

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623

gwcsd.org



Regular Meeting Agenda GWCSD Board of Directors

Saturday, May 14, 2016 10:30 a.m.

Fire Station #44, 6109 Quartz Dr. El Dorado, CA 95623

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President John MacConnell, Vice President Ken Hasse, Director/Financial Officer Audrey Keebler, Director Diana Kaighn, Director Connaught Lindberg, General Manager Ed White, Secretary Marc Regelbrugge, Consultant Hope Leja.

2. **Approval of Agenda**

Board Discussion/Public Comment/Board Action

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)

a. **Approval of Minutes:** Regular meeting of GWCSD March 12, 2016

Attachment: 01-20160312_Minutes_DRAFT.pdf

b. **El Dorado County Financial Reports:** accepted as presented from County March, April 2016

Attachments: 02-GLsum_1603_GWCSD.pdf

03-RvExSum_1603_GWCSD.pdf

04-GLsum_1604_GWCSD.pdf

05-RvExSum_1604_GWCSD.pdf

c. **Approval of Bills:** April 9, 2016

Attachments: 06-payment_vouchers_April-2016.pdf

07-payment_vouchers_May-2016.pdf

Board Discussion/Public Comment/Board Action

4. **General Managers Report**

General Manager White will report on the following:

a. **Implementation of Ordinance 5:** GM has met with homeowners and distributed notices re: private encroachments. Board will discuss how to proceed and will approve final letter of compliance.

Board Discussion/Public Comment/Board Action

Attachment: 08-Final_Letter_1.pdf

09-Private_Encroachment_and_Culvert_1.pdf

b. **Road Resurfacing:** Will discuss contract for road resurface on Amalgam.

Board Discussion/Public Comment/Board Action

Attachment: 10-2016_May-14_Overlay_Amalgam.pdf

11-Amalgam_Proposal_Vicini.pdf

12-Proposed_Resurfacing_Amalgam.pdf

- c. **Pothole Repair:** General Manager requests Board members to notify him of pothole issues and locations in the District.

Board Discussion/Public Comment/Board Action

Attachment: None

- d. **Barite Chip Seal Discussion:** Ken Beam will discuss neighbor involvement in a separate parallel project for the private section of the road.

Board Discussion/Public Comment/Board Action

Attachment: 13-Barite_Chip_Seal_2016.pdf

- e. **Phase 2 Ditch Shaping and Cleaning:** will discuss this project with board.

Board Discussion/Public Comment/Board Action

*Attachment: 14-2016-May-14_Drainage_Ditch_Repair.pdf
15-Land_Proposal.pdf*

- f. **Sign Replacement on Calcite and Crystal:** GM seeks approval to replace missing sign.

Board Discussion/Public Comment/Board Action

Attachment: None

5. **Long Term Plan**

The Board will discuss the process to initiate a long term plan for the GWCS D.

Board Discussion/Public Comment/Board Action

Attachment: None

6. **Increase in GWCS D Road Fee**

The Board will discuss a possible increase of the annual special tax for road improvement projects in the district.

Board Discussion/Public Comment/Board Action

Attachment: None

7. **Discussion of Bylaw Implementation**

The Board will discuss the progress of the implementation of the Bylaws since being adopted.

Board Discussion/Public Comment/Board Action

Attachment: None

8. **Punch List Review**

The Board will review and update the content of the April/May Punch list.

Board Discussion/Public Comment/Board Action

Attachment: 16-PunchList_2016-04-09.pdf

9. **Financial Report**

The Board will report on the financial status of the District.

Board Discussion/Public Comment/Board Action

*Attachment: 17-FO_Report_9_April_2016.pdf
18-FO_Report_14_May_2016.pdf*

10. Relief of Accountability of Financial Officer

In order to proceed with the closing of the petty cash fund, the board must grant the custodian of the petty cash fund (the financial officer) relief from accountability for the shortage of the petty cash.

Board Discussion/Public Comment/Board Action

Attachment: None

11. 2014-2016 Audit

The Board will consider preparation for a financial audit for the period of time July 2014-June 2016.

Board Discussion/Public Comment/Board Action

Attachment: None

12. Website Content

Director Hasse will discuss website content.

Board Discussion/Public Comment/Board Action

Attachment: None

13 Even Year Election Cycle: Resolution to Consolidate

The elections department requests that the GWCS D consolidate board elections to occur on the same day as statewide general elections in compliance with elections code section 10404(b)(1).

Board Discussion/Public Comment/Board Action

Attachment: 19-Resolution_2016-4_Consolidating_Board_Elections.pdf

14. Road Work Planning

Director Kaighn requests a special meeting to discuss road work planning.

Board Discussion/Public Comment/Board Action

Attachment: None

15. Appointing Two Board Members Per Assignment

Director Kaighn requests discussion regarding appointing two board members per assignment, ie: budget, audit, bylaws, legal, etc.

Board Discussion/Public Comment/Board Action

Attachment: None

16. Legal Matters

The Board will report on developments of legal matters.

Board Discussion/Public Comment/Board Action

Attachment: None

17. Correspondence

The Board will report on correspondence received by the district

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Board Discussion/Public Comment/Board Action

Attachment: None

18. Director Reports

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

19. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to GWCSO business. No Board action will be taken.

20. Adjournment

Next Regular Board Meeting: June 11, 2016

In accordance with the Brown Act Section 54954.2(a), this agenda was posted 72 hours prior to the meeting.

GWCSO Board of Directors

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