsd.org



Regular Meeting Agenda GWCSD Board of Directors
Saturday September 8, 2018 at 10:00 a.m.
Fire Station #49, 501 Pleasant Valley Rd., Diamond Springs

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President John MacConnell, Vice President Diana Kaighn, Director/ Financial Officer Audrey Keebler, Director Connaught Lindberg, Director Patrick Williams, General Manager Shane Gilbert.

1a. **Appointment of Acting Secretary**

The Board will appoint an acting secretary for this meeting, or a permanent secretary if there is a volunteer.

Board Discussion/Public Comment/Board Action

2. **Approval of Agenda**

Board Discussion/Public Comment/Board Action

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)

a. **Approval of Minutes:** Draft Minutes of the Previous GWCSD Regular meeting

Attachments: 03a-2018_June_Minutes-d1.pdf

b. **El Dorado County Financial Reports:** Accepted as presented from County

Attachments: 03b-GLsum-June.pdf

03c-GLdetail-June.pdf

03d-RvExsum-June.pdf

03e-RvExdetail-June.pdf

03f-GLsum-July.pdf

03g-GLdetail-July.pdf

03h-RvExsum-July.pdf

03i-RvExdetail-July.pdf

03j-GLsum-August.pdf

03k-GLdetail-August.pdf

03l-RvExsum-August.pdf

03m-RvExdetail-August.pdf

c. **Bills Paid Since the Last Regular Meeting**

Attachments: 03n-Payment_Vouchers_2018.pdf

d. Direct Charge Report

Attachments: 03o-2018_direct_charge_rpt.pdf

e. Approval of Minutes: Draft Minutes of GWCS D Special meetings

Attachments: 03p-Minutes_2018-06-19_Spec-d1.pdf

03q-Minutes_2018-07-13_Spec-d1.pdf

03r-Minutes_2018-07-18_Spec-d1.pdf

Board Discussion/Public Comment/Board Action

4. Financial Report

Director Keebler will report on the financial status of the District.

Attachments: 04-FO_Report_2018-Sept.pdf

Board Discussion/Public Comment/Board Action

5. Special Tax and Bond Accountability Report

GC 50075-50077.5 requires that the GWCS D Board annually approve a report showing how special tax and bond funds were used in the district during the prior fiscal year. The report, which will be forwarded to the EDC Auditor upon approval and attestation, shows all special tax funds were expended appropriately, for the purpose for which they were originally collected.

Attachments: 05-2017-18_spec_tax_accountability_report.pdf

Board Discussion/Public Comment/Board Action

6. General Managers Report:

This is GM Shane Gilbert's first meeting as GM. He will give a brief rundown of what he sees as district priorities for this and next year.

Attachments: none

Board Discussion/Public Comment/Board Action

7. Quarterly Punch List Review

Director Kaighn will lead a discussion of the Q3 punch list.

Attachments: 07-Punch_List-2018-Q3.pdf

Board Discussion/Public Comment/Board Action

8. Operations Manual Revisions Necessary Due To Quarterly Meetings

Director Kaighn will report on her Operations Manual Revisions.

Attachments: 08-Calendar-of-Events.pdf

Board Discussion/Public Comment/Board Action

9. Review and Possibly Change GM Shane Gilbert's Hourly Billing Rate

Attachments: none

Board Discussion/Public Comment/Board Action

10. Discuss Possible Revisions to Ordinance 5

Consider revising the fine structure and to have a special fine category for unpermitted work on the road right-of-way. Other Ordinance 5 revisions.

Attachments: none

Board Discussion/Public Comment/Board Action

11. Legal Matters

Director Lindberg will report on legal matters.

Attachments: None

Board Discussion/Public Comment/Board Action

12. Correspondence

The Board will report on correspondence received by the district

Attachments: None

Board Discussion/Public Comment/Board Action

13. Director Reports

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

14. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to GWCSO business. No Board action will be taken.

15. Adjournment

Next Regular Board Meeting: December 8, 2018 at 10:00 a.m.

This meeting will be held at Fire Station #49

501 Pleasant Valley Rd. in Diamond Springs

In accordance with the Brown Act Section 54954.2(a), this agenda was posted 72 hours prior to the meeting.

GWCSO Board of Directors

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General Manager

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