

CSD file

Vouchers Payables CV1 Outside District						PLEASE INDICATE CHECK DISTRIBUTION			
District Name: Golden West CSD		AUDITOR USE ONLY				METHOD IN THE SPACE BELOW: US Mail: <input type="checkbox"/> Return to District: <input type="checkbox"/> Call for pickup: _____			AUDITOR USE ONLY
Date: 10/1/2015		Copy: _____							
Prepared By: Audrey Keebler, Finance Officer		Copied By _____ Copy Date _____							BATCH DATE:
Contact Phone: 530-620-6844		Scan: _____							
		Scanned By _____ Scan Date _____							
		Audit: _____				Document Total: \$2,732.78			CODING BY:
		Audited By _____ Audit Date _____							
<p>THE ARTICLES FOR SERVICES DESCRIBED BY THE INVOICE(S) ATTACHED AND LISTED BELOW WERE APPROVED AND ARE INCLUDED IN THE DISTRICT BUDGET THAT HAS BEEN ADOPTED BY THE BOARD OF DIRECTORS AND WERE NECESSARY FOR USE BY THE DISTRICT AND HAVE BEEN DELIVERED OR PERFORMED AND THAT NO PRIOR CLAIM HAS BEEN PRESENTED FOR SAID ARTICLES OR SERVICES. I FURTHER CERTIFY I AM AUTHORIZED BY THE BOARD OF DIRECTORS TO APPROVE PAYMENT REQUESTS TO THE AUDITOR-CONTROLLER FOR THE ATTACHED INVOICE(S).</p>									
Authorizing signatures:						Date:			
LINE NO.	TRANS CODE	INDEX CODE	SUB OBJECT	AMOUNT	DESCRIPTION (LIMIT 50 CHARACTERS)	VENDOR NUMBER	VENDOR SUFFIX	SINGLE CHECK	VENDOR NAME
1	210	801 116	4300	662.50	GWCSO GM Consultation September 2015	019672	01	Y	EL White, Enigma Mgt Serv
2	210	801 116	4602	30.48	GWCSO GM Mileage September 2015	019672	01		
3	210	801 116	4300	1,575.00	GWCSO Board Consultant September 2015	702671	01	Y	Hope Leja Admin Services
4	210	801 116	4602	17.83	GWCSO Board Consultant Mileage September 2015	702671	01		
5	210	801 116	4260	41.97	GWCSO Office Expense Reimbursement	026653	01	Y	Diana Kaighn, Board Member
6	210	801 116	4313	405.00	GSCSD Legal Services September 2015	024996	01	Y	Girard and Edwards, Attorneys at Law
7									
8									
9									
10									
11									
12									
13									
14									
15									

Enigma Management Services

oneenigma@att.net

Invoice # 93015-012

SERVICE DATES: September 1 - September 30, 2015

Bill To: Golden West Community Service District

Total hours	26.5	Rate Per Hour \$25.00	\$662.50
Reimbursement of material/supplies	Receipts attached		\$0.0
Total mileage for use of General Manager's personal vehicle	53 miles at \$0.575 per mile		\$30.48

TOTAL AMOUNT BILLED \$692.98

Please send payment to:

E. L. White

5977 Dolomite Dr.

El Dorado, Calif. 95623

Phone: 530-642-0102

Mobil: 530-919-1691

EDC Vnd. no. 019672

B.L. no. 054119



Enigma Management Services

Time Sheet/Expense Log

DATE	Discreption of Activity	Miles	Hours	Cost
9/2/2015	Manginite home owner- driveway/ District culvert location under driveway- req. contractor contact info. For locating culvert-Vicini-		1.00	
9/3/2015	Hope Leja-Sept. agenda-budget issues-progress of By-Laws		1.00	
9/4/2015	Hope Leja-Budget Res. 15-06 carry over\$\$-dev. Crystal Curve Contract-Bob Toscano negot. Contract terms-Contact Vans paving availability		3.50	
9/5/2015	Submit agenda items to Hope-Ord.#5- finish Aug. 8 Crystal contract dev.		2.00	
9/6/2015	Hope Leja-late agenda items submitted-redo agenda-Oct. date change		1.00	
9/10/2015	Meet w/Sierra Pav. Re:Oakridge No. So.-Ferrite-Sodalite encroachment-proposal Hope Leja-budget posting Public Works notice-Dept. of Ind. Relations	5.00	2.50	
9/11/2015	Hope Leja re:Budget notice-New \$\$\$ to Board after disc. W F.O.- Contact County to request Rev./Exp. & final close out 2014-15		2.50	
9/14/2015	Print Crystal contract-call Vicini for appt.		1.00	
9/15/2015	Deliver cont. to Vicini. Request ins. Docs-LAFCO-request MSR update	10.00	1.50	
9/16/2015	Connaught-exp. MSR 2007-set up meeting w/LAFCO 9/22-Dev. Outline for discussion w/LAFCO-research prev. wage issues SB-854		1.50	
9/17/2015	Eric Rood w/DIR-SB-854 weed abate. Considered maint. Not req. to reg.		1.00	
9/21/2015	P.U. Vicini contract-Wade Ehrlich conf.reg. #-Oct. 10 agenda w/Hope	10.00	1.00	
9/22/2015	LAFCO w/Connaught MSR concerns-res. On Amalgam ditct concerns	16.00	2.50	
9/23/2015	W. Ehrlich Cont. site insp. Ditches unit #2-met w/S. Melbourne-Amalgam/ditch iss.	12.00	3.50	
9/24/2015	Re-format notice Ord.#5 logo.-Contact EID re:run-off along hill side @ tank		1.00	
9/25/2015	Cont. Ken Ord. #5 printing/notices-posted notices-pick up mail @ PO Box			
	Note: Activity From 9/1/2015 through 9/30/2015			
	PAGE 1 OF 1	TOTAL	53.00	26.50
				\$0.00
DATE	Discreption of Activity	Miles	Hours	Cost

Submitted by

Date received by Treasurer

Date submitted to GWCSO

Hope Leja Administrative Services
3797 Lariat Drive, Cameron Park, CA 95682
530.677.1299 hleja@sbcglobal.net
El Dorado County Business License Number: 054149
El Dorado County Vendor Number: 702671

Reimbursement for Consultant use of vehicle

September 30, 2015

Documentation of Mileage Traveled:

9/12/15

1. Office*- Fire Station #44** -Office: GWCSO Board meeting 24.5 miles

9/21/15

1. Office- Shingle Springs Post office***- office: mail Audit confirmation letters 6.5 mi.

Total Miles:	31 miles
IRS Rate per Mile	57.5 cents
Total Due	\$17.83

*Office: 3797 Lariat Loop, Cameron Park, CA 95682

**Fire Station #44: 6109 Quartz Dr. El Dorado, CA 95623

***Shingle Springs Post Office 4131 S. Shingle Rd. #6 Shingle Springs, CA 95682

Hope Leja Administrative Services
3797 Lariat Drive, Cameron Park, CA 95682
530.677.1299 hleja@sbcglobal.net
El Dorado County Business License Number: 054149
El Dorado County Vendor Number: 702671

Invoice # 13 **Consultant Invoice for Golden West CSD** September 29, 2015

<u>Date</u>	<u>Description</u>	<u>Hours</u>
8/26/15	Phone call Director Keebler re: yearend figures, final budget	.25
8/30/15	Email Director Keebler re: final budget	.25
8/31/15	Email Director Keebler re: budget, public hearing notice	.25
8/31/15	Email General Manager re: Agenda, budget	N/C
9/2/15	Email Board reminder agenda document submittal	.25
9/2/15	Email Directors regarding specific documents for agenda	.25
9/3/15	Phone call GM re: Ordinance, Bylaws, lawsuit, budget, minutes	1.5
9/4/15	Research Ordinance posting procedures	.5
9/4/15	Phone call GM re: Budget revision	1.5
9/4/15	Agenda preparation	1
9/4/15	Phone Call Director Hasse re: Ord.5 and minutes	.25
9/5/15	Agenda preparation	1
9/5/15	Phone call GM re: Agenda, minutes	1.5
9/5/15	Prepare and send Agenda and attachments	4
9/5/15	Phone call President MacConnell re: Ordinance 5	.5
9/5/15	Email Director Hasse re: Ord. Presentation date Special vs Reg meeting	.25
9/6/15	Phone call President Macconnell Re agenda	.25
9/6/15	Email Director Hasse Re: Ord 5 and Oct. meeting time	.25
9/6/15	Email Director Keebler re: Budget changes/documents	.5
9/6/15	Email Board re: Agenda	.25
9/6/15	Email Board Secretary re: Punch list	N/C

9/6/15	Preparation agenda/documents	2.25
9/6/15	Email GM re: Oct. meeting	.25
9/6/15	Email Director re: submission time of Agenda documents	.25
9/6/15	Phone Call GM re: timely agenda item submissions from board	N/C
9/6/15	Revise Agenda add Document from Director	.5
9/6/15	Email Director Keebler re: Budget and Resolution	.5
9/7/15	Revise Agenda, email board members, phone call GM	1.5
9/7/15	Phone call GM re: bylaws	.25
9/7/15	Revised budget Resolution emailed GM, Financial Officer	.25
9/7/15	Revise (2) and email Budget Resolution to President	.25
9/8/15	Research new parcel tax reporting requirements	.5
9/8/15	Audrey email budget/ final documents to President	1
9/9/15	Phone call GM re: budget	.25
9/9/15	Phone call President re: budget	.25
9/9/15	Emails to President re: Prop 4 Gann	N/C
9/9/15	Email Director Kaighn re: Attachments	.25
9/9/15	Scan and Send document (tentative ruling, pg 3-7)) to Director Kaighn	.5
9/10/15	Research continued meetings	.5
9/10/15	Phone call GM re: budget	.5
9/10/15	Phone call Financial Officer re: Revised budget	.25
9/10/15	Review GL reports/budget, email FO and GM	1
9/11/15	Email FO re: budget	.25
9/11/15	Research continued meetings/ SB 584	1
9/11/15	Email GM re: continued meeting /SB 584	.25
9/11/15	Phone Call GM: Budget	.5
9/11/15	Phone Call President re: budget revision	.25
9/11/15	Revise budget	2.25

9/11/15	Emails, phone calls GM, FO, President re: Budget	.75
9/11/15	Email revised budget to Board	N/C
9/12/15	GWCSO Board meeting preparation	.5
9/12/15	GWCSO Board meeting	4.25
9/14/15	Phone call GM re: Operation Manual, Budget, meeting agenda, etc	1
9/16/15 25	Email Accountant re: Audit	.
9/16/15	Reply to Director Lindberg's email	.5
9/18/15	Email and response to Accountant re: Audit	.5
9/18/15	Phone call GM re: Accountant email	.5
9/18/15	Prepare Confirmation letters to be sent to legal counsel and SDRMA	.5
9/18/15	Email Financial Officer re: petty cash fund	.25
9/18/15	Email Accountant re: request for information for Audit	.5
9/19/15	Email Director Keebler (FO) re: audit information	.25
9/20/15	Email Director Hasse re: Public Notice for Ordinance 5	1
9/20/15	Email Director Hasse re: Ord. 5 notice	N/C
9/21/15	Email Board re: Oct 10 agenda docs. due Sept. 30	.5
9/21/15	Phone Call GM re: Oct 10 Agenda/Audit	1
9/21/15	Create audit confirmation letters to legal/SDRMA	1
9/21/15	Email previous board members re: 2007-2008 receipts for audit	.5
9/21/15	Email Director Hasse re: 2007-2008 receipts for audit	N/C
9/21/15	Mail confirmation letters to Past legal counsel/SDRMA	.5
9/21/15	Email GM re: confirmation letter, Director Hasse re: audit/receipts	N/C
9/29/15	Respond to emails re: 2007-08 receipts from previous board members	.75
9/29/15	Prepare invoices for mileage and hours	N/C

Total hours:	45
Rate per hour:	\$35
Total Amount to be paid:	\$1,575.00

INVOICE
DIANA J. KAIGHN
FOR GWCSO

VENDOR NO. 26653-01

Copies of court documents as approved by President MacConnell:

7/23/15	3.00
8/7/15	5.50
8/24/15	1.50
8/31/15	3.00
9/4/15	1.50
9/9/15	2.50
8/26/15	24.97 Ink cartridge (9 months)

TOTAL \$41.97



(530) 621 - 2917
MANAGER ERIC MACKEY
4300 MISSOURI FLAT RD
PLACERVILLE CA 95667
ST# 02418 DP# 000171 TE# 04 TR# 02284
MOUSE 009785506395 9.97 X
REFST .01T 6 804300050405 F 2.50 T
~~WAS 3.00 NOW SAVED 0.50~~
~~CRN FLE 002974235151 F 0.20 T~~
~~CV 2 WREN 007874235187 F 2.00 D~~
~~BOOK 370000016204 20.26 M~~
HP INK 088611123429 24.97 X
~~LETTUCE CELL 002791804061 F 1.18 N~~
SUBTOTAL 62.38
TAX 1 7.500 % 4.35
TOTAL 66.73
DEBIT TEND 66.73
CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY
66.73 TOTAL PURCHASE
ACCOUNT # ***** 0033 S
REF # 523700750851
NETWORK ID. 0081 APPR CODE 060772
TERMINAL # MX019227

08/25/15 11:25:35

ITEMS SOLD 7

TC# 4108 7368 8893 2671 4804



Low Prices You Can Trust. Every Day.
08/25/15 11:25:37

Savings Catcher! Scan with Walmart app



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*                                     EL DORADO COUNTY SUPERIOR COURT                                     *
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* -----*
* Receipt # 201508240079      Oper: LVOGE      Date: 8/24/15      *
* Case #      PC20140277      Case Type: CIV UNL- PVL      *
* Name: MARC E. REGELBRUGGE, ET AL VS MARTIN GONZALES, ET      *
*                                     COPIES GC70627 (A)      *
* Payment Type: Cash      *
*                                     *
*Received:      $2.00      *
* Fee :      $1.50      *
*Change:      $0.50      *
* -----*

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*                               EL DORADO COUNTY SUPERIOR COURT                               *
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*                               PLACERVILLE                               *
*-----*
* Receipt # 201507230103      Oper: JBRIS                      Date: 7/23/15      *
* Case #      PC20140277      Case Type: CIV UNL- PVL          *
* Name: MARC E. REGELBRUGGE, ET AL VS MARTIN GONZALES, ET      *
*                               COPIES GC70627(A)                *
* Payment Type: Cash                                              *
*
*Received:                  $3.00                                *
*   Fee :                   $3.00                                *
*Change:                    $0.00                                *
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***** EL DORADO COUNTY SUPERIOR COURT *****
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*
*          PLACERVILLE
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*
* Receipt # 201508070170      Oper: RNICO      Date: 8/07/15
*
* Case #      PC20140277      Case Type: CJV UNL- PVL
*
* Name: MARC E. REGELBRUGGE, ET AL VS MARTIN GONZALES, ET
*                               COPIES GC70627 (A)
*
* Payment Type: Cash
*
*Received:      $5.50
*      Fee :      $5.50
*Change:      $0.00
*-----
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