

Golden West Community service District  
P.O. Box 448, El Dorado, CA. 95623  
[www.gwcsd.org](http://www.gwcsd.org)



### **G.W.C.S.D. PRIVATE ENCROACHMENT INFORMATION**

As noticed in Ordinance # 2015-5, Rev. 7, 1/9/2016

The purpose of Ord. 5 is to establish requirements and responsibilities of the parcel owner(s) regarding maintenance, installation and improvement of their private encroachment that is located within the roadway (maintained by the District) or easement dedicated to the County which allows access to their property.

Parcel owners who wish to pave an unpaved or resurface an existing legal driveway or walkway, must apply for a permit subject to standards (specifications) set by the District. The process is outlined within Ord. #5. The permit must be approved by the District prior to beginning any work within the encroachment.

If the encroachment has a dominant slope which directs runoff to the roadway, a conveyance system/device directing runoff to the ditch is required.

One key component required of any encroachment is the specific detail of the infiltration system, which will depend on the finished gradient(s) of the encroachment. In general, water runoff must be controlled; directed by a conveyance device or system which directs runoff toward the ditch and off the road. This system or portions there-of within the encroachment, may include ditching (open, paved or lined), swale, slotted drain or culvert to direct runoff away from the road surface with respect and consideration of other parcels near by, especially (downhill from the area). Loose material, soil, rocks, foliage, tree leaves, branches etc. are to be removed by the parcel owner to assist in maintaining a clean, free flowing ditch line and road shoulder within the encroachment.

Any construction work or related activities within the right of way are subject to approval by the District.

Thank You for Your Co-operation,  
Golden West Community Services District Board of Directors.