

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623

gwcsd.org



Regular Meeting Minutes GWCSD Board of Directors

Saturday, October 21, 2017 9:00 a.m.

Fire Station #44, 6109 Quartz Dr. El Dorado, CA 95623

1. **Call to Order/Roll Call:** Meeting was called to order at 9:00 AM. *Roll call for the following:* President John MacConnell, Vice President Ken Hasse, Director/ Financial Officer Audrey Keebler, Director Diana Kaighn, Director Connaught Lindberg, General Manager Ed White, Consultant Hope Leja:
 - 1a. **Appointment of Acting Secretary**
The Board will appoint an acting secretary for this meeting or a permanent secretary if there is a volunteer: **The Board appointed Kathy White temporary Secretary, She mentioned that she will not be available for Nov., Consultant Hope Leja will fill in.**
 2. **Approval of Agenda**
Agenda approved with correction to items 3a, and 3c on dates mentioned below.
Director Hasse moved to approve, Director Keebler seconded: Passed 5-0
 3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item) **Director Kaighn has a correction on dates for item a and c.**
 - a. **Approval of Minutes:** Minutes of Regular meeting of GWCSD, July 8, 2017. **Correction on date should be Sept. 9, 2017**
 - b. **El Dorado County Financial Reports:** Accepted as presented from County October 2017
 - c. **Approval of Bills:** August 8, 2017: **Correction on date should be Oct., 18, 2017**
 - d. **Approval of Minutes:** Minutes of Special Meeting of GWCSD, September 29, 2017.
Director Hasse moved to approve the consent calendar, Director Keebler seconded Passed 5-0
 4. **Open Board Position**
There is a GWCSD board opening on January 1, 2018.
Posting will be put on "Nextdoor/Logtown"
 5. **General Managers Report:** General Manager White will discuss the following:
 - a. **5785 Dolomite: new concrete driveway encroachment with no permit or permit application submitted. A letter will be written to home owner by President MacConnell, to be reviewed by Director Hasse and GM White.**

- b. **6761 Crystal Blvd: replacement of concrete encroachment and culvert with no permit or permit application submitted: Permit has been submitted to GM White. GM must review and approved before final inspection can be done.**
- c. **Discussion to amend Ordinance 5 regarding materials used, traffic/public safety while working in right-of-way: GM will enforce traffic control and public safety.**

6. Revised Bylaws

Director Kaighn will present Draft 2 of the proposed Bylaws: **President MacConnell and Director Kaighn will go over some final items on the Bylaws.**

7. Operations Manual Workshop Report

Consultant Leja will discuss the progress made during the October Operations Manual workshop: **Final Draft will be ready for the Nov. meeting**

8. Financial Report

Director Keebler will report on the financial status of the District: **GM asked Director Keebler to verify/explain the Veerkamp invoice (#325007-05) and billing information for the County (EDC) and to the Auditor.**

9. Special Tax Report

GC 50075-50077.5 requires that the GWCS D Board annually approve a report showing how special tax and bond funds were used in the district during the prior fiscal year. Attached is the report, which will be forwarded to EDC Auditor upon approval and attestation: **Director Lindberg moved to approve, Director Hasse seconded: pass 5-0**

10. Legal Matters

Director Lindberg will report on legal matters: Director **Kaighn will review the March letter from McMurchie and go over with GM White.**

11. Correspondence

The Board will report on correspondence received by the district
No Board Action Required

12. Director Reports

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda. **No comments**

13. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to GWCS D business. No Board action will be taken. **Mr. Ken Beam spoke about the Ordinance 5.**

14. Adjournment: Time 10:42 AM, Director Keebler moved to adjourn, Director Hasse seconded passed 5-0

**Next Regular Board Meeting: November 11, 2017 at 10:30 a.m.
This meeting will be held at Fire Station #44, 6109 Quartz Dr. El Dorado**

GWCS D Board of Directors

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