

# Golden West Community Service District

P.O. Box 448, El Dorado, CA. 95623

www.gwcsd.org



## **April 8, 2017- Meeting Minutes for Golden West Community Services District**

Regular Meeting, held at Fire Station 44  
6109 Quartz Dr., El Dorado CA 95623

1. Call to Order/Roll Call- The meeting was called to order at 10:37 a.m. Directors present were John MacConnell, Audrey Keebler, Diana Kaighn and Ken Hasse. General Manager Ed White and acting Secretary Pat McClintock were also present.
2. Approval of the Agenda – Hasse moved to approve the agenda. Keebler seconded. The agenda was approved by a 4-0 vote.
3. Appointment of Acting Secretary /Update on Search for Permanent Secretary- White took the action item to find a secretary or secretarial service.
4. Consent Calendar- Kaighn asked to remove items a and c from the consent calendar. The remaining item b was approved by a 4-0 vote.
  - a. **Approval of Minutes:** Kaighn’s question was regarding the February minutes and was moved to Director’s Reports. The March minutes were approved by a 4-0 vote.
  - c. **Approval of Bills:** Kaighn’s question was answered in the discussion of item a. Hasse moved and Keebler seconded approval of the March bills, and they were approved 4-0.
5. General Manager’s Report-
  - a. GM will discuss the cost of double chip seal versus petromat and double chip seal. It was agreed that the initial cost of using engineered fabric with double-chip seal is about 20% higher, but future maintenance costs are lower than without using the fabric.
  - b. GM will discuss the viability and methods for patching petromat in areas where it has either failed or been cut out: The engineered fabric can be used when patching. The cost is \$1.00-3.00 per foot for patching.
  - c. 2016-August 13 Crystal Overlay Project- There is a contract with Veercamp now in place that includes using petromat. The board agreed to retain that contract.
  - d. Petromat Repair Project- Hasse moved and Keebler seconded a motion to cancel the current contract for repairs, #2016-September10, and renegotiate a new contract that will include this year’s damage. The motion passed 4-0.
  - e. Ditch Cleaning/Shaping Project for Units 2 & 5: White received 3 sealed bids for the work, as follows:
    - Vicini \$18,737
    - Vance Paving and Grading \$25,388
    - Veercamp \$24,038

Keebler moved and Hasse seconded to accept the bid from Vicini. The motion passed 4-0.

6. Financial Report- Keebler distributed the report to meeting attendees for review and discussion. Balance as of April 1 is \$278,423.

7. LAFCO Election for Special District Representative: The board agreed to select Tim Palmer as the preferred candidate, and Dale Coco as their second preference.

8. GWCSO Newsletter- Hasse moved to send out the current version. Keebler seconded and the motion passed 4-0.

9. Policy Management of GWCSO Board Meeting Recordings- Keebler moved to accept the policy as written. Hasse seconded and the motion passed 3-0, with Kaighn voting no.

10. Legal Matters: Item skipped due to Lindberg's absence.

11. Operations Manual Workshop: A workshop was scheduled for May 4, 6:00 p.m., at Station 49. Leja will send a copy of the document to the board for prior review.

12. Correspondence: The board received a letter from Ken Beam and a copy of the LAFCO budget.

13. Punch List Review- The board agreed that the punch list will be reviewed quarterly going forward.

14. Director Reports: Kaighn asked for a correction to item 11 of the February minutes. An amended copy will be sent to the Board.

15. Open Public Forum: Ken Beam thanked White for his work.

16. Adjournment- A motion to adjourn the meeting was approved 4-0 at 12:58.