

Sequence #	Agenda Date	Item #	Description	A/I	Assigned to	Due Date	Open/Closed	Closure	
1	7/1/2015	3	Financial Report: Review Object Codes corresponding to GL items, specifically 11/5/14, "Miscellaneous Matters Invoice 5421" in the amount of 981.75.	I	Keebler	8/8/2015	CLOSED	Coding Errors Corrected	A
2	7/1/2015	3	Financial Report: Contact District Counsel to make clear that the Attorney is not to discuss legal matters with District Residents unless authorized by the Board. Notify Attorney that the GWCSO expects the \$76.50 charge billed on 6/22/15 to be removed from invoice 6186 and to have an updated invoice resubmitted.	A	Lindberg	8/8/2015	CLOSED	Resolution discussed on 8/8/15	I
3	7/1/2015	4,5	Resolutions 15-04, 15-05: Scan and distribute signed copies of passed resolutions, forward original signed resolutions to GM for filing	A	Regelbrugge	ASAP	CLOSED	Signed copies distributed 7/12/15. Delivered to GM 7/14/15.	
4		5	Resolution 15-05: Transmit "As Corrected" Preliminary Budget Attachment 1 for filing with passed Resolution.	A	Keebler	ASAP	CLOSED	Attachment rec'd 7/12/15	
5	7/1/2015	7	Payment Voucher Process: Provide a candidate form for Directors to submit their expenses.	I	Hasse	8/8/2015	CLOSED	Submitted with 8/8/15 Agenda	
6	7/1/2015	8	General Manager's Report: GM to develop a contract for drainage ditch work for consideration at August meeting.	A	White	11/14/2015	CLOSED	Contract work completed January, 2016	
7	7/1/2015	8	General Manager's Report: Update information with Domain Name Registrar to reflect current ownership and maintenance data for gwcsd.org.	A	Bill Kaighn	ASREQ	CLOSED	WHOIS shows wkaighn@att.net admin e-mail & phone, GWCSO mailing address as of 3/27/16	
8	7/1/2015	12	Review of Attorney Contract/Billing Invoices/Firm Options: MacConnell and Lindberg to bring issues regarding Counsel's activities, charges and approach, and the Board's expectations regarding these aspects to a discussion with District Counsel.	A	MacConnell, Lindberg	ASAP	CLOSED	Meeting held 7/20/15, reported 8/8/15	
9	7/1/2015	11	Review of Attorney Contract/Billing Invoices/Firm Options: Assemble a list of "bullet points" to be made in a letter to the Court regarding statements made by Cross-Complainants' Counsel in the June 8th Case Management Conference.	A	Kaighn	ASAP	CLOSED	Provided to MacConnell	
10	7/1/2015	14	Director Reports: Create a District Binder to collect all litigation information for Board review/reference	A	Kaighn	8/8/2015	CLOSED	Confirmed on 8/8/15	
11	8/8/2015	3	Consent Calendar: Secretary to clarify wording in par. 2, item (8)(b) of July 11 minutes to refer to a single ditch as an example.	A	Regelbrugge	ASAP	CLOSED	Distributed finalized version with text change on 8/15/15	
12	8/8/2015	9	Bylaw Committee Report: Secretary to confirm amended wording of Bylaws announcement with Kaighn, Kaighn to post amended announcement.	A	Regelbrugge, Kaighn	ASAP	CLOSED	Amended bylaws announcement posted 8/9/15	
13	8/8/2015	11	Ordinance 5: GM to locate and schedule a venue for a workshop on Ordinance 5 draft language	A	White	9/12/2015	CLOSED	Station 49 Conf. Rm. Scheduled 8/27 18:00-20:00 as of 8/12/15	
14	8/8/2015	6	General Manager's Report: GM to edit resident information letter regarding culvert responsibility as recommended, and maintain copies to hand out to interested residents.	A	White	9/12/2015	CLOSED	Motion directing GM to print copies of revised letter for public dissemination. Qty. TBD by GM.	
15	9/12/2015	4	GM Report: GM to solicit documents required for filing form Directors, BoD to respond.	A	White, Directors	10/17/2015	CLOSED	see item 24	
16	9/12/2015	7	New Ordinance 5: Secretary to prepare and distribute draft synopsis of Ordinance 5 to BoD & Staff	A	Regelbrugge	10/10/2015	CLOSED	Distributed via e-mail 9/19/15	
17	9/12/2015	7	New Ordinance 5: GM to publish notice of 1st Reading two weeks prior to 10/10/15 Reg. Mtg.	A	White	9/26/2015	CLOSED	Published 9/25/15 edition	
18	9/12/2015	8(d)	Legal Matters: Lindberg to send Girard & Edwards letter of understanding to GM for file	A	Lindberg	10/10/2015	CLOSED	Per AK, 3/12/16	
19	10/10/2015	3	Public Hearing-Ordinance 5: Hasse to incorporate changes to Ordinance 5 as discussed	A	Hasse	12/12/2015	CLOSED	12/12/15 presentation	
20	10/17/2015	5	Agenda Preparation: Secretary to work with Consultant to draft ops Manual section for agenda preparation. Secretary to hold workshop thereafter.	I	Regelbrugge, Leja	INDF	CLOSED	OBÉ	
21	10/17/2015	6	California Uniform Public Construction Cost Accounting Act: Kaighn and Consultant to draft Resolution and Letter to State Controller regarding adoption.	A	Kaighn, Leja	11/14/2015	CLOSED	Resolution 2015-08 passed 11/14/15 on topic.	
22	10/17/2015	7	George Sanders Resignation: Keebler to draft letter of release and appreciation.	A	Keebler	11/14/2015	CLOSED	Read at 11/14 meeting	
23	10/17/2015	8	Website Upgrade: Hasse to send 5-6 URLs for sites using WordPress, and info on how to access CSDA hosted "sandbox" (Streamline).	A	Hasse	INDF	CLOSED	Streamline site list sent 10/17/15. "Sandbox" access provided via e-mail 11/10/15.	
24	10/17/2015	10(a)	General Manager's Report: Secretary to work with GM to determine outstanding docs for storage.	A	Regelbrugge, White	ASAP	CLOSED		
25	10/17/2015	13	Bylaw Committee Report: Kaighn to draft Resolution for adoption.	A	Kaighn	11/14/2015	CLOSED		
26	10/17/2015	13	Bylaw Committee Report: Secretary to assist formatting Bylaws document ASREQ.	A	Regelbrugge	11/14/2015	CLOSED	E-mail transmittal of formatted document to Kaighn on 10/27/15	
27	11/14/2015	4(f)	General Manager's Report: GM to develop a letter responding to SmartProcure's request for public procurement and invoicing information. CECSO template to be used.	A	White	ASAP	CLOSED	Reported resolved on 12/12/15	
28	12/12/2015	9(d)	General Manager's Report: Arrange for All Green Landscape discussion with Board re: chemical treatment options for weed abatement - top of agenda	A	White, MacConnell	INDF	CLOSED	Agenda item 5, 1/9/16	
29	12/12/2015	10	Resolution 2015-07 adopting Bylaws: Provide copy of Bylaws & Adopting Resolution to LAFCO	I	Kaighn	ASAP	CLOSED	Compl Dec 2015	
30	12/12/2015	13	Development of an Ordinance to Provide Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (UPCCAA): develop draft Ordinance language	A	Leja	INDF	CLOSED	Agenda item 8, 1/9/16	
31	12/12/2015	15	Legal Matters: Re-send (to Board) candidate attorney's list	I	Kaighn	INDF	CLOSED	OBÉ by selection of McMurchie 2/13/16	
32	12/12/2015	16	Correspondence: Scan and send Elections' notice of Form 700 training seminar	I	MacConnell	ASAP	CLOSED	12-14-15 E-mail transmittal of flyer to board and staff	
33	1/9/2016	4	Determine availability of Station 49 Conference Room for all 2016 Regular Meetings	I	Lindberg	2/13/2016	CLOSED	Reported awaiting proceduralization by DSEDFPD on 3/9/16	
34	1/9/2016	6	Determine whether County sends Audit to State, or if District responsibility	I	Keebler, Lindberg	2/13/2016	CLOSED	Keebler sent copy of Audit to County 2/4/16	
35	1/9/2016	5	GM to prepare contract for high-potency weed spraying in mid-Feb., NTE \$4316 plus \$600 follow-up if necessary	A	White	2/13/2016	CLOSED		
36	1/9/2016	8	Draft preferred Contractors' List and assemble a list of Publications for Notices	A	Leja	2/13/2016	CLOSED	Sent to organizations 2/26/16	
37	1/9/2016	8	Publish Notice of Second Reading of Ordinance 6	A	Hasse	2/3/16 (?)	CLOSED	Published 1/29 and 2/5 edition of Mt. Democrat	
38	1/9/2016	9(b)	Compile materials for LAFCO Municipal Services review	A	White, Lindberg	ASAP	CLOSED	Delivered to LAFCO O/A 2/22/16 per GM	
39	1/9/2016	10	Update draft contracts to reflect up to 500 hours services for GM and Consultant	A	Leja, White	2/13/2016	CLOSED	Leja/White revised contracts for 2/13/16 meeting	
40	1/9/2016	13	Provide Legal (case) Binder to Board for review, then to GM for Archive	A	Kaighn	ASAP	CLOSED	Will not be provided	
41	1/9/2016	16	Append Gov. Code Section(s) regarding teleconference meetings to Minutes	I	Regelbrugge	2/13/2016	CLOSED	Appended to DRAFT Minutes of 1/9/16 meeting	
42	1/9/2016	17	Publish Notice of Adoption and record Resolution 2016-01	A	Hasse	ASAP	CLOSED	Notices Posted	
43	2/13/2016	7(b)	General Manager's Report (b) Municipal Services Review: GM to assemble a disk with LAFCO requested documents for transmittal to LAFCO	A	White	2/22/2016	CLOSED	Delivered to LAFCO O/A 2/22/16 per GM	
44	2/13/2016	7(d)	General Manager's Report (d) Three-Year Strategic Plan: GM to develop specific plan for 2016.	A	White	3/13/2016	CLOSED		
45	2/13/2016	7(d)	General Manager's Report (d) Three-Year Strategic Plan: GM to ask Skip Brown (formerly of Delta Construction) to present paving and maintenance options to the Board.	A	White	INDF	CLOSED	Presentation by Jim Williams (G. Vicini) 3/12/16 in lieu	
46	2/13/2016	7(d)	General Manager's Report (d) Three-Year Strategic Plan: Secretary to assist GM in collection of contractual materials for bid.	A	Regelbrugge	ASAP	CLOSED		
47	2/13/2016	9	Public Hearing-Ordinance 2016-6: Hasse to publish Notice of Adoption of Ordinance 6.	A	Hasse	2/22/2016	CLOSED	Published in Mt. Democrat 2/19/16	
48	2/13/2016	10	Newsletter Proposal: Keebler and Lindberg to edit draft newsletter, Hasse to finalize	A	Keebler, Lindberg, Hasse	INDF	CLOSED	Publication authorized 3/12/16	
49	2/13/2016	15	Correspondence: Complete and return SDRMA Renewal Questionnaire	A	Keebler	3/15/2016	CLOSED	AK submitted 3/9/16	
50	2/13/2016	15	Correspondence: Provide information requested by State Controller for 2015 Government Compensation in California Report.	A	Keebler	4/30/2016	CLOSED	AK submitted 3/9/16	
51	3/12/2016	6(b)	General Manager's Report (b) Implementation of Ordinance 5: Hasse to send wording for resident notification letter(s) to Keebler for review/incorporation	A	Hasse	INDF	CLOSED		
52	3/12/2016	6(c)	General Manager's Report (c) Preliminary Annual and Biennial Plan: GM to provide list of planned EID work locations on Crystal Blvd., and to obtain schedule commitment from EID for that work to facilitate planning of GWCSO work on south Crystal	I	White	4/9/2016	CLOSED		Mar-16
53	3/12/2016	6(f)	General Manager's Report (f) Cal Card for District: GM to make on additional attempt to contact Department of General Services re: Cal Card.	A	White	4/9/2016	CLOSED		
54	3/12/2016	12	Director Reports: Secretary to send finalized Minutes to Hasse for posting	A	Regelbrugge	ASAP	CLOSED	June Meeting Sent O/B 3/15/16	
55	5/14/2016	4(a)	General Manager's Report: Hasse and GM to meet with Counsel re: Ordinance 5 Enforcement	A	Hasse	6/11/2016	CLOSED		
56	5/14/2016	4(c)	General Manager's Report: GM to prepare contract for pothole repair - July timeframe	A	White	7/9/2016	CLOSED	7/9/16 meeting	
57	5/14/2016	4(f)	General Manager's Report: GM to procure replacement signage for Cakite-Crystal intersection	A	White	ASAP	CLOSED		
58	5/14/2016	12	Website Content: All Directors send photos and short bios to Hasse for web posting.	A	Directors	6/11/2016	OPEN		
59	5/14/2016	12	Website Content: Send one-line statements of District Mission	A	Directors	6/11/2016	CLOSED		
60	5/14/2016	13	Even-Year Election Cycle: Resolution to Consolidate: Consultant to file Resolution 2016-4 with County Elections as required for implementation	A	Leja	6/11/2016	CLOSED		
61	5/14/2016	16	Legal Matters: Review and catalog items received from Girard & Edwards	A	Kaighn, White	6/11/2016	CLOSED	DK has list for storage 6/11/16	
62	6/11/2016	4(a)	General Manager's Report: GM to work with Hasse to draft & send 30-day notices of non-compliance with Ordinance 5 as req	A	White, Hasse	7/9/2016	CLOSED		
63	6/11/2016	4(a)	General Manager's Report: Hasse to draft language for sign advertising PERMITS REQUIRED for Encre	A	Hasse	ASAP	CLOSED		7/9/2016
64	6/11/2016	4(b)	General Manager's Report: GM to price alternatives for Sodaltie drainage repair	A	White	7/9/2016	OPEN		
65	6/11/2016	4(c)	General Manager's Report: GM to create contract for Barrie resurfacing (425 ln. ft.)	A	White	7/9/2016	CLOSED		7/9/2016
66	6/11/2016	5	Policy and Procedures: Hasse to annotate Resolution 2014-003 on web site to indicate subordination to Bylaws	A	Hasse	ASAP	CLOSED		
67	6/11/2016	6	Mission Statement for District: Hasse to shorten Article 2.0 of Bylaws for Web Mission Statement	A	Hasse	ASAP	CLOSED	O/B 6/28/16	
68	6/11/2016	11	Punch List Review: Kaighn to e-mail all directors list of documents received from Girard & Edwards	A	Kaighn	ASAP	CLOSED	O/B 6/28/16	
69	7/9/2016	3(a)	Consent Calendar: Secretary to correct Director's Reports and Adjournment items	A	Regelbrugge	ASAP	CLOSED	Update transmitted to Hasse & GM on 7/30/16	
70	7/9/2016	5(a)	General Manager's Report: Hasse & GM to meet on-site with Jeanette Miller (Crystal curve)	A	Hasse, White	ASAP	CLOSED		
71	7/9/2016	5(b)	General Manager's Report: Hasse to assist GM drafting letter to Sodaltie resident	A	Hasse, White	ASAP	CLOSED		
72	7/9/2016	5(c)	General Manager's Report: GM to notice July 19th Special Meeting	A	White	7/17/2016	CLOSED	7/17/2016	

73	7/9/2016	9	<u>Conflict of Interest Code</u> : Lindberg to return form to County indicating CIC will be amended	A	Lindberg	8/26/2016	CLOSED	added passes CIC resoution
74	7/9/2016	12	<u>Punch List Review</u> : Secretary to format Punch List in Landscape oemitation.	A	Regelbrugge	8/13/2016	CLOSED	In PunchList_2016-0813.xlsx and later
75	7/19/2016	3	<u>LAFCO Municipal Service Review (MSR)</u> : GM to discuss "Property Taxes – During FY2014-15, Golden West CSD received an average property tax share of 10.3035% from each parcel within the District service area" with LAFCO.	A	White	8/26/2016	CLOSED	
76	8/13/2016	4(d)	<u>General Manager's Report</u> : GM to procure Qty 4 18x24" white reflective Ord. 5 signs	A	White	ASAP	OPEN	purchased 9/10/2016, installed ??
77	8/13/2016	4(g)	<u>General Manager's Report</u> : GM to request estimates & pricing for Crystal crack seal, repair exposed petromat and traffic striping	A	White	9/10/2016	CLOSED	
78	8/13/2016	5	<u>Mutnetic Signs for GM's Vehicle</u> : GM to purchase same	A	White	ASREQ	CLOSED	
79	8/13/2016	11	<u>Bylaws Review</u> : Kaighn to gather proposed Bylaws changes from September workshop and suggestions from Directors, Staff & Public	A	Kaighn	10/8/2016	CLOSED	Held 9/22/16
80	8/13/2016	15	<u>Director Reports</u> : Lindberg to draft Letter of Appreciation to Kevin Atkinson	A	Lindberg	INDF	CLOSED	9/10/2016
81	8/31/2016	3	<u>Micro-Surfacing Galena and Upper Dolomite</u> : GM to prep contract NTE \$25k	A	White	9/10/2016	CLOSED	9/10/2016
82	8/31/2016	4	<u>Hot Crack Seal/Crestal</u> : GM propose plan/SOW for petromat repair & Seal	A	White	9/10/2016	CLOSED	9/10/2016
83	8/31/2016	4	<u>Hot Crack Seal/Crestal</u> : GM to develop contract for crack seal 6300-7600 Crystal NTE \$7k	A	White	9/10/2016	CLOSED	9/10/2016
84	10/15/2016	3(d)	<u>Consent Calendar</u> : Discuss \$245/hr billing with McMurchie viz. \$200/hr agreed rate	A	Lindberg	11/12/2016	CLOSED	11/12/2016
85	10/15/2016	4(b)	<u>General Manager's Report</u> : Meet with Planning to get CSD permits onto County signoffs	A	Hasse	INDF	CLOSED	11/12/2016
86	10/15/2016	6	<u>Bylaws Review/Workshop</u> : Finalize Bylaws update with change to Section 12.1	A	Hasse	11/12/2016	OPEN	
87	10/15/2016	8	<u>Speeding and Traffic Control on Crystal Blvd.</u> : Document extensive discussion in Minutes	A	Regelbrugge, Kaighn	11/12/2016	CLOSED	Materials received from Kaighn 10/16/16. Discussion in Draft Minutes, 10/30/16
88	10/15/2016	11	<u>Director's Report</u> : Bring Realtors' discussion HOA vs. CSD into Frenitzen Q&A	A	White	12/10/2016	OPEN	
89	11/12/2016	4	<u>General Manager's Report</u> : Prepare contracts for recommended road work by early spring	A	White	3/11/2017	OPEN	
90	11/12/2016	6	<u>El Dorado DOT Notification of Permit Requirement prior to Roadwork on GWCS D Roads</u> : Contact EDC regarding establishment of a GWCS D signoff for permits issued within the District	A	Hasse	12/10/2016	OPEN	
91	11/12/2016	6	<u>El Dorado DOT Notification of Permit Requirement prior to Roadwork on GWCS D Roads</u> : Draft letter to contractors delineating Ordinance 5 requirements.	A	White, Lindberg	12/10/2016	OPEN	
92	11/12/2016	6	<u>El Dorado DOT Notification of Permit Requirement prior to Roadwork on GWCS D Roads</u> : Post Ordinance 5 signage.	A	White	12/10/2016	OPEN	
93	11/12/2016	6	<u>El Dorado DOT Notification of Permit Requirement prior to Roadwork on GWCS D Roads</u> : Research ways to post requirements of Ordinance 5 per UPCCAAC.	A	Leja	12/10/2016	OPEN	
94	11/12/2016	11	Open Public Forum: White to meet with Crystal Blvd resident re: drainage and culvert maintenance	A	White	12/10/2016	CLOSED	EW met with resident on 11/13/16
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