

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623

gwcsd.org



Regular Meeting Agenda GWCSD Board of Directors

Saturday, August 13, 2016 10:30 a.m.

Fire Station #44, 6109 Quartz Dr. El Dorado, CA 95623

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President John MacConnell, Vice President Ken Hasse, Director/Financial Officer Audrey Keebler, Director Diana Kaighn, Director Connaught Lindberg, General Manager Ed White, Secretary Marc Regelbrugge, Consultant Hope Leja.
2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)
 - a. **Approval of Minutes:** Regular meeting of GWCSD July 9, 2016
Attachment: 03a-20160709_Minutes_DRAFT.pdf
 - b. **Approval of Minutes:** Special meeting of GWCSD July 19, 2016
Attachment: 03b-01b-20160719_SpecMinutes_DRAFT.pdf
 - c. **El Dorado County Financial Reports:** *Not available from the County this month due to new fiscal year startup transient.*
Attachments: None.
 - d. **Approval of Bills:** July 9, 2016
Attachments: 03c-Payment_Voucher_August-2016.pdf
4. **General Managers Report**
General Manager White will report on the following:
 - a. **LAFCO Municipal Service Review (MSR):** Report on Administrative Draft returned to LAFCO with corrections from GWCSD
Board Discussion/Public Comment/Board Action
Attachment: None
 - b. **Implementation of Ordinance 5:**
 1. Discuss Private Encroachment Letter
 2. Discuss three instances: 1) Sodalite drainage, 2) 7400 Crystal, 3) 6340 CrystalBoard Discussion/Public Comment/Board Action
Attachment: 04a-Letter_Private_Encroachment_Info.pdf
 - c. **GWCSD is not a HOA:**
 1. Notification to listing Agents stating that the GWCSD is not an HOA.
 2. September meeting with the EDC Board of Realtors.Board Discussion/Public Comment/Board Action
Attachment: None

- d. **Encroachment Permits Signs:** Estimate from Spot-On Signs
Board Discussion/Public Comment/Board Action
Attachment: 04b-Spot_On_Signs_Quote.pdf
- e. **Contract 2016-JULY9 POT HOLE REPAIR:** bid opening
Board Discussion/Public Comment/Board Action
Attachment: none
- d. **Crystal Blvd. and Barite St. Road Work:**
 - 1. Proposed work order #2016-AUG. 13-CRYSTAL OVERLAY
 - 2. Proposed special meeting for bid opening on August 16, 2016 at 7:00 P.M. at Fire Station #44
Board Discussion/Public Comment/Board Action
Attachment: none
- e. **Late Summer Road Repairs:**
 - 1. Crack seal from near Crystal curve to Mica
 - 2. Repair areas of exposed petromat
 - 3. Traffic Striping and marking, new signage, stop bars, and material requirements
Board Discussion/Public Comment/Board Action
Attachment: none
- 5. **Magnetic Vehicle Signs for the GM's Vehicle**
Director Kaighn requests discussion of vehicle signs to mitigate GM harassment.
Board Discussion/Public Comment/Board Action
Attachment: none
- 6. **Public Hearing: GWCS D Budget for Fiscal Year 2016/2017**
Director Keebler will present the fiscal year 2016/2017 budget for adoption.
Board Discussion/Public Comment/Board Action
Attachment: 06-Resolution_16-07_Budget_2016-17.pdf
- 7. **Special Tax Report**
Director Keebler will present the 2016 Special Tax Report.
Board Discussion/Public Comment/Board Action
Attachment: 07-spec_tax_compliance_report_2016.pdf
- 8. **Petty Cash Fund Closure**
Director Keebler will present the final resolution closing the petty cash fund.
Board Discussion/Public Comment/Board Action
Attachment: 08-Resolution_16-08_Petty_Cash_Closure.pdf
- 9. **Financial Report**
Director Keebler will report on the financial status of the District.
Board Discussion/Public Comment/Board Action
Attachment: 09-FO_report_Aug_2016.pdf

10. Conflict of Interest Code

Resolution approving revised conflict of interest code.

Board Discussion/Public Comment/Board Action

Attachment: 10-Resolution_16-09_Conflict_of_Interest_2016.pdf

11. Bylaws Review

Director Kaighn will propose a process for this year's bylaws review.

Board Discussion/Public Comment/Board Action

Attachment: None

12. Punch List Review

The Board will review and update the content of the August punch list.

Board Discussion/Public Comment/Board Action

Attachment: 12a-PunchList_2016-0813-Actions.pdf

12b-PunchList_2016-0813-Deferred.pdf

12c-PunchList_2016-0813-Docketed.pdf

12d-PunchList_2016-0813-Tabled.pdf

13. Legal Matters

Director Lindberg will report on legal matters.

Board Discussion/Public Comment/Board Action

Attachment: None

14. Correspondence

The Board will report on correspondence received by the district

Board Discussion/Public Comment/Board Action

Attachment: None

15. Director Reports

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

16. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to GWCSB business. No Board action will be taken.

17. Adjournment

Next Regular Board Meeting: September 10, 2016

In accordance with the Brown Act Section 54954.2(a), this agenda was posted 72 hours prior to the meeting.

GWCS D Board of Directors

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