

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623

gwcsd.org



Regular Meeting Agenda GWCS D Board of Directors

Saturday, February 13, 2016 10:30 a.m.

Note Venue Change: Fire Station #49, 501 Pleasant Valley Road, Diamond Springs CA

NOTE: Teleconference Meeting Location:

303 N. Lindsay Rd.

Sp. S-33, Mesa, AZ 85123

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President John MacConnell, Vice President Ken Hasse, Director/ Financial Officer Audrey Keebler, Director Diana Kaighn, Director Connaught Lindberg. General Manager Ed White, Secretary Marc Regelbrugge, Consultant Hope Leja.
2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)
 - a. **Approval of Minutes:** Regular meeting of GWCS D January 9, 2016
Attachment: 01-20160109_Minutes_Draft.pdf
 - b. **El Dorado County Financial Reports:** accepted as presented from County Jan. 2016
Attachments: 02-GLsum_1601_GWCS D.pdf
03-RvExSum_1601_GWCS D.pdf
 - c. **Approval of Bills:** February 13, 2016
Attachments: 04-payment_voucher_29Jan2016.pdf
05-payment_voucher_backup29 jan2016.pdf
 - d. **LAFCO Approved Budget for 2016/2017**
Attachments: 06-Memo_LAFCO_Budget.pdf
07-Approved_LAFCO_Budget.pdf
Board Discussion/Public Comment/Board Action
4. **Legal Services Presentation by David W. McMurchie:**
David W. McMurchie from McMurchie Law will present information on his law practice and experience to the GWCS D board.
Board Discussion/Public Comment/Board Action
Attachment: None

5. Legal Services Proposal

Board will discuss the McMurchie presentation and proposal and will consider and possibly approve contracting with McMurchie Law as Legal counsel of GWCSO.

Board Discussion/Public Comment/Board Action

*Attachment: 08-McMurchie_proposal_Feb_2016.pdf
09-McMurchie_contract_Feb_2016.pdf*

6. Possible Revision of GWCSO Regular Board Meeting Location for 2016

Director Lindberg will report on her discussion with Fire Station #49 representatives regarding holding the GWCSO regular meetings at Fire Station #49, 501 Pleasant Valley Road, Diamond Springs.

Board Discussion/Public Comment/Board Action

Attachment: None

7. General Managers Report

General Manager White will report on the following:

- a. Ditch Cleaning Project:** will report on update of this project

Board Discussion/Public Comment/Board Action

Attachment: 10-Ditch_Cleaning_Shaping_2015Nov14_unit_2&5.pdf

- b. Municipal Service Review:** will discuss the progress on the MSR report.

Board Discussion/Public Comment/Board Action

Attachment: 11-Municipal_Service_Review_concerns_Sept-2011.pdf

- c. 2016 Weed Abatement Contract:** will discuss revised Weed abatement project.

Board Discussion/Public Comment/Board Action

Attachment: 12-Golden_West_CSD_2016_Weeds_revB.pdf

- d. Three-Year Strategic Plan:** will discuss possible road projects planned for the next three years.

Board Discussion/Public Comment/Board Action

Attachment: ~~13-GWCSO_Three-Year_Strategic_Plan.pdf~~

- e. Golden West CSD notice boxes:** will discuss utilizing the notice boxes throughout the district in a more efficient manner.

Board Discussion/Public Comment/Board Action

Attachment: None

- f. Communication with General Manager regarding progress/completion of action items:** will discuss Director - General Manager communications regarding action items.

Board Discussion/Public Comment/Board Action

Attachment: None

8. Golden West Community Services District Encroachment Permit Application

Director Hasse will discuss the content and implementation of the Ordinance 5 Encroachment permit application. The board will discuss and possibly approve by resolution.

Board Discussion/Public Comment/Board Action

*Attachment: 14-Ord_5_Exhibit_A-Permit_Application.pdf
15-Resolution2016-2_Establishing_encroachment_permit.pdf*

9. Public Hearing: Ordinance 2016-6 to Provide Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (UPCCAA)

The GWCS D Board of Directors is holding a public hearing to present the second reading of Ordinance 6 and possibly vote to approve this Ordinance by Resolution.

Board Discussion/Public Comment/Board Action

Attachment: 16-Ordinance_No_6.pdf

10. Newsletter Proposal

Director Hasse will discuss communicating Board actions with residents of the district via Newsletter.

Board Discussion/Public Comment/Board Action

Attachment: 17-GWCS D_Newsletter.pdf

11. Independent Contractors' Contracts

a. General Manager Contract: The Board will review and possibly approve the proposed General Manager's contract.

Board Discussion/Public Comment/Board Action

*Attachment: 18-2016_GWCS D_GM_Contract.pdf
19-GWCS D_GM_Scope.pdf*

b. Consultant Contract: The Board will review and possibly approve the proposed Consultant's contract.

Board Discussion/Public Comment/Board Action

Attachment: 20-2016_Consultant_Contract.pdf

12. Resolution 2016-3 Authorizing a Change of Custodian to Disburse the GWCS D Revolving (Petty cash) fund

The Board will discuss and possibly adopt Resolution 2016-3 authorizing Director Keebler as custodian of the Petty Cash fund.

Board Discussion/Public Comment/Board Action

Attachment: 21-Resolution_2016-3_Change_of_Custodian.pdf

13. Golden West CSD Website Upgrade Update

Director Hasse will discuss the upgrade and content of the Golden West CSD's website.

Board Discussion/Public Comment/Board Action

Attachment: None

14. Financial Report

Director Keebler will report on the financial status of the District.

Board Discussion/Public Comment/Board Action

Attachment: 22-FO_report_13_Feb_2016.pdf

15. Correspondence

Director Keebler will report on correspondence received by the district.

Board Discussion/Public Comment/Board Action

Attachment: None

16. Director Reports

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

17. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to GWCS D business. No Board action will be taken.

18. Adjournment

Next Regular Board Meeting: March 12, 2016

In accordance with the Brown Act Section 54954.2(a), this agenda was posted 72 hours prior to the meeting.

GWCS D Board of Directors

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