

Golden West Community Services District
P.O. Box 448, El Dorado, CA 95623
gwcsd.org



Regular Meeting MINUTES GWCS D Board of Directors
Saturday, May 13, 2017, 10:30 a.m.
Fire Station #44, 6109 Quartz Dr., El Dorado, CA

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** The meeting was called to order at 10:35 a.m. Directors present were John MacConnell, Audrey Keebler, Diana Kaighn and Ken Hasse. General Manager Ed White and Consultant Hope Leja. Director Lindberg was absent.
2. **Approval of Agenda:**
Hasse moved to approve the agenda; Keebler seconded. Motion to approve 4-0
3. **Appointment of Acting Secretary/Update on Search for Permanent Secretary:**
GM White will make highlighted notes from the audio. There has been discussion with homeowner Rae Gamble as to her taking on the role of secretary. Discussion re: two people sharing the job and that will be pursued. No Motion
4. **Consent Calendar:** Kaighn requested **4.a, b, and d** be removed for discussion.
4a, & b: Kaighn stated that 4.a contained a final of minutes for the February meeting which had yet to be approved. After considerable discussion, all minutes from February through April are approved and will appear on the website as final, approved, signed minutes.

Director Keebler motioned to approve 4a, Director Hasse second, passed 4-0

Director Keebler motioned to approve 4b, Director Hasse second ,
passed 3-1 Director Kaighn voted no

4c, Approvail of Bills, No discussion, Director Hasse motioned to approve 4c,
Director Keebler second passed 4-0

4d, Kaighn read a prepared document as to the consultant Leja's bill, while it should be paid, it was recommended that Leja cease preparing the agendas for the district and under 4.7 of the Bylaws President MacConnell fully take on that task. As to the bill for GWCS D attorney McMurchie, there is more clarification needed of the tasks he is performing for the District. \$4,520 had been paid to date since a January billing and the tasks assigned at a January 5 meeting regarding Ordinance 5 have not been

completed. President MacConnell will contact Attorney McMurchie to request more explanation of his invoices and ask when we might receive the task assignment document.

Director Kaighn Motioned to pass 4d, Director Keebler second, to passed 4-0
Discussion included invoices from Attorney McMurchie and Consultant Leja.

5. General Manager's Report:

a. 2017 March 11 ditch cleaning and shaping contract : Vicini is expected to begin work under this contract the week of May 15, 2017. No Motion

b. Ordinance 5 encroachment/clarification of “non-Compliance”. Discussion re: any /all work by resident(s) in the right of way. No Motion

c. New tree trimming contract: GM White was instructed to put out a contract. Develop Scope in the next 60 days No Motion

d. Develop Resident/parcel owner list: A discussion took place as to how best to get the most accurate list for email purposes rather than the cost of mailing. No action taken.

e. Weed Abatement: GM White stated David Mosbacher would be doing touch up with weather permitting. Being completed by May 13, 2017 No Motion

f. Issuing Permits for Ordinance 5: Home owner has to make culvert fit to ditch line. No Action Taken

6. Financial Report: Director Keebler presented the financial report – no discussion/ motion

7. Long Term Budgetary Plan: Item 7 and 8 discussed together

8. GWCSO 2017-2018 Preliminary Budget: These two items were discussed together as there is overlapping of the subject matter. A couple of line items were discussed and will be changed for approval of a final budget for 2017-2018 and those same line item changes will be reflected for following years. No Motion

9. Legal Matters: President MacConnell will follow through with Attorney McMurchie in the absence of Director Lindberg regarding billing and task assignments. No Motion

10. Operations Manual Workshop: A workshop was held on May 4 and progress is being made for changes and additions to the OPS Manual. At the June meeting the Board will select a second date for a workshop. No Motion

11. Correspondence: There was no correspondence.

12. Director Reports: Director Kaighn made suggestions for honoring John Lindberg, the husband of Director Connaught Lindberg. Each Board persons will send their own condolences.

It was noted there will be a memorial service on June 24 at 1:00 at Light of the Hills Church in Cameron Park.

13. Open Public Forum – no comments

14. Adjournment – A motion to adjourn the meeting was approved 4-0 at 12:30
Director Hasse moved to close, Director Kaighn second 4-0

Next Regular Board Meeting: June 10, 2017, 10 A.M.

This meeting will be held at Fire Station #44, 6109 Quartz Dr. El Dorado CA 95623

GWCSO Board of Directors

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