

# GOLDEN WEST COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 16-08

A Resolution Closing the District's Petty Cash Fund

**WHEREAS**, Section 53952 of the Government Code specifies conditions under which a revolving fund may be established by a special district, and

**WHEREAS**, the Board of Directors approved A. Keebler to "have authority to make disbursements from the fund" in Feb 2016, and

**WHEREAS**, the Board of Directors approved relief of accountability of the financial officer in the amount of \$39.65 for unreceipted expenses in May 2016, and

**WHEREAS**, all necessary documents have been submitted to the County Auditor's Office to close the fund, and

**WHEREAS**, a voucher was submitted to the County in July for the cash amount to close the fund, and

WHEREAS, a check has been received by the District which combined with cash on hand will total \$300.00, the original amount of the fund:

**NOW THEREFORE, IT IS HEREBY RESOLVED** that the Golden West Community Services District Board of Directors approves and appropriates the closure of the petty cash fund.

**IT IS FURTHER RESOLVED** that the Finance Officer will deposit the cash and check with the El Dorado County Auditor and close the account.

The foregoing resolution was passed and adopted by the Board of Directors of the **Golden West Community Services District** at a meeting of said Board held on the 13<sup>th</sup> day of August, 2016 by the following vote:

AYES:

NOES:

ABSENT:

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John MacConnell, Chairman of Board of Directors

ATTEST:

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Marc Regelbrugge, GWCSO Secretary