



Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623

gwcsd.org

**Regular Meeting Agenda GWCS D Board of
Directors Saturday, July 8, 2017 10:30 a.m.
Fire Station #44, 6109 Quartz Dr. El Dorado, CA
95623**

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** The meeting was called to order at 10:38am. Directors present were Audrey Keebler (financial officer), Diana Kaighn, and Connaught Lindberg. President John MacConnell, Vice President Ken Hasse, General Manager Ed White, Consultant Hope Leja, Secretary Michelle Pletkin.

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Audrey Keebler moved to approve the agenda; Kaighn seconded. Motion to approve unanimous

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)
 - a. **Approval of Minutes:** Minutes of Regular meeting of GWCS D, June 10, 2017.
Attachment: 03a-20170610_Minutes_DRAFT.pdf
 - b. **El Dorado County Financial Reports:** Accepted as presented from County July 2017
*Attachments: 03b-GLsum_1704_GWCS D.pdf
03c-RevExsum_1704_GWCS D.pdf*
 - c. **Approval of Bills:** June 10, 2017
*Attachments: 03d-Payment_Voucher_20170708.pdf
Audrey corrected from June 10 to July 2, 2017*Board Discussion/Public Comment/Board Action
Audrey Keebler moved to approve Consent Calendar; Kaighn seconded. Motion to approve unanimous

4. **General Managers Report:** General Manager White will discuss the following:
 - a. **2017 Weed Abatement:** Final application completed July 1, 2017
Attachment: None
White-Completed-final invoice submitted for payment
 - b. **Fiscal Year 2017/2018 Projects, Timing, and Costs**
There will be a handout at the meeting.
Attachment: None

Handout passed out by John MacConnell—work in progress and continue updating.
Bob Toscano was contacted in regards to a loan. (Possible borrowing to complete projects)
Mark (public)---will try to find a copy of the resolution to borrow money.
Per spreadsheet from Ed White/Ken Beam—Balance available Jun 2018-\$78,082-(estimate)
Discussion on details of spreadsheet.
\$18,737 invoice from June FY17 added back in/paid in June and deducted from the original starting funds/carryover from FO report of \$247,561.

c. Crystal Overlay: Contract #2016-Aug.13 Crystal Overlay

There are potential added costs of \$2K to \$5K due to winter storms *Attachment: None*

Ed White---no closure. Approve not to exceed \$5k added costs (\$107,287 currently owe). Ken Hasse made motion to allow additional \$5k (not to exceed)—Audrey Keebler 2nd. Unanimous

d. Proposed New Contract: Crystal Petromat/Chip Seal Repair

A new extended area contract to replace cancelled the contract from 2016
Attachment: None

Propose new contract. Unravel petromat – surface coding-\$16k contract to repair 3500 sq ft of petromat. Bof D—All members agree to ‘not’ get payment/performance bond on this contract. Payment and performance bond required for over \$25k.

Petromat repair for est 3500 sq ft--Motion to not exceed \$17k-Diana Kaighn (not incl pymt or performance bonds) Audrey Keebler 2nd---unanimous. (\$15,718k written contract)

e. Proposed New Contract: Galena Single Chip Seal

Single chip seal Galena to the cul-de-sac

Attachment: 04e-Proposed_Galena_Chip_Seal_Overlay.pdf

John MacConnell makes a motion to single chip seal Galena --motion dies for lack of 2nd.

f. Proposed New Contract: Road safety markings

Improved street markings throughout the District: Estimated \$4,500

Attachment: None

Sierra Tracking Markings will perform the work.

Barricade is \$1500

Not going to do Item F-possibly add to Crystal work.

No barricade or Galina.

No motion.

5. Financial Report

Director Keebler will report on the financial status of the District.

Board Discussion/Public Comment/Board Action

Attachment: 05-FO_Report_20170610.pdf

Audrey discussed financial report—\$2101-outstanding billing, Balance \$247,561

Balance \$247,561- no motion

Attachments to Agendas and/or Minutes: Director Kaighn will discuss attachments for retention and historical value.

Board Discussion/Public Comment/Board Action

Attachment: None

Agenda attachments should be attached to minutes??—Question from Diana Kaighn

Diana Kaighn—Record retention—agendas in 10 years with attachments are gone. Minutes are forever. Minutes should go to Ed White and on website to Ken Hasse.

Ken mentioned website is not an archive.

Certain items should not be attached to the website---if someone wants more info they can request it.

Diana Kaighn makes a motion that all agenda attachments are in the board minutes-John MacConnell 2nd. Diana Kaighn-yes

Audrey Keebler-no, John MacConnell-no, Ed White-no, Ken Hasse-no

6. **New Homeowner Letter:** Director Kaighn will discuss sending a letter from the GWCSO to new homeowners in the District.

Board Discussion/Public Comment/Board Action

Attachment: 07-welcome_letter_to_new_residents.pdf

Diana Kaighn suggests generate a welcome wagon type letter to new homeowners. Ken Hasse already does this for some homes.

Diana Kaighn/Connaught Lindberg will look at welcome packet for new homeowners.

7. **Ordinance 5 and Sheriff Department Assistance:** Director Kaighn will report on her discussion with Deputy Wunschel.

Board Discussion/Public Comment/Board Action

Attachment: None

Diana Kaighn talked to Deputy Wunschel-about Ordinance 5 and he already knew about it.

8. **Legal Matters**

Director MacConnell will report on legal matters.

Board Discussion/Public Comment/Board Action

Attachment: None

John needs to call McMurchie

9. **CSDA Election**

Director Keebler will discuss the CSDA Election.

Board Discussion/Public Comment/Board Action

Attachment: 11-csda_election_2017.pdf

Election time for CSDA --We need to vote for 1 CSDA candidate.

CSDA

John MacConnell-Kanpa

Diana Kaighn-Kanpa

Ken Hasse-Kanpa

Connaught Lindberg-Kanpa

Audrey Keebler-Kanpa

10. SDRMA Election

Director Keebler will discuss the SDRMA Election.

Board Discussion/Public Comment/Board Action

Attachment: 12-sdrma_election_2017.pdf

Diana suggests to vote for the 3 incumbents

Scheafer

Aranda

Bracy

Audrey Keebler move to approve Resolution 2017-03/Diana Kaighn 2nd

Connaught-abstained

4-1

11. Correspondence

The Board will report on correspondence received by the district

Board Discussion/Public Comment/Board Action

Attachment: None

Diana Kaighn received an email from a homeowner on Calcite in regards to Mica—asked for opinions on how to respond. Recommended brief response.

12. Director Reports

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

No discussion

13. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to GWCS D business.

No Board action will be taken.

Linda Grimoldi-General concerns about dead deer and speed on Crystal. Why can't we go back into the county so Highway patrol can give tickets? (Crystal/Calcite).

Also concerned about ditches on Crystal. Ed White mentioned the board does a lot of work on the ditches and it has improved. Also concerned about white gravel and dirt bikers.

14. Adjournment

Motion to adjourn Ken White, Audrey Keebler 2nd. 1:37pm

Next Regular Board Meeting: August 12, 2017, 10:30 a.m.
This meeting will be held at Fire Station #44, 6109 Quartz Dr. El Dorado

In accordance with the Brown Act Section 54954.2(a), this agenda was posted 72 hours prior to the meeting.

GWCSO Board of Directors

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DRAFT