

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623

gwcsd.org



Regular Meeting Minutes GWCSD Board of Directors

Saturday, August 12, 2017 10:30 a.m.

Fire Station #44, 6109 Quartz Dr. El Dorado, CA 95623

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** The meeting was called to order at 10:32 A.M. and the roll call was taken by President MacConnell in the absence of a secretary. Directors present were John MacConnell, Audrey Keebler, Diana Kaighn, Connaught Lindberg and Ken Hasse. General Manager Ed White was present. Consultant Hope Leja was absent.

1a. **Appointment of Acting Secretary**

President MacConnell made note that the secretary has resigned and asked for volunteers to act as secretary for this meeting. Upon hearing none, the minutes of the meeting were to be conducted by audio only and transcribed.

No action required.

2. **Approval of Agenda**

Approval of Agenda: **Hasse moved to approve the agenda; Keebler seconded motion passed 5-0.**

3. **Consent Calendar**

Kaighn and Hasse requested 3a. (Minutes of Regular meeting July 8, 2017) items 7 and 14 be removed for discussion.

Items **3b,c,** and **d** were approved, **moved by Keebler seconded by Hasse, Motion passed 5-0.**

Directors Kaighn and Hasse noted that #14 listed Ken White for adjournment and corrected to Ken Hasse and Kaighn noted that verbiage indicating law enforcement will stand by when called needed to be added to #7. **Motion moved by Hasse seconded by Kaighn, motion passed 5-0.**

4. **General Managers Report:** General Manager White will discuss the following:

a. **2016-Crystal Overlay-Mica St. to Cul-de-sac**

Discussion re: raising water valve boxes to grade. It was the decision of the board to eliminate that part of the contract dealing with raising water valve boxes; and refer to EID for any repair and replacement; cost savings under the contract is \$5,200.

Motion by Keebler, seconded by Hasse, motion passed 5-0.

b., e, and **f,** were then discussed together re: Galena final chip sweeping and traffic marking (new contract). An amended motion was made by Kaighn and seconded by Keebler to instruct GM White to create a contract for painting, new legend, sign, and stop bars on Crystal, side streets, and to include Barite not to exceed \$11,000.

Motion made by Kaighn second by Keebler, motion passed 5-0

c. **2017-July 21-R&R Asphalt/Crystal Blvd.**

Contract complete, **No action required**

- d. **2017-July 8-Asphalt Skin Patch Double Chip Seal**
Contract complete, **No action required**
- g. **Crystal curve area**
GM was given authorization to replace/add traffic safety buttons on Crystal curve.
- h. **Electronic "Sign Board" on Crystal Blvd.**
GM was authorized to have the sign board on Crystal remain until the sweeping is complete (expect to be August 19).
- i. **Discuss/Propose a Presentation by the CHP to Discuss Traffic Enforcement and Safety On District Roads.** GM White and Director Lindberg were directed to prepare a notice and send to email homeowners, as well as post, requesting to know how many homeowners would commit to attending a presentation by CHP regarding speeding issues on our roads. If enough participation they will attempt to obtain a CHP officer for the September meeting as the first order of business. **No Action required**
5. **Financial Report** Director Keebler reported on the financial status of the District.
No discussion, **No action required**
6. **Direct Charge**
Director Keebler briefly discussed the direct charge documents that were included in the agenda packet. **No action required**
7. **Annual Review and Implementation of Bylaws**
Director Kaighn indicated that an email notice went out requesting homeowners to respond to her by September 1, so a workshop could be set during the month of September to review and consider any changes to the Bylaws. A link to the current Bylaws was noted in the Agenda. **No action required**
8. **Legal Matters**
President MacConnell indicated that there was no contact with McMurchie as he had indicated in a conversation with consultant Leja that he thought he had complied with all our requests. Director Lindberg will look at his March correspondence to us.
9. **Correspondence**
President McConnell stated there was no correspondence; however, Director Kaighn questioned whether correspondence received at the Special Meeting on July 21 was the reason for the closed session to be held at the end of the general meeting. Both president McConnell and Director Keebler indicated in the affirmative. **No action required**
10. **Directors Reports;** Discussion of Punch list and information from CSDA on Contractors.
No action required
11. **Open Public Forum**
The Public has the opportunity to comment on subject matter relevant to GWCS D business. Discussion of Contracts and Attachments from Agenda. Spread sheet \$ totals.
No action required
12. **The Board Will Adjourn to Closed Session to Consider a Personnel Matter**
Motion made by Director Keebler to close and seconded by ___?___ motion passed 5-0
The general meeting was re-opened at 1:47 PM and a statement was read by President MacConnell that a response letter will be made to a home owner.
13. **Adjournment at 1:48 A motion to adjourn the meeting made by Keebler**

Second made by Hasse motion approved 5-0

**Next Regular Board Meeting: September 9, 2017 at 10:30 a.m.
This meeting will be held at Fire Station #44, 6109 Quartz Dr. El Dorado**

GWCSO Board of Directors

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