

Golden West Community Service District

P.O. Box 448, El Dorado, CA. 95623

www.gwcsd.org



January 14, 2017- DRAFT Meeting Minutes for Golden West Community Services District

Regular Meeting, held at Fire Station 49
501 Pleasant Valley Road, Diamond Springs, CA

1. Call to Order/Roll Call- The meeting was called to order at 9:00 a.m. Directors present were John MacConnell, Audrey Keebler and Ken Hasse. Diana Kaign attended by teleconference. General Manager Ed White and consultant Hope Leja were also present.
2. Approval of the Agenda – Hasse moved to approve the agenda. Keebler seconded. The agenda was approved by a 4-0 vote.
3. Appointment of Acting Secretary- Hasse moved to appoint Pat McClintock as acting secretary. Keebler seconded the motion and it was approved by a 4-0 vote. McClintock was present and accepted.
4. Consent Calendar
MacConnell asked to pull all items out of the Consent Calendar and discuss separately.
 - a. Approval of Minutes- There was on amendment to the December minutes. In item #6 the name MacConnell should be changed to Hasse. Keebler moved to approve the minutes as amended. Hasse seconded and the motion was passed 4-0.
 - b. El Dorado County Financial Reports- Keebler moved to approve the report. Hasse seconded and the motion was passed 4-0.
 - c. Approval of Bills- Item 8, SCIF, was changed from \$450 to \$161.76. Item #9, Legal Services, was increased to \$1020. Hasse moved to approve the vouchers as amended. Keebler seconded and the motion was passed 4-0.
5. General Manager's Report-
 - a. 2017 Weed Abatement Proposal- The district will use All Green Landscape for weed abatement. Hasse moved to approve. Keebler seconded and the motion was passed 4-0.
 - b. Priority Schedule for Future Work Projects- White distributed a list of potential projects to meeting attendees. The discussion of this list included priority, costs and scheduling. Keebler moved to direct White to contract the following projects by June 30-
 - Resurface Crystal from Mica south to the cul-de-sac
 - Repairs to Crystal from Mica north
 - Improve storm water drainage via a cooperative venture with parcel owners
 - Resurface areas of Galena

6. Financial Report- Keebler distributed the report to meeting attendees for review and discussion.
7. Direct Charge Update
 - a. Parcels with 200 Designation- Keebler has discussed updates to the parcel designations with County personnel. Some fees for up to 3 parcels may have to be refunded.
 - b. Parcel Annexation- One parcel may be added in due to a lot split. The total parcel count will be approximately 455.
8. Legal Matters- Hasse and MacConnell met with the attorney and confirmed that the District can enforce Ordinance 5. The District can stop work on encroachments if they violate it. The attorney made suggestions about practices. Ordinance 5 can be used to direct other public service agencies. Letters will be sent to agencies pending receipt of notes from the attorney. EID should have a standing permit so they can respond to emergencies. Hasse suggested the letters be sent to local contractors informing them of the requirement for an encroachment permit within the District. Residents can be charged for District costs resulting from roadway damage caused by their encroachments. The homeowner at 7400 Crystal has been notified of damage caused and will be cited. The work being done at 7161 Crystal will be red-tagged.
9. Independent Contractors' Contracts-
 - a. General Manager Contract- Changes to White's contract were discussed. Any changes will be submitted by him.
 - b. Consultant Contract- No changes were requested. Consultant will submit to board at February meeting any changes to her contract.
10. Punch List Review- MacConnell reviewed the list items. Leja will take over maintaining the lists.
11. Correspondence- No correspondence.
12. Director Reports- There was a reminder of training scheduled on Jan. 25. Keebler will inquire about the status of the audit. A permanent secretary is still needed. McClintock will serve in this position until March.
13. Open Public Forum- Kathy White commented about the setup of the web page and not receiving the meeting agenda. Ken Beam thanked the board for the work on Barite. It still needs a center stripe. He also commented on the order of the proposed 2017 work.
14. Adjournment- Hasse moved to adjourn the meeting. Keebler seconded and the meeting was adjourned at 12:03.

Respectfully Submitted,

Pat McClintock
GWCSO Secretary