

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623

gwcsd.org



Regular Meeting Agenda GWCSD Board of Directors

Saturday June 9, 2018 at 10:00 a.m.

Fire Station #49, 501 Pleasant Valley Rd., Diamond Springs

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President John MacConnell, Vice President Diana Kaighn, Director/ Financial Officer Audrey Keebler, Director Connaught Lindberg, Director Patrick Williams, General Manager Ed White.

- 1a. **Appointment of Acting Secretary**

The Board will appoint an acting secretary for this meeting, or a permanent secretary if there is a volunteer.

Board Discussion/Public Comment/Board Action

2. **Approval of Agenda**

Board Discussion/Public Comment/Board Action

3. **Welcome El Dorado County District 2 Supervisor Shiva Frentzen**

The Board of Directors welcomes Supervisor Frentzen who will speak with the Board and residents regarding issues in District 2 and the county as a whole followed by a question and answer session.

Board Discussion/Public Comment/Board Action

Attachment: *None*

4. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)

a. **Approval of Minutes:** Minutes of Regular meeting of GWCSO, March 10, 2018.

Attachments: 04a-2018_March_Minutes_Draft.pdf

b. **El Dorado County Financial Reports:** Accepted as presented from County

Attachments: 04b-GLsum-Mar.pdf

04c-GLdetail-Mar.pdf

04d-RvExsum-Mar.pdf

04e-RvExdetail-Mar.pdf

04f-GLsum-Apr.pdf

04g-GLdetail-Apr.pdf

04h-RvExsum-Apr.pdf

04i-RvExdetail-Apr.pdf

04j-GLsum-May.pdf

04k-GLdetail-May.pdf

04l-RvExsum-May.pdf

04m-RvExdetail-May.pdf

c. **Review of Bills Paid Since:** March 10, 2018

Attachments: 04n-Payment_Voucher_2018_June.pdf

d. **Approval of Minutes:** Minutes of Special meeting of GWCSO, May 21, 2018.

Attachments: 04o-20180521_Special_Meeting_Minutes_Draft.pdf

Board Discussion/Public Comment/Board Action

5. **Financial Report**

Director Keebler will report on the financial status of the District.

Attachments: 05-FO_Report_2018-June.pdf

Board Discussion/Public Comment/Board Action

6. **Adopt a Preliminary Budget for 2018/2019**

The board will vote on passage of Resolution 2018-02, a resolution to adopt an annual budget for the GWCSO. Public notice of this meeting was posted in the Mountain Democrat and in the district. The budget will not exceed \$277,568, including the 2017-18 carryover, special taxes, and ad valorem distributions.

Attachments: 06a-Preliminary_Budget_2018-19.pdf

06b-Resolution_2018-02_Budget_Prelim.pdf

Board Discussion/Public Comment/Board Action

7. **General Managers Report:** General Manager White will discuss the following 2018 Projects:

a. Discuss approved contract status from previous meetings:

1. Weed abatement (NTE \$6K)
Contract 2017-DEC 9-Weed Abatement
Status: Estimated Completion by 6/9/2018
2. Tree trimming along district roads (NTE \$5K)
Contract 2017- DEC 9-Tree Trimming
Status: Estimated completion by 6/30/2018
3. Roadway shoulder repair (NTE \$15K)
Contract 2017-DEC 9-Shoulder Repair
Status: Completed

Attachments: None

b. Discuss approved contract status from the last meeting:

Single chip seal: Crystal from Mica to Obrizo (NTE \$125K)

Attachments: None

c. Proposed projects for next quarter:

GM White will propose projects for the next quarter

Attachments: None

d. Report on meeting with County regarding Utility Permits

Discuss yearly utility permits used by the county and get board approval to institute such a policy for the GWCS D.

Attachments: None

Board Discussion/Public Comment/Board Action

8. **Quarterly Punch List Review**

Director Kaighn will lead a discussion of the Q1 punch list.

Attachments: 08-Punch_List-2018-Q1.pdf

Board Discussion/Public Comment/Board Action

9. **Resolution: Board Director Election**

The Board will consider for approval Resolution 18-03, establishing a map of the Golden West CSD and a notice of consolidated elections for open Board seats.

Attachments: 09-Resolution_2018-03_Elections.pdf

Board Discussion/Public Comment/Board Action

10. **Operations Manual revisions necessary due to quarterly meetings**

Director Kaighn will lead a discussion of the necessary Operations Manual Revisions.

Attachments: None

Board Discussion/Public Comment/Board Action

11. **Document Storage and Retention**

Director Kaighn will lead a discussion of the storage and retention of documents and when and how documents are sent to storage.

Attachments: None

Board Discussion/Public Comment/Board Action

12. Consultant Hope Leja Resignation

Consultant Hope Leja submitted a letter of resignation effective June 1, 2018

Attachments: None

Board Discussion/Public Comment/Board Action

13. Publicizing Board vacancies for the November 2018 Election

- a. Mountain Democrat
- b. Flyers
- c. Signs
- d. Web Site
- e. Logtown Nextdoor
- f. Other options

Attachments: none

Board Discussion/Public Comment/Board Action

14. Legal Matters

Director Keebler will report on legal matters.

Attachments: None

Board Discussion/Public Comment/Board Action

15. Correspondence

The Board will report on correspondence received by the district

Attachments: None

Board Discussion/Public Comment/Board Action

16. Director Reports

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

17. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to GWCS D business. No Board action will be taken.

18. Adjournment

Next Regular Board Meeting: September 8, 2018 at 10:00 a.m.
This meeting will be held at Fire Station #49
501 Pleasant Valley Rd. in Diamond Springs

In accordance with the Brown Act Section 54954.2(a), this agenda was posted 72 hours prior to the meeting.

GWCSO Board of Directors

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General Manager

Edwin White	(530) 919-1691	edwhite@gwcsd.org
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