

**Golden West Community Services District**

P.O. Box 448, El Dorado, CA 95623

gwcsd.org



**Regular Meeting Minutes GWCSD Board of Directors**  
**Saturday March 10, 2018 at 10:30 a.m.**  
**Fire Station #49, 501 Pleasant Valley Rd., Diamond Springs**

**Director Diana Kaighn attend via Teleconference**

**Teleconference Meeting Location:**

303 N. Lindsay Rd.

Sp. S-33, Mesa, AZ 85213

1. **Call to Order/Roll Call:** Meeting started at 10:30 AM, Roll was taken; President John MacConnell, Vice President Diana Kaighn, Director/ Financial Officer Audrey Keebler, Director Connaught Lindberg, Director Patrick Williams (absent), General Manager Ed White, Consultant Hope Leja. The President has a quorum to proceed.
- 1a. **Appointment of Acting Secretary**  
The Board will appoint an acting secretary for this meeting, or a permanent secretary if there is a volunteer. Temp. Secretary Kathy White will take minutes.  
**No Board Action Required.**
2. **Approval of Agenda:** Agenda has edits for item 3a, and 3c to read December 9, and December 2017. Also to add Consultant Hope Leja at the end of the agenda info section.  
**Director Kibler moved to approve, Director Lindberg seconded. Pass 4-0**
3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)
  - a. **Approval of Minutes:** Minutes of Regular meeting of GWCSD, **December 9, 2017.**
  - b. **El Dorado County Financial Reports:** Accepted as presented from County March 2018
  - c. **Review of Bills Paid Since:** **December 2017**
  - d. **Approval of Minutes:** Minutes of Special meeting of GWCSD, December 21, 2017.  
**Director Kibler moved to approve, Director Lindberg seconded. Pass 4-0**
4. **Possibly Revise GWCSD Regular Board meeting Schedule**  
Possibly revise the 2018 meeting schedule to avoid conflicts with Fire Safe.  
Moving GWCSD meeting location and or times to accommodate Logtown Fire Safe Council. Director Williams was asked to check if the GWCSD can have all meeting in the future at Station 49, in Diamond Springs. It was also talk to keep meeting at station 44 and change time from 10:30 to 11:00 AM.  
**Director Kaighn moved to have meeting stay at station 44 at 11:00 AM. Motion failed.**  
**Director Kibler moved to have Meetings at station 49 for June, Sept. and Dec. meetings. Start time at 10:00 AM, Director Lindberg seconded. Pass 4-0**

5. **General Managers Report:** General Manager White will discuss the following 2018 Projects:

**a. Discuss approved contract status from the last meeting:**

1. Weed abatement (NTE \$6K, 2017-December-09-Weed-Abatement w/All Green), Weed spraying (phase one) completed March 10, 2018.

2. Tree trimming along district roads (NTE \$5K, 2017-December-9-Treeming) Contractor had driven through with GM White on March 9, 2018. Waiting for proposal from Hilltop Tree Service.

3. Ditch cleaning and shaping (NTE \$20K) This was evaluated and GM White decided it was not needed at this time.

4. Roadway shoulder repair (NTE \$15K, 2017-December 09-Shoulder Repair) Contractor was contacted, waiting for proposal from Vicini.

**b. Proposed projects for next quarter:**

1. Single chip seal: Crystal from Mica to Obrizo. 1 and ½ mile of single chip seal was addressed by GM White. At the estimate cost of 125K. No need to have an inspector at this job. A performance bond will be added, as well as a sunset clause.

Motion Made by Director Kaighn not to exceed 125K, Seconded by Director Keebler, Pass 4-0

2. Other Projects: Monitor to Galena, approx 22,141K. Sam Hill Mine Ct. to Hwy 49 approx. 49,219 K. These projects were discussed and for cost reasons were put aside till next year.

**c. Storage unit status:** GM moved the storage/archives to a smaller unite late January.

*No Action required*

6. **Special Tax Increase for 2018**

Decide whether to put a Special Tax increase on the 2018 ballot and if so, the logistics of doing so. It was decided not to do this tax in 2018.

*No Action required*

7. **GWCS D Policies**

Consultant Leja will discuss possible new policies. A discussion of to cross reference what we already have in place and to determine what we will need in the future.

*No Action required*

8. **Quarterly Punch List Review**

Director Kaighn will lead a discussion of the Q4 punch list. Director Kaighn reviewed the status, made up dates with the Board.

*No Action required*

9. **Financial Report**

Director Keebler will report on the financial status of the District. Reviewed with Director Keebler. President MacConnell will develop a spread sheet to include up coming contracts.

*No Action required*

10. **Legal Matters** Director Lindberg will report on legal matters. No changes at this time.

*No Action required*

**11. Correspondence**

The Board will report on correspondence received by the district. *None at this time.*

*No Action required*

**12. Director Reports**

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda. *None at this time.*

**13. Open Public Forum**

The Public has the opportunity to comment on subject matter relevant to GWCSO business. No Board action will be taken. *A resident On Crystal Blvd. approached the Board. He wants to plant some trees along the road. GM will review the area and discuss any issues as needed.*

**14. Adjournment: Time 12:57 PM: Director Keebler moved, Director Lindberg seconded. Pass 4-0**

**Next Regular Board Meeting: To Be Determined**

GWCSO Board of Directors

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