

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623

gwcsd.org



Regular Meeting Agenda GWCSD Board of Directors

Saturday, January 10, 2015, 10:30 a.m.

Fire Station #44, 6109 Quartz Dr. El Dorado, CA 95623

Public Comment: The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** Acting President John MacConnell, Director Audrey Keebler, Director Ken Hasse, Director Diana Kaighn

2. **Designate Meeting Secretary and Appointment of Secretary for 2015**
The Board will designate a secretary for this meeting and will appoint Marc Regelbrugge for board secretary for 2015.
Board Discussion/Public Comment/Board Action

3. **Approval of Agenda**
Board Discussion/Public Comment/Board Action

4. **Appointment of Board Director**
The Board may interview and/or allow a final candidate statement and possibly appoint a new GWCSD Director.
Board Discussion/Public Comment/Board Action
Attachments: Letters of Intent

5. **Oath of Office**
The Board Secretary will swear in the newly appointed Director.

6. **Election of Officers**
The Board will elect officers: President, Vice President, and Chief Financial Officer of the GWCSD Board of Directors for the 2015 year.
Board Discussion/Public Comment/Board Action
Attachments: None

7. **GWCSD Meeting Schedule for 2015**
The Board will determine the regular meeting schedule for 2015.
Board Discussion/Public Comment/Board Action

8. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)
- a. **Approval of Minutes:** Regular meeting of GWCSO December 6, 2014
Attachment: Minutes, December 6, 2014
 - b. **El Dorado County Financial Reports:** accepted as presented from County Dec. 2014
Attachments: None
 - c. **Adoption of Resolution 15-01:** Resolution Repealing Resolution No. 85-01 and Adoption of Conflict of Interest Code.
Attachment: Resolution 15-01

Board Discussion/Public Comment/Board Action

9. **Authority To Correspond With Legal Counsel**

- a. **Legal Liaisons:** The Board will authorize one or more liaisons to correspond with legal counsel.
- b. **Timely Legal Communication:** The Liaisons will contact legal counsel and impress upon them the importance of timely communication of information to the board regarding changes in legal matters.

Board Discussion/Public Comment/Board Action

Attachments: None

10. **Financial Report**

Director Keebler will report on the financial status of the District.

Board Discussion/Public Comment/Board Action

Attachments: None

11. **General Managers Report**

General Manager White will report on the following:

- a. **Crystal Curve Project:** Status of project
Board Discussion/Public Comment/Board Action
Attachments: None
- b. **2015 Projects:** Pothole repair, Crystal resurfacing, Tree Trimming
Board Discussion/Public Comment/Board Action
Attachments: None
- c. **Workers Compensation Insurance:** Will discuss the necessity of Workers Compensation insurance for the District.

Board Discussion/Public Comment/Board Action

Attachments: None

d. Petty Cash Update: Status of the petty cash fund.

Board Discussion/Public Comment/Board Action

Attachments: None

e. Storage Unit Update: Destruction of outdated files and cassettes, the removal of excess file cabinets, printer, construction equipment, etc.

Board Discussion/Public Comment/Board Action

Attachments: None

f. SDRMA Notification Of Legal Action: SDRMA's is requesting notification regarding GWCSO's involvement in any legal action.

Board Discussion/Public Comment/Board Action

Attachments: None

g. Easement Road Encroachments: Discuss the condition of certain easement road encroachments, which the district maintains, and recommend possible future action.

Board Discussion/Public Comment/Board Action

Attachments: None

12. Audit

The Board will have discussion and possible action on correspondence received from Vaughn Johnson, CPA regarding the 2008-2014 GWCSO Audit.

Board Discussion/Public Comment/Board Action

Attachments: None

13. General Manager and Consultant contracts

The Board will have discussion and possible action on the content and extension of the GM and Consultant contracts.

Board Discussion/Public Comment/Board Action

Attachments: None

14. Creation of Operations Manual

The Board will have discussion and possible action on the creation of an Operation Manual for the monthly, periodic, daily, and ongoing operations of the District.

Board Discussion/Public Comment/Board Action

Attachments: None

15. Correspondence

Director Keebler will report on correspondence received by the district.

Board Discussion/Public Comment/Board Action

Attachments: None

16. Director Reports

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

17. Open Public Forum

The Public has the opportunity to comment on subject matter relevant to GWCS D business. No Board action will be taken.

18. Recess to Closed Session

Pursuit to Government Code Section 54957 regarding Appointment of GWCS D Board Director.

19. Reconvene to Open Session: Closed Session Report on Appointment of GWCS D Board Director

The Board will report closed session actions regarding the Appointment of Board Director. Board Discussion/Public Comment/Board Action

20. Adjournment

Next Regular Board Meeting : Saturday, February 14, 2015

In accordance with the Brown Act Section 54954.2(a), this agenda was posted 72 hours prior to the meeting.

GWCS D Board of Directors

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