

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623

gwcsd.org



Regular Meeting Agenda GWCSD Board of Directors

Saturday, March 14, 2015, 10:30 a.m.

Fire Station #44, 6109 Quartz Dr. El Dorado, CA 95623

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President John MacConnell, Vice President Ken Hasse, District Financial Officer Audrey Keebler, Director Diana Kaighn, Director Connaught Lindberg

General Manager Ed White, Secretary Marc Regelbrugge, Consultant Hope Leja, District Engineer George Sanders.

2. **Approval of Agenda**

Board Discussion/Public Comment/Board Action

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)

- a. **Approval of Minutes:** Regular meeting of GWCSD February 14, 2015

Attachment: 2015_02_14_Minutes_4Approval_B.pdf

- b. **El Dorado County Financial Reports:** accepted as presented from County Feb. 2015

Attachments: None

Board Discussion/Public Comment/Board Action

4. **Financial Report**

District Financial Officer Keebler will report on the financial status of the District.

Board Discussion/Public Comment/Board Action

Attachments: None

5. **General Managers Report**

General Manager White will report on the following:

- a. **Weed Spray Contract:** Project update. Scheduled to begin March 15, 2015.

Board Discussion/Public Comment/Board Action

Attachments: None

- b. Report on Proposed Contract:** Discussion of the proposed contract to Joe Vinci, Inc. See attachments for details. Goal is board approval to proceed.

Board Discussion/Public Comment/Board Action

*Attachments: Drainage_Ditch-Culvert_Replacement_SOW.pdf
project_5910_proposal.pdf
project_5911_proposal.pdf
project_5927_proposal.pdf*

- c. Discussion: Public Contract Code**

Board Discussion/Public Comment/Board Action

*Attachments: Increased_Bidding_Threshold_EDC_Sample.pdf
Public_Contract_Code_Change_Order_Limitations.pdf*

- d. Crystal Resurfacing: Spring 2015.** Discuss resurfacing Crystal from Mica to the cul-de-sac with possible board approval to develop a request for proposal.

Board Discussion/Public Comment/Board Action

Attachments: None

- e. Pot-Hole Repair:** Discussion with possible board approval to develop a contract.

Board Discussion/Public Comment/Board Action

Attachments: None

- f. Report on District need for Worker's Compensation Insurance:** Discussion of findings with possible action on said findings.

Board Discussion/Public Comment/Board Action

Attachments: None

6. Revised Records Retention Schedule

Consultant Hope Leja will lead a discussion of the revised GWCS D Records Retention Schedule.

Board Discussion/Public Comment/Board Action

Attachments: Revised_GWCS D_Records_Retention_Schedule_2015.pdf

7. Audit

Discussion of audit status (Audit is being performed by Vaughn Johnson, CPA for the period 2008-2014).

Possible addition of 2015 to the audit scope

Board Discussion/Public Comment/Board Action

Attachments: None

8. Lawsuit Report

Director Keebler will report on any new developments in the “Lawsuit”.

Board Discussion/Public Comment/Board Action

Attachments: None

9. Yearly District News Letter

Discuss a possible annual newsletter to district residents as a means to inform them of district work progress, budgets, and in particular, items such as encroachment permits and residents’ responsibility regarding encroachment maintenance. This could be a recurring or a one-time news letter.

Board Discussion/Public Comment/Board Action

Attachments: None

10. Correspondence

Director Keebler will report on correspondence received by the district.

Board Discussion/Public Comment/Board Action

Attachments: None

11. Director Reports

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

12. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to GWCSO business. No Board action will be taken.

13. Adjournment

Next Regular Board Meeting : Saturday, April 11, 2015

In accordance with the Brown Act Section 54954.2(a), this agenda was posted 72 hours prior to the meeting.

GWCSO Board of Directors

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