

Golden West Community Service District  
P.O. Box 448, El Dorado, CA. 95623  
www.gwcsd.org



**July 19, 2016- DRAFT Meeting Minutes of the Golden West Community Services District**  
**Special Meeting, held at Fire Station #44**  
**6109 Quartz Dr., El Dorado, CA 95623**

1. Call to Order/Roll Call – Vice President Ken Hasse called the meeting to order at 5:35 p.m. Directors responding as present to a call of the roll were Ken Hasse, Diana Kaighn, Audrey Keebler and Connaught Lindberg constituting a quorum. President John MacConnell was absent. General Manager Ed White and Secretary Marc Regelbrugge were also present. Vice President Hasse presided over the meeting in President MacConnell’s absence.

2. Approval of Agenda – General Manager White interjected that he had invited a district resident who has been helpful in updating contracts for future road work to speak to the meeting briefly, and asked the Board’s indulgence in accommodating the resident. The Board concurred. Kaighn moved to approve the agenda. Lindberg seconded. In a call of the roll, Directors Hasse, Kaighn, Keebler and Lindberg voted in favor and the motion passed unanimously (4-0).

3. LAFCO Municipal Service Review (MSR) – Shortly after beginning review of the LAFCO Municipal Service Review (MSR) Administrative Draft covering the District, resident Mr. Kevin Atkinson joined the meeting and addressed the Board and attendees. Mr. Atkinson is a Registered Civil Engineer, presently employed by CalTrans, who has taken an interest in helping the District update and fine-tune contract templates for upcoming road work – specifically re-pavement of Crystal Blvd. from Mica to the cul-de-sac. Mr. Atkinson described his experience and approach, and indicated the District’s existing contract template required some updating to newer standards. His goal was to have draft information complete for the General Manager’s review within two weeks. The Board thanked Mr. Atkinson for his efforts on behalf of the District.

Following Mr. Atkinson’s departure from the meeting, the Board and General Manager worked through LAFCO’s MSR Administrative Draft, covering the District’s services, governance and financials. The Secretary assembled all of the Board’s corrections, comments and suggestions into a master, redlined document for Board review and transmittal to LAFCO.

4. Need to Improve Road Traffic Markings throughout the District – General Manager White reported on feedback he had received from residents that some road marking and signage was aging and in need of repair or maintenance. He proposed, and received stated direction from the Board, to incorporate signage and road marking updates in future contracts for road work in areas needing signage and road marking maintenance.

5. Adjournment – Kaighn moved to adjourn. Keebler seconded. In a call of the roll, Directors Hasse, Keebler, Kaighn and Lindberg voted in favor, the motion passed unanimously (4-0) and the meeting was adjourned at 7:23 p.m.

Respectfully Submitted,

Marc Regelbrugge  
GWCSO Secretary

DRAFT